

SOUTHBOROUGH TOWN COUNCIL

Town Clerk

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Southborough Civic
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137, London Road,
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Kent TN4 0NA

FINANCE AND GENERAL PURPOSES COMMITTEE

TO: MEMBERS OF THE FINANCE AND GENERAL PURPOSES COMMITTEE: Councillors Backhouse, Blackwell, Clay, Francis, Harris, Hill, Lewis- Grey, Munn and Poile

Copies to: All other elected Members for information.

You are summoned to attend a virtual **FINANCE AND GENERAL PURPOSES COMMITTEE** meeting on **Thursday 22 April 2021** at 7.00 p.m. Joining details including passwords for internet or telephone access are as stated below.

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting will be conducted "online".

Any members of the public who also wish to attend on this basis and speak in the Public Open Session please contact the Clerk 24 hours prior to the meeting.

<https://us02web.zoom.us/j/84237341357?pwd=S1BBQ20vUVd1aStSNXBIZjVhWkk3Zz09>

Meeting ID: 842 3734 1357

Passcode: 366400

One tap mobile

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+44 208 080 6592 United Kingdom

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AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

2. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS

Members who have a Disclosable Pecuniary or Other Significant Interest within the meaning of the Kent Code of Conduct 2012 in any matter appearing on the agenda, are invited to declare that interest at this stage and sign the register accordingly.

3. PUBLIC OPEN SESSION

Standing Order 3(d). Members of the public may speak under this item as long as 24 hours' notice of their wish to do so has been given the Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes except by resolution of the Committee or Council.

4. MINUTES OF THE MEETINGS

The minutes of the meeting held on Thursday 18 March 2021 were approved by Full Council at its meeting on 25 March 2021.

5. ACCOUNTS

- a) **Outstanding cheques** – Members to note that due to the current operations under the COVID – 19 limitations cheques have been signed on a regular basis. Members to note the previously signed cheque lists.
- b) **Financial Statements** – Members to note the income and expenditure reports from 1 March to 31 March 2021.
- c) **Financial Summary** – Members to note the financial summary from 1 March to 31 March 2021

6. FINANCIAL MATTERS

- a) **West Kent Mediation** - Members to see the previously supplied email correspondence and grant application form received from West Kent Mediation. Members to consider the grant application and instruct the Clerk accordingly.

7. CONFIDENTIAL MATTERS

It is proposed that during the consideration of the following items the public and press shall be temporarily excluded (Standing Order 3 (c)): -

“Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.”

These items are considered confidential for the following reason(s)

Information relating to the financial and personnel affairs of the Council.

- a) **Staff Wages** - Members to note the staff wages for March 2021 which were previously supplied.
- b) **Staffing Matters** – Members to see the previously attached report for consideration. Members to instruct the Clerk accordingly.
- c) **Investment Policy and Strategy** – Members to see the previously attached report for consideration. Members to instruct the Clerk accordingly.
- d) **Sale of Old allotment site Speldhurst Road** – Members to note the previously supplied copy of the completion statement on the sale of the Old allotment site, Speldhurst Road, Southborough.
- e) **Southborough Civic Centre Operations** – Members to discuss the Civic Centre Operations
- f) **Southborough Civic Centre Finances** – Members to discuss the financial details of the Civic Centre.


Tracy Kelly
Town Clerk
16 April 2021