

SOUTHBOROUGH TOWN COUNCIL



Tel: (01892) 529176
Fax: (01892) 541402

Southborough Civic Centre
Council Offices
137 London Road
Southborough
Kent TN4 0NA

30th April 2021

OPEN SPACES AND ENVIRONMENT COMMITTEE

TO: MEMBERS OF THE OPEN SPACES AND ENVIRONMENT COMMITTEE:

Cllrs Hill, Lewis, Bullion, Elliott, Mrs Kinghorn, Kinghorn, Lane, Munn, and Wharton.

Copies to: All other elected Members for information.

You are summoned to attend a Virtual **OPEN SPACES AND ENVIRONMENT COMMITTEE** meeting on **Wednesday 5th May 2021** at 7.00 p.m. Joining details including passwords for internet or telephone access will be emailed separately to All Councillors.

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting will be conducted "online".

Any members of the public who also wish to attend on this basis and speak in the Public Open Session please contact the Clerk 24 hours prior to the meeting.

<https://us02web.zoom.us/j/81897138249?pwd=TjdjZFU5N1NDZjA3NCtoK3I1bWwRwUT09>

Meeting ID: 818 9713 8249
Passcode: 939765

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AGENDA

1. ELECTION OF CHAIR AND DEPUTY CHAIR

2. APOLOGIES AND REASONS FOR ABSENCE

3. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS

Members, who have a Disclosable Pecuniary or Other Significant Interest within the meaning of the Kent Code of Conduct 2012 in any matter appearing on the agenda, are invited to declare that interest at this stage and sign the register accordingly.

4. PUBLIC OPEN SESSION

Standing Order 3(d). Members of the public may speak under this item as long as 24 hours' notice of their wish to do so has been given the Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes except by resolution of the Committee or Council.

5. MINUTES OF THE MEETINGS

The minutes of the meeting held on Wednesday 7th April 2021 were approved by Full Council at its meeting on 29th April 2021.

6. ACCOUNTS

- a) **Financial Statements** – Members to note the income and expenditure reports from 1st March 2021 to 31st March 2021.

7. TUNBRIDGE WELLS YOUTH FOOTBALL CLUB – PLAYING FIELDS MAINTENANCE

Members to see the previously supplied email request from Tunbridge Wells Youth Football Club. They have secured grant-funding for pitch maintenance and are seeking formal permission from Southborough Town Council as the landowner for these improved maintenance works on the playing fields.

8. DOG POO BAG DISPENSERS

Members to discuss and reach decision on providing dog poo bag dispensers on our land. Members to discuss costs and potential locations.

E.G: <https://uk.glasdon.com/retriever-city-tm-sack-dispenser>

9. TOWN SQUARE IMPROVEMENTS

- a) **Tree Guards** - Members to discuss and reach decision on adding tree guards to the trees within the new Town Square, as it has been noticed that the trees are vulnerable to damage.

E.G: <https://www.blackcountrymetalworks.co.uk/hercules-garden-tree-guard.htm>

- b) **Hanging Baskets** – Members to see the previously supplied email from Baxall Construction, in order to discuss and decide on the addition of hanging baskets to the streetlights in the new Town Square. If Members want to proceed, they need to agree to consulting a surveyor who can assess the columns for weight-bearing capacity and advise on putting in place the relevant risk assessments.

10. CONFIDENTIAL MATTERS

It is proposed that during the consideration of the following items the public and press shall be temporarily excluded (Standing Order 3 (c)): -

“Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.”

These items are considered confidential for the following reason(s)

Information relating to the financial and personnel affairs of the Council.

a) **Town Council Land Hire Charges Review**

Members to see the previously supplied confidential report from the Deputy Town Clerk and associated email, for discussion and decision.



Carolyn Ripley
Deputy Town Clerk
30th April 2021