

SOUTHBOROUGH TOWN COUNCIL

Town Clerk

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Royal Tunbridge Wells
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TN1 1RS

7 January 2021

OPEN SPACES AND ENVIRONMENT COMMITTEE

TO: MEMBERS OF THE OPEN SPACES AND ENVIRONMENT COMMITTEE: Cllrs Bullion, Elliott, Hill, Mrs Kinghorn, Kinghorn, Lewis, Lane, Munn, and Wharton.

Copies to: All other elected Members for information.

You are summoned to attend a Virtual **OPEN SPACES AND ENVIRONMENT COMMITTEE** meeting on **Tuesday 12 January 2021** at 7.00 p.m. Joining details including passwords for internet or telephone access will be emailed separately to All Councillors.

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting will be conducted "online".

Any members of the public who also wish to attend on this basis and speak in the Public Open Session please contact the Clerk 24 hours prior to the meeting.

Join Zoom Meeting:

<https://us02web.zoom.us/j/81218633630?pwd=VmhiTHpKZ213NzZpbHZrMINndnhjUT09>

Meeting ID: 812 1863 3630

Passcode: 967619

One tap mobile

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Dial by your location

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AGENDA

1. ELECTION OF CHAIRMAN AND DEPUTY CHAIRMAN

2 APOLOGIES AND REASON FOR ABSENCE

3. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS

Members, who have a Disclosable Pecuniary or Other Significant Interest within the meaning of the Kent Code of Conduct 2012 in any matter appearing on the agenda, are invited to declare that interest at this stage and sign the register accordingly.

4. PUBLIC OPEN SESSION

Standing Order 3(d). Members of the public may speak under this item as long as 24 hours' notice of their wish to do so has been given the Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes except by resolution of the Committee or Council.

5. REVIEW OF ALLOTMENT TERMS AND CONDITONS

Members to see the previously supplied Allotment Terms and Conditions. Members to discuss the previously supplied report surrounding various issues contained within Allotment Terms and Conditions. Members to agree to the proposed revisions to the Allotment Terms and Conditions.

6. ALLOTMENT HEDGING

Members to discuss possible additional hedging along the boundary of the Yew Tree Road Allotments, as there is currently none in place. This was raised previously by SAHA. If Members are in agreement, quotes can be sought for the additional hedging required.

7. DAVID SALOMONS HORSE TROUGH

Members to discuss ideas for potential replacements for the stolen Horse trough, as well as a possible additional art /water feature for the new Town Square.

8. PROVISION OF LITTER BINS

Members to discuss the provision of additional litter bins in and around the Ridgeway/Yew Tree Road Playing Fields, including the new cycle path area.

9. PROPOSED FUTURE PROJECTS

Members to discuss proposed possible future projects that would be of benefit for the local community, involving Southborough Town Council's green spaces. Members to discuss the possible entry of some areas within Southborough and High Brooms to the "In Bloom" competition.

10. CONFIDENTIAL MATTERS

It is proposed that during the consideration of the following items the public and press shall be temporarily excluded (Standing Order 3 (c)): -

"Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for

other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion."

These items are considered confidential for the following reason(s)

Information relating to the financial and personnel affairs of the Council.

- a) **Boundary Fencing Pennington Grounds** – Members to see the previously supplied quote for a section of boundary fencing, which now needs replacement. Members to agree the required works.
- b) **Invoice COVID issues** – Members to see the previously supplied report and email correspondence. Members to discuss and instruct the officers accordingly.

Carolyn Ripley
Office Administrator
7 January 2021