

SOUTHBOROUGH TOWN COUNCIL



Tel: (01892) 529176

Southborough Civic Centre
Council Offices
137 London Road
Southborough
Kent TN4 0NA

OPEN SPACES & ENVIRONMENT COMMITTEE

5th January 2023

Dear Councillor,

A meeting of the Open Spaces & Environment Committee will be held in the Southborough Civic Centre, 137 London Road, Southborough, Tunbridge Wells, KENT TN4 0NA on **Tuesday 10th January 2023 at 7.00 p.m.** at which your attendance is required.

All meetings and agendas are open to the public, except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Seating for the public will be allocated on a first come, first served basis, and cannot be guaranteed. If you want to attend the meeting in person, please advise the Deputy Town Clerk at deputyclerk@southboroughcouncil.co.uk or call 01892 529176.

Members of the public may speak under the Public Open Session, as long as 24 hours' notice of their wish to do so has been given to the Deputy Town Clerk, and that subject is relevant to this Committee. No speech may be longer than five minutes, except by resolution of the Committee or Council.

AGENDA

TO: MEMBERS OF THE OPEN SPACES & ENVIRONMENT COMMITTEE: Cllrs Hill (Chair), Lewis (Deputy Chair), Elliott, Ms Kinghorn, Kinghorn, Lane, Prance, & Wharton.

1. APOLOGIES AND REASONS FOR ABSENCE

2. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS

Members who have a disclosable pecuniary or other significant interest within the meaning set out in the Kent Code of Conduct 2021 in any matter appearing on the agenda, are invited to declare that interest at this stage and sign the register accordingly.

3. PUBLIC OPEN SESSION

Standing Order 3(d): Members of the public may speak under this item as long as 24 hours' notice of their wish to do so has been given to the Deputy Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes, except by resolution of the Committee or Council.

4. MINUTES

The minutes of the meeting held on 6th December 2022 were **APPROVED** at Full Council on 22nd December 2022.

5. INCOME AND EXPENDITURE

There are no income and expenditure reports to review at the current time due to the Christmas and New Year break. Reports from 1st December 2022 onwards will be available at the next meeting.

6. PENNINGTON RECREATION GROUND – Staff Annual Leave/Access

Council Members to **NOTE** that the side gate at Pennington Recreation Ground will be left open for a two-week duration period that constitutes annual leave for the staff member who resides within the park and normally manages locking gates. The Grounds Staff Team will monitor the park on weekdays, but this decision was taken because we cannot close the park to the public, yet we no longer have local staff to cover this when annual leave is being taken.

7. CONFIDENTIAL MATTERS

It is proposed that during the consideration of the following items, the public and press shall be temporarily excluded (Standing Order 3 (c): -

“Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.”

These items are considered confidential for the following reasons (s).

Information relating to the financial and personnel affairs of the Council.

a) PENNINGTON RECREATION GROUND TENNIS COURTS – LTA Funding Update

Council Members to review and discuss the previously supplied report from the Deputy Town Clerk and associated information from Matt Glazier/LTA.



Ms Carolyn Ripley
Deputy Town Clerk
5th January 2023