

SOUTHBOROUGH TOWN COUNCIL

Town Clerk

Tel: (01892) 529176



Southborough Civic Centre,
Council Offices,
137, London Road,
Southborough
TN4 0NA

PLEASE NOTE THE CHANGE IN DAY AND DATE OF THE UPCOMING FULL COUNCIL

23 November 2022

Dear Councillor

A meeting of Southborough Town Council will be held at the Southborough Civic Centre, 137, London Road, Southborough, Tunbridge Wells, Kent. TN4 0NA on **Wednesday 30 November 2022 at 7.00 p.m.** at which your attendance is required.

All meetings and agenda are open to the public except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Seating for the public will be allocated on a first come-first-serve basis and cannot be guaranteed. If you intend to attend the meeting in person, please advise the Town Clerk at clerk@southboroughcouncil.co.uk or call 01892 529176.

Members of the public may speak under the Public Open Session as long as 24 hours' notice of their wish to do so has been given the Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes except by resolution of the Committee or Council.

AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

2. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS

Members who have a Disclosable Pecuniary or Other Significant Interest within the meaning of the Kent Code of Conduct 2012 in any matter appearing on the agenda, are invited to declare that interest at this stage and sign the register accordingly.

3. PUBLIC OPEN SESSION

Standing Order 3(d). Members of the public may speak under this item as long as 24 hours' notice of their wish to do so has been given the Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes except by resolution of the Committee or Council.

4. MINUTES

The minutes of the Full Council meeting held on the 27 October 2022 need to be agreed and signed as a correct record.

5. COMMITTEE PROCEEDINGS

To approve the proceedings of the following committees: -

Planning and Transportation	07 November 2022
Finance and General Purposes	17 November 2022

6. TOWN MAYOR'S ENGAGEMENTS

The Chair will verbally update Members on their recent engagements.

7. ASSET OF COMMUNITY VALUE

Members to note the previously shared decision notice on the application for an asset of community value being made on the old library building in Yew Tree Road, Southborough.

8. SOUTHBOROUGH AND HIGH BROOMS SIGN

Members to discuss if they wish to commission a wrought iron signs for the entrance ways to Southborough and High Brooms. Members to instruct the Clerk accordingly.

9. MEETING DATES 2023 - 24

Members to confirm agreement to the previously supplied meeting dates for 23/24. The Annual Town Council Meeting will be later than this year due to it being an election year.

10. CONFIDENTIAL ITEMS

It is proposed that during the consideration of the following items the public and press shall be temporarily excluded (Standing Order 3 (c)): -

“Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.”

These items are considered confidential for the following reason(s)
Information relating to the financial and personnel affairs of the Council.

a) Confidential Council and Committee Proceedings - To approve the following confidential minutes: -

Full Council Meeting	27 October 2022
Finance and General Purposes	17 November 2022

b) Vexatious complainant – Members to discuss the previously supplied report and advise the Town Clerk on the next course of action.

- d) **Southborough Civic Buildings Confidential Matters** – Members to discuss any confidential matters surrounding the Civic Buildings.



Tracy Kelly
Town Clerk
23 November 2022