

SOUTHBOROUGH TOWN COUNCIL

Minutes of the Full Council meeting of Southborough Town Council held on Thursday 31 March 2022 at 7.00 p.m. in the Bounds Oak Room, Southborough Civic Centre, 137 London Road, Southborough Kent TN4 0NA.

MEMBERS PRESENT: Councillors Ms Hill (Chairman) Blackwell, Bullion, Elliott, Francis, Harris, Lewis, Munn, Prance, Poile and Wharton.

OFFICERS PRESENT: Paul Gosling (Finance Officer) and Kirsty Fox (Facilities and Events Manager)

- 1. APOLOGIES AND REASON FOR ABSENCE** – Councillors Clay, Mr and Mrs Kinghorn (Family Commitments) Backhouse and Lane (ill health) and Lewis - Grey (Work commitments)
- 2. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS** – none
- 3. PUBLIC OPEN SESSION** – There were no Public in attendance and No Press present.
- 4. MINUTES** - The minutes of the Full Council meeting held on the 24 February 2022 were **APPROVED**.
- 5. COMMITTEE PROCEEDINGS** – Members **RESOLVED** to approve the minutes from the following meetings.

Planning and Transportation	07 March 2022
Open Spaces and Environment	08 March 2022
Finance and General Purposes	24 March 2022

- 6. TOWN MAYOR'S ENGAGEMENTS** – Members **NOTED** the Mayoral engagements verbally reported.
- 7. LONE WORKER POLICY**- Members **RESOLVED** to approve the Lone worker policy.
- 8. MOTION** - Members unanimously **RESOLVED** to approve the following motion put forward by Councillor Hill

'Southborough Town Council commits to achieve Fairtrade Town status.

We will actively promote Fairtrade locally, through support for local groups, churches, and schools, also through social media and various events including Fairtrade Fortnight.

We will promote local businesses already selling Fairtrade products and support more of them to champion Fairtrade locally also to serve Fairtrade to their staff or customers within our Town.

We will look at our procurement policy and wherever possible chose Fairtrade produce, including catering and refreshments.

We will create a Fairtrade Steering group with community representatives to support ongoing work and to promote Fairtrade.'

9. CONFIDENTIAL ITEMS

It was proposed that during the consideration of the following items, the public and press shall be temporarily excluded (Standing Order 3 (c)): -

These items are considered confidential for the following reason(s)
Information relating to the financial and personnel affairs of the Council.

- a) **Confidential Council and Committee Proceedings** – Members **APPROVED** the following confidential minutes: -

Full Council Meeting	24 February 2022
Open Spaces and Environment	08 March 2022
Finance and General Purposes	24 March 2022

- b) **Pennington Grounds play equipment** - Members **AGREED** to a replacement Supernova roundabout being purchased at a cost of £6155.99 plus VAT.
- c) **FM Contract for the Southborough Civic Centre** – Members discussed the Town Clerks report and **AGREED** to the awarding of the new contract for the five-year inclusive cost. Contract documents would now be drawn up and issued prior to the commencement date in May 22
- d) **Old Library site, Yew Tree Road, Southborough – Motion** - Members discussed the following motion put forward by Council Blackwell and a recorded vote was requested:

‘This Council now therefore resolves to Nominate the library site as an ACV’.

Against the Motion 0

For the Motion Cllr Hill (Chairman) Blackwell, Bullion, Francis (Deputy Chairman), Lewis, Munn, and Wharton.

Abstentions: Cllrs Elliott, Harris, Prance and Poile.

The vote for the Motion was therefore carried.

- e) **Southborough Civic Buildings Confidential Matters** – Members were updated by the Finance Officer on the various ongoing items.

The Chairman thanked Members for their attendance and closed the meeting at 8.20pm

CHAIRMAN