

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

Minutes of the **FINANCE AND GENERAL PURPOSES COMMITTEE** meeting held on Thursday 17 February 2022, at 7.00 p.m. at the Southborough Civic Centre, 137 London Road, Southborough Kent TN4 0NA

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**MEMBERS PRESENT:** Councillors Francis (Chair), Blackwell, Hill, Munn (Deputy Chair) and Poile

**OFFICER PRESENT:** Paul Gosling (Finance Officer)

1. **APOLOGIES AND REASON FOR ABSENCE** – Councillors Backhouse(ill health) Clay, and Harris (Family matters)
2. **DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS** – None declared
3. **PUBLIC OPEN SESSION** – No members of the public were present. No Press were present.
4. **MINUTES OF THE MEETINGS** - The minutes of the meeting held on Thursday 20 January 2022 were approved by Full Council at its meeting on 27 January 2022.
5. **ACCOUNTS**
  - a) **Outstanding cheques** – Members **NOTED** the previously signed cheque lists.
  - b) **Financial Statements** – Members **NOTED** the income and expenditure reports between 1 December 2021 to 31 January 2022.
  - c) **Financial Summary** – Members **NOTED** the financial summary between 1 December 2021 to 31 January 2022.
  - d) **Financial Comparison** – Members **NOTED** the financial comparison from 1 April 2021 to 31 January 2022
6. **FINANCIAL MATTERS**
  - a) **Civic Centre Income Report** – Members **NOTED** the report.
  - b) **The Counselling Centre** - Members **NOTED** the request for a grant of funds under S137 powers. Members **AGREED** to the sum of £200.00 being granted to The Counselling Centre.
  - c) **Citizens Advice** - Members **DEFERRED** a decision on the grant application until the information surrounding the room hire at the Civic Centre could be provided for consideration.
7. **CONFIDENTIAL MATTERS** - It was proposed that during the consideration of the following items, the public and press shall be temporarily excluded.  
(Standing Order 3 (c)): -

These items are considered confidential for the following reason(s)  
Information relating to the financial and personnel affairs of the Council.

- a) **Staff Wages** - Members **NOTED** the staff salaries for January 2022
- b) **Transfer of funds** - Members **NOTED** the application process to the CCLA was now complete. Members **AGREED** to transferring the sum of £1,000,000.00 from its current holding account with the balance remaining in the holding account.
- c) **Charges – Increases for 2022- 23.** Members discussed the charges for 2022-23 with the following agreements:
- Community Centre –** Members **AGREED** to a 4% increase for the charges to hire of the Community Centre in Crundwell Road for 2022/23.
- Southborough Civic Centre hire –** Members **AGREED** that no change to the current charges for the hire of the Civic Centre be made. These charges are already under regular review to suit the business need.
- d) **Southborough Civic Centre Operations –** Members discussed the confidential matters. Members wished to thank the specialist advisors for their professional advice over various matters. The team at RSM UK Tax and Accounting Limited and Matthew Hayden (FM specialist).

There being no further business the Chair thanked everyone for their attendance and closed the meeting at 8.20 pm.

CHAIR