

SOUTHBOROUGH TOWN COUNCIL

Town Clerk

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c/o Tunbridge Wells Town Hall

Mount Pleasant Road

Royal Tunbridge Wells

Kent

TN1 1RS

PLEASE NOTE THIS MEETING WILL COMMENCE AT 6.30PM TO ALLOW A POLICE UPDATE WITH PCSO JAMES CLUB.

22 January 2021

Dear Councillor

A virtual meeting of Southborough Town Council will be held on **Thursday 28 January 2021 at 7.00 p.m.** at which your attendance is required. Joining details including passwords for internet or telephone access will be emailed separately to All Councillors.

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting will be conducted "online".

Any members of the public who also wish to attend on this basis and speak in the Public Open Session please contact the Clerk 24 hours prior to the meeting.

<https://us02web.zoom.us/j/84768752388?pwd=ck5DaG13b0ZtWTlJUXVSczVXUURwZz09>

Meeting ID: 847 6875 2388

Passcode: 180593

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AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

2. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS

Members who have a Disclosable Pecuniary or Other Significant Interest within the meaning of the Kent Code of Conduct 2012 in any matter appearing on the agenda, are invited to declare that interest at this stage and sign the register accordingly.

3. PUBLIC OPEN SESSION

Standing Order 3(d). Members of the public may speak under this item as long as 24 hours' notice of their wish to do so has been given the Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes except by resolution of the Committee or Council.

4. MINUTES

The minutes of the Full Council meeting held on the 17 December 2020 need to be agreed and signed as a correct record.

5. COMMITTEE PROCEEDINGS

To approve the proceedings of the following committees: -

Planning and Transportation	11 January 2021
Open Spaces and Environment	12 January 2021
Finance and General Purposes	21 January 2021

6. SOUTHBOROUGH HUB ADVISORY GROUP

The Advisory Group to give a verbal update over possible planned events at the Hub Opening Weekend and to update Members over their recent discussions in the community.

7. TOWN MAYOR'S ENGAGEMENTS

The Chairman will verbally update Members on his recent engagements.

8. POSSIBLE WATER OR ART FEATURE AT THE TOWN SQUARE

Members to note that the Open Spaces and Environment Committee are still investigating ideas in respect to a replacement structure for the stolen David Salomons trough. This will not be carried out in time to make allowance for any remaining funds to be used towards a water or art feature on the Town Square, before it is constructed. Members to decide if they wish to allocate additional funds at this time for a possible feature on the Town Square.

9. HUB NAMING CRITERIA AND DECISION

Members to discuss and agree the previously supplied criteria for the name selection process, subject to any alterations. Members to agree the Hub Working Group, together with the Hub Advisory Group and The Southborough Society putting together a shortlist of names to be presented to Full Council for final agreement.

10. SOUTHBOROUGH COMMUNITY HUB UPDATE

Councillor Blackwell to give a verbal update on the Southborough Community Hub.

11. CONFIDENTIAL ITEMS

It is proposed that during the consideration of the following items the public and press shall be temporarily excluded (Standing Order 3 (c)): -


“Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.”

These items are considered confidential for the following reason(s)
Information relating to the financial and personnel affairs of the Council.

- a) **Confidential Council and Committee Proceedings** - To approve the following confidential minutes: -

Full Council Meeting	17 December 2020
Open Spaces and Environment	12 January 2021
Finance and General Purposes	21 January 2021

- b) **Community Hub Tenants proposals** – Members to see the previously sent signage proposals received from the tenant’s representative. Members to discuss and decide on whether to permit the request and instruct the Clerk accordingly.
- c) **Southborough Community Hub Confidential Matters** – Members to discuss the ongoing hub operations and future requirements. Members to see the previously supplied email concerning the regularisation of land. Members to agree what action is to be taken.
- d) **Southborough Hub Finances** - Members to discuss the ongoing financial details and implications surrounding the Hub Project. Members to see the previously supplied initial advice letter from RSM UK Tax and Accounting Ltd. Councillor Francis will present her report that was previously supplied to the Finance and General Purposes Committee and update Members verbally.


Tracy Kelly
Town Clerk
22 January 2021