

SOUTHBOROUGH TOWN COUNCIL

Town Clerk

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c/o Tunbridge Wells Town Hall
Mount Pleasant Road
Royal Tunbridge Wells
Kent
TN1 1RS

**PLEASE NOTE THIS MEETING WILL COMMENCE AT THE EARLIER TIME OF
6.30PM**

30 September 2020

Dear Councillor

A virtual Extraordinary meeting of Southborough Town Council will be held on **Thursday 8 October 2020 at 6.30 p.m.** at which your attendance is required. Joining details including passwords for internet or telephone access will be emailed separately to All Councillors.

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting will be conducted "online".

Any members of the public who also wish to attend on this basis and speak in the Public Open Session please contact the Clerk 24 hours prior to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/88982138826?pwd=aVNrRHMrSnJsQngvQXNYMEFYR3Zhdz09>

Meeting ID: 889 8213 8826

Passcode: 278564

One tap mobile

02039017895,,88982138826#,,,,,0#,,278564# United Kingdom

01314601196,,88982138826#,,,,,0#,,278564# United Kingdom

Meeting ID: 889 8213 8826

Passcode: 278564

Dial by your location

0203 901 7895 United Kingdom,

0203 051 2874 United Kingdom,

0203 481 5240 United Kingdom.

0131 460 1196 United Kingdom,

0203 481 5237 United Kingdom,

Meeting ID: 889 8213 8826

Passcode: 278564

AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

2. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS

Members who have a Disclosable Pecuniary or Other Significant Interest within the meaning of the Kent Code of Conduct 2012 in any matter appearing on the agenda, are invited to declare that interest at this stage and sign the register accordingly.

3. PUBLIC OPEN SESSION

Standing Order 3(d). Members of the public may speak under this item as long as 24 hours' notice of their wish to do so has been given the Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes except by resolution of the Committee or Council.

4. CONFIDENTIAL ITEMS

It is proposed that during the consideration of the following items the public and press shall be temporarily excluded (Standing Order 3 (c)): -

"Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion."

These items are considered confidential for the following reason(s)
Information relating to the financial and personnel affairs of the Council.

- a) **Ridgeway Fields drainage** – Members to further discuss the report previously supplied to Members and the associated recommendations from the Council's insurers. Members to agree on any proposed works required and instruct the Town Clerk accordingly.
- b) **Neighbourhood/ Local Plan Update** - Councillor Lewis to give a verbal update on the recent meeting with Tunbridge Wells Planning Officers and representatives of Southborough Town Council and the next steps.
- c) **Freedom of Information request Confidential Matters** – Members to note the previously supplied papers. The Town Clerk will verbally update Members.
- d) **Southborough Community Hub Confidential Matters** – Members to discuss ongoing hub operations and future requirements. Councillor Blackwell to update Members on confidential matters surrounding the Southborough Hub for discussion and decision over possible future uses and users.

- e) **Southborough Hub Finances** - Members to discuss the ongoing finances surrounding the Hub Project. Members to see the previously supplied financial reports for discussion including the service charge elements that form part of the lease agreements. Councillor Francis to advise over recent discussions at the Finance and General Purposes Committee meeting. Members to consider and decide on the requested additional funding for the provision of required design changes at £7,500 to a meeting room enabling it to be split and for a window provision and £34,000 for the provision of larger external and internal doors for the allowance of scenery/equipment get in.



Tracy Kelly
Town Clerk

30 September 2020