

# SOUTHBOROUGH TOWN COUNCIL

Minutes of the Full Council meeting of Southborough Town Council held on **Thursday 26<sup>th</sup> January 2023 at 7.00 p.m.** at the Southborough Civic Centre, 137 London Road Southborough, KENT TN4 0NA.

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**MEMBERS PRESENT:** Cllrs Hill (Chair), Francis (Deputy Chair), Blackwell, Bullion, Elliott, Kinghorn, Lane, Lewis, Munn, Poile, Prance, and Wharton

**OFFICERS PRESENT:** Carolyn Ripley (Deputy Town Clerk)

## 1. APOLOGIES AND REASONS FOR ABSENCE

Cllr Harris – family commitment  
Cllr Ms O Kinghorn – health reasons

## 2. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS

None declared.

## 3. PUBLIC OPEN SESSION

One member of the public was present (Tunbridge Wells Borough Councillor representing Southborough North, Cllr Le Page, was in attendance. He was invited to speak on electoral boundary changes).

## 4. MINUTES

The minutes of the Full Council Meeting held on 22<sup>nd</sup> December 2022 were **APPROVED** and signed as a correct record.

## 5. COMMITTEE PROCEEDINGS

Council Members **RESOLVED** to approve the minutes from the following meetings:

Planning & Transportation	9 <sup>th</sup> January 2023
Open Spaces & Environment	10 <sup>th</sup> January 2023
Finance & General Purposes	19 <sup>th</sup> January 2023

## 6. TOWN MAYOR'S ENGAGEMENTS

Council Members **NOTED** the mayoral engagements that were reported.

## 7. CONFIDENTIAL MATTERS

It is proposed that during the consideration of the following items, the public and press shall be temporarily excluded (Standing Order 3 (c): -

“Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for other special reasons. The public’s exclusion form part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.”

These items are considered confidential for the following reasons (s).

Information relating to the financial and personnel affairs of the Council.

**a) CONFIDENTIAL COUNCIL AND COMMITTEE PROCEEDINGS**

Members **RESOLVED** to approve the following confidential minutes:

Full Council	22 <sup>nd</sup> December 2022
Open Spaces & Environment	10 <sup>th</sup> January 2023
Finance & General Purposes	19 <sup>th</sup> January 2023

**b) PLAYING FIELDS DRAINAGE PROJECT**

Council Members **APPROVED** the appointment of Lanes Group Plc as Principal Contractor and BdR Civil and Structural Engineering as Principal Designer and Technical Project Manager.

**c) TENANCY LICENCE**

Council Members **APPROVED** the draft tenancy licence for Applause in reference to the Brickworks Community Room.

**There being no further business, the Chair thanked everyone for their attendance and closed the meeting at 7.45 p.m.**

**CHAIR**

**Ms Carolyn Ripley  
Deputy Town Clerk  
27<sup>th</sup> January 2023**