

FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of the VIRTUAL **FINANCE AND GENERAL PURPOSES COMMITTEE** meeting held on Thursday 18 February 2021 at 7.00 p.m.

MEMBERS PRESENT: Councillors Francis (Chairman) Blackwell, Harris, Hill, Munn and Poile

OTHER MEMBERS PRESENT: Councillor Elliott

OFFICER PRESENT: Tracy Kelly (Town Clerk) Paul Gosling (Finance Officer)

1. **APOLOGIES AND REASON FOR ABSENCE** – Councillor Backhouse (ill health)
2. **DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS** – None
3. **PUBLIC OPEN SESSION** – No members of the public were present. No Press were present.
4. **MINUTES OF THE MEETINGS** - The minutes of the meeting held on Thursday 21 January 2021 were approved by Full Council at its meeting on 28 January 2021.
5. **ACCOUNTS**
 - a) **Outstanding cheques** – Members **NOTED** the previously signed cheque lists.
 - b) **Financial Statements** – Members **NOTED** the income and expenditure from 1 January to 31 January 2021.
 - c) **Financial Summary** – Members **NOTED** the summary from 1 January to 31 January 2021.
 - d) **Financial Comparison** – Members **NOTED** the financial comparison from 1 April 2020 to 31 January 2021.
6. **FINANCIAL MATTERS**
 - a) **Home Start** - Members **NOTED** the request for a grant of funds under S137 powers. Members **AGREED** to the sum of £500.00 being granted to the Home Start.
7. **PROPOSED CONDITIONS OF HIRE** - Members **NOTED** the draft Conditions of Hire and requested that these be further discussed at a Hub Working Group Meeting to be arranged.
8. **CONFIDENTIAL MATTERS** - It was proposed that during the consideration of the following items, the public and press shall be temporarily excluded.
(Standing Order 3 (c)): -

These items are considered confidential for the following reason(s)
Information relating to the financial and personnel affairs of the Council.
 - a) **Staff Wages** - Members **NOTED** the staff salaries for January 2021
 - b) **Charges – Community Centre Crundwell Road** – Members **AGREED** to the proposed charges assuming a 3% rounded increase for 2021/22.

- c) **Southborough Hub hire** – Members **NOTED** the proposed charges and requested these be further discussed by the Hub Working Group. Members discussed the email hire proposal and asked that the Town Clerk contact the group and feedback their comments.
- d) **Southborough Hub Operations** – Members discussed the ongoing Hub Operations.
- e) **Southborough Hub Finances** – Members discussed the ongoing financial details surrounding the Hub Project.

There being no further business the Chairman thanked everyone for their attendance and closed the meeting at 20.42 p.m.

CHAIRMAN