

## Southborough Civic Centre Charges 2021/22

<b>Telephone Direct On 01892 520 770</b>	<b>Hire for Commercial Minimum 2 Hour Hire</b>	<b>Highbrooms and Southborough Non Commercial Minimum 2 Hour Hire</b>
<b>Main Hall (capacity 320)</b>	<b>per hour</b>	<b>per hour</b>
Unity Hall Monday - Thursday 09:00 - 22:00	£35.00	£28.00
Unity Hall Friday 09:00 - 17:00	£35.00	£28.00
Unity Hall Friday 17:00 - 23:00 and Saturday all day	£60.00	£48.00
Exclusive use of kitchen Area Per Hire	£60.00	£48.00
Clean up of hall	£100.00	£100.00
<b>Main Hall Extras</b>		
Use of Stage Per Hire	£10.00	£10.00
Use of Stage Lighting Per Hire	£10.00	£10.00
Use of Sound System Per Hire	£5.00	£5.00
<b>Meeting Rooms</b>		
Boundsoak (capacity 70)	£25.00	£20.00
Lambersart (capacity 36)	£12.00	£9.60
Brickworks (capacity 25)	£10.00	£8.00
<b>Room Set up</b>		
Facilities Set Up Main Hall	£20.00 Per Hr	£15.00 Per Hr
Facilities Set Up Meeting Rooms	£10.00 Per Hr	£8.00 Per Hr
<b>Whole Centre</b>		
Exclusive use of whole centre (Full Day)	Enquire At The Centre	

### Other Options Available

Flip Chart With Pens Hire per session	£7.00
White Board With Pens Hire per session	£4.00
Projector	£8.00

### Other Services Available

Promoting Event (Digital Foyer Display)	£10.00 Per week coming soon
Tea/Coffee Facilities	£20.00

We Aim To Provide A Full Service If You Do Not See What You Require  
Please Contact Our Team of Dedicated Staff For Assistance

All prices are subject to VAT at 20%

### Payment Information

Please see the full terms and conditions for payment information and refund policy