

SOUTHBOROUGH TOWN COUNCIL



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Southborough Civic Centre
Council Offices
137 London Road
Southborough
Kent TN4 0NA

OPEN SPACES & ENVIRONMENT COMMITTEE

1st September 2022

Dear Councillor,

A meeting of the Open Spaces & Environment Committee will be held in the Southborough Civic Centre, 137 London Road, Southborough, Tunbridge Wells, KENT TN4 0NA on **Tuesday 6th September 2022 at 7.00 p.m.** at which your attendance is required.

All meetings and agendas are open to the public, except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Seating for the public will be allocated on a first come, first served basis, and cannot be guaranteed. If you want to attend the meeting in person, please advise the Deputy Town Clerk at deputyclerk@southboroughcouncil.co.uk or call 01892 529176.

Members of the public may speak under the Public Open Session, as long as 24 hours' notice of their wish to do so has been given to the Deputy Town Clerk, and that subject is relevant to this Committee. No speech may be longer than five minutes, except by resolution of the Committee or Council.

AGENDA

TO: MEMBERS OF THE OPEN SPACES & ENVIRONMENT COMMITTEE: Cllrs Hill (Chair), Lewis (Deputy Chair), Elliott, Mrs Kinghorn, Kinghorn, Lane, Prance, & Wharton.

1. APOLOGIES AND REASONS FOR ABSENCE

2. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS

Members who have a disclosable pecuniary or other significant interest within the meaning set out in the Kent Code of Conduct 2021 in any matter appearing on the agenda, are invited to declare that interest at this stage and sign the register accordingly.

3. PUBLIC OPEN SESSION

Standing Order 3(d): Members of the public may speak under this item as long as 24 hours' notice of their wish to do so has been given to the Deputy Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes, except by resolution of the Committee or Council.

4. MINUTES

The minutes of the meeting held on 5th July 2022 were **APPROVED** at Full Council on 28th July 2022.

5. INCOME AND EXPENDITURE

Council Members to review the previously supplied income and expenditure reports relating to Open Spaces for the period 1st – 30th June, 1st – 31st July 2022 and 1st – 31st August 2022.

6. MAY DAY FESTIVAL 2023 - CRICKET PITCH, SOUTHBOROUGH COMMON

Council Members to discuss the application from Nell Price on behalf of Southborough Street in conjunction with Southborough Cricket Club, requesting Town Council permission as landowner to have a May Day Festival on **Monday 1st May 2023 11 a.m. - 5 p.m.** on the Cricket Pitch at Southborough Common, including stalls selling food and alcohol.

7. SOUTHBOROUGH IN BLOOM

Council Members to discuss re-establishing the Southborough in Bloom Competition and the associated Town Council Working Group and to make a decision accordingly.

8. PLAYING FIELDS – ADDITIONAL PATHS REQUEST

Council Members to see the previously supplied email regarding a request for more tarmac pathways on the playing fields. Council Members to discuss and reach a decision accordingly.

9. TUNBRIDGE WELLS OLDER PEOPLE’S FORUM – PLANTING REQUEST

Council Members to see the previously supplied email from the Tunbridge Wells Older People’s Forum enquiring about commemorative Jubilee planting on the playing fields. Council Members to see the previously supplied email advice from Treework, and to discuss and reach a decision accordingly.

10. KENT’S PLAN BEE – NO MOW MAY 2023 CAMPAIGN

Council Members to see the previously supplied information from Kent’s Plan Bee and discuss and decide on formal adoption of their No Mow May 2023 Campaign by the Town Council.

11. TREE SURVEY SOFTWARE

Council Members to **NOTE** that the Deputy Town Clerk has overseen the installation of tree survey software via OTISS/Intrinsica in conjunction with the Town Council’s Tree Contractor. This software allows for more efficient and detailed mapping and management of the Town Council’s large expanse of land and trees. This will assist with various core responsibilities such as health and safety, environmental issues, and future tree planting. Large-scale tree surveys of the Town Council’s land will commence shortly.

12. CONFIDENTIAL MATTERS

It is proposed that during the consideration of the following items, the public and press shall be temporarily excluded (Standing Order 3 (c): -

“Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for other special reasons. The public’s exclusion form part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.”

These items are considered confidential for the following reasons (s).

Information relating to the financial and personnel affairs of the Council.

a) PENNINGTON RECREATION GROUND – TENNIS COURTS

Council Members to see the previously supplied report by the Deputy Town Clerk, including technical information provided by the Lawn Tennis Association (LTA), regarding LTA funding for improvement works to the tennis courts in Pennington Recreation Ground. Council Members to discuss and reach a decision accordingly.

b) HOLDEN POND – LONG-TERM PLANS - UPDATE

Council Members to review and discuss the previously supplied update report from the Deputy Town Clerk, in conjunction with the previously supplied email and report from The Water Doctors, emails from KCC Kent Highways regarding Holden Road, and email comments from a member of the public. Council Members to review the situation before further discussion at Full Council on 30th September 2022.

c) SOUTHBOROUGH COMMON – UPDATE

Council Members to **NOTE** the previously supplied letter regarding Southborough Common.



**Miss Carolyn Ripley
Deputy Town Clerk
1st September 2022**