S O U T H B O R O U G H T O W N C O U N C I L

Town Clerk

Tel: (01892) 529176

Southborough Civic Centre,
Council Offices,
137, London Road,
Southborough
TN4 0NA

24 June 2022

Dear Councillor

A meeting of Southborough Town Council will be held in the Unity Hall, Southborough Civic Centre, 137, London Road, Southborough, Tunbridge Wells, Kent. TN4 0NA on **Thursday 30 June 2022 at 7.00 p.m.** at which your attendance is required.

All meetings and agenda are open to the public except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Seating for the public will be allocated on a first come-first-serve basis and cannot be guaranteed. If you intend to attend the meeting in person, please advise the Town Clerk at clerk@southboroughcouncil.co.uk or call 01892 529176.

Members of the public may speak under the Public Open Session as long as 24 hours' notice of their wish to do so has been given the Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes except by resolution of the Committee or Council.

AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

2. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS

Members who have a Disclosable Pecuniary or Other Significant Interest within the meaning of the Kent Code of Conduct 2012 in any matter appearing on the agenda, are invited to declare that interest at this stage and sign the register accordingly.

3. PUBLIC OPEN SESSION

Standing Order 3(d). Members of the public may speak under this item as long as 24 hours' notice of their wish to do so has been given the Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes except by resolution of the Committee or Council.

4. MINUTES

The minutes of the Full Council meeting held on the 26 May 2022 and the Extraordinary Full Council held on held on 7 June 2022 need to be agreed and signed as a correct record.

5. COMMITTEE PROCEEDINGS

To approve the proceedings of the following committees: -

Planning and Transportation	06 June 2022
Open Spaces and Environment	07 June 2022
Finance and General Purposes	Postponed

6. TOWN MAYOR'S ENGAGEMENTS

The Chair will verbally update Members on their recent engagements.

7. ACCESSIBLITY OF SHOPS AND BUSINESSES ALONG A26

Councillor Munn will verbally report on the accessibility of shops and business premises on the A26 through Southborough.

8. MODEL CODE OF CONDUCT FOR COUNCIL MEMBERS

Members to see the previously supplied Model Code of Conduct. Members to agree to adopt the model code of conduct for Council members. Members to see the link below for general guidance advice.

https://www.local.gov.uk/publications/guidance-local-government-association-model-councillor-code-conduct

9. CONFIDENTIAL ITEMS

It is proposed that during the consideration of the following items the public and press shall be temporarily excluded (Standing Order 3 (c)): -

"Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion."

These items are considered confidential for the following reason(s)
Information relating to the financial and personnel affairs of the Council.

a) Confidential Council and Committee Proceedings - To approve the following confidential minutes: -

Full Council Meeting	26 May 2022

b) Vexatious complainant – Members to discuss the previously supplied report and advise the Town Clerk on the next course of action.

c) MOTION -The following motion has been put forward by Councillor Blackwell

'This council resolves that the Mayor will write on behalf of STC to KCC and TWBC seeking their assistance with the issues raised in both the Finance and Open Spaces Committees relating to the Civic Centre, Sports Pavilion and Yew Tree Road playing fields.'

Members to see copies of emails previously supplied.

d) Playing Fields Drainage Issues – Members to discuss the previously supplied report for consideration. Members to instruct the Town Clerk accordingly.

e) Football Pavilion cladding – Members to discuss the previously supplied report and instruct the Town Clerk accordingly.

f) Hearing Loop provision – Members to discuss the previously supplied report and quotes. Members to agree on the next steps.

g) Southborough Civic Buildings Confidential Matters – Members to discuss any confidential matters surrounding the Civic Building. Members to discuss and decide the next course of action after the response received from the Community Pantomime

TKelly

Tracy Kelly
Town Clerk
24 June 2022