

FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of the **FINANCE AND GENERAL PURPOSES COMMITTEE** meeting held on Thursday 21 April 2022, at 7.00 p.m. at the Southborough Civic Centre, 137 London Road, Southborough Kent TN4 0NA

MEMBERS PRESENT: Councillors Francis (Chair), Blackwell, Harris, Hill, Munn (Deputy Chair) and Poile

OFFICER PRESENT: Paul Gosling (Finance Officer)

1. **APOLOGIES AND REASON FOR ABSENCE** – Councillor Clay (Family matters)
2. **DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS** – None declared
3. **PUBLIC OPEN SESSION** – No members of the public were present. No Press were present.
4. **MINUTES OF THE MEETINGS** - The minutes of the meeting held on Thursday 24 March 2022 were approved by Full Council at its meeting on 31 March 2022.
5. **ACCOUNTS**
 - a) **Outstanding cheques** – Members **NOTED** the previously signed cheque lists.
 - b) **Financial Statements** – Members **NOTED** the income and expenditure reports between 1 March 2022 to 31 March 2022.
 - c) **Financial Summary** – Members **NOTED** the financial summary between 1 March 2022 to 31 March 2022
 - d) **Financial Comparison** – Members **NOTED** the financial comparison from 1 April 2021 to 31 March 2022
6. **FINANCIAL MATTERS**
 - a) **Civic Centre Income Report** – Members **NOTED** the income report for the Civic Centre
7. **CONFIDENTIAL MATTERS** - It was proposed that during the consideration of the Following items, the public and press shall be temporarily excluded.
(Standing Order 3 (c)): -

These items are considered confidential for the following reason(s)
Information relating to the financial and personnel affairs of the Council.

- a) **Staff Wages** - Members **NOTED** the staff wages for March 2022 which were previously supplied. Members further **NOTED** the previously advised backdated pay increases.
- b) **Audit Report actions** - Members **NOTED** the further actions taken so far by officers.

- c) **Legal Services** - Members **AGREED** to the seeking of alternative legal services as set out in the Town Clerks report but asked for rates and quotes to be provided before engaging an alternative solicitor for the various other functions.
- d) **Southborough Civic Centre Operations** – Members **NOTED** the FM Contract progress. Members discussed the outstanding matters surrounding the Project.

There being no further business the Chair thanked everyone for their attendance and closed the meeting at 7.45 pm.

CHAIR