

SOUTHBOROUGH TOWN COUNCIL



Tel: (01892) 529176

Southborough Civic Centre
Council Offices
137 London Road
Southborough
Kent TN4 0NA

OPEN SPACES & ENVIRONMENT COMMITTEE

29th June 2023

Dear Councillor,

A meeting of the Open Spaces & Environment Committee will be held in the Southborough Civic Centre, 137 London Road, Southborough, Tunbridge Wells, KENT TN4 0NA on **Tuesday 4th July 2023 at 7.00 p.m.** at which your attendance is required.

All meetings and agendas are open to the public, except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Seating for the public will be allocated on a first come, first served basis, and cannot be guaranteed. If you want to attend the meeting in person, please advise the Deputy Town Clerk at deputyclerk@southboroughcouncil.co.uk or call 01892 529176.

Members of the public may speak under the Public Open Session, as long as 24 hours' notice of their wish to do so has been given to the Deputy Town Clerk, and that subject is relevant to this Committee. No speech may be longer than five minutes, except by resolution of the Committee or Council.

AGENDA

TO: MEMBERS OF THE OPEN SPACES & ENVIRONMENT COMMITTEE: Cllrs Lewis (Chair), Kinghorn (Deputy Chair), Figgett, Elliott, Hill, Mrs Kinghorn, Opara, Stewart and Wharton.

1. APOLOGIES AND REASONS FOR ABSENCE

2. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS

Members who have a disclosable pecuniary or other significant interest within the meaning set out in the Kent Code of Conduct 2021 in any matter appearing on the agenda, are invited to declare that interest at this stage and sign the register accordingly.

3. PUBLIC OPEN SESSION

Standing Order 3(d): Members of the public may speak under this item as long as 24 hours' notice of their wish to do so has been given to the Deputy Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes, except by resolution of the Committee or Council.

4. MINUTES

The minutes of the meeting on 6th June 2023 need approval at the time of sending this agenda but are due to be reviewed at Full Council on 29th June 2023.

5. INCOME AND EXPENDITURE

Council Members to review the previously supplied income and expenditure reports relating to Open Spaces for the period 1st – 31st May 2023 (Reports are always a month in arrears).

6. FOOTPATHS ON PLAYING FIELDS ADJACENT TO YEW TREE ROAD ALLOTMENTS

Council Members to review this item from the previous meeting of this committee on 6th June 2023. The Deputy Town Clerk will give a verbal update following discussions with the Ground Staff Team.

7. SOUTHBOROUGH COMMON BYELAWS

Council Members to review and amend the Southborough Common Byelaws accordingly, in the light of recent enquiries and complaints regarding the erection of structures and bouncy castles on the Common. Please see the previously supplied emails from residents.

8. BASKETBALL COURT AREA – PENNINGTON RECREATION GROUND

Council Members to discuss the current condition of the basketball play area in the Pennington Recreation Ground. The Town Council has received a request for resurfacing and complaint about the condition of the area, especially following the resurfacing/improvement works on the adjacent tennis courts linked to the LTA Parks Tennis Project Partnership.

9. RIDGEWAYE AND YEW TREE PLAYING FIELDS – HISTORIC LECTERNS PROPOSAL

Council Members to discuss and decide whether they wish for two information/historic lecterns to be placed at the entrance of the Ridgewaye and Yew Tree Road Playing Fields. Grant funding has been applied for, although it is not guaranteed. Council Members will need to decide if they wish to continue with the proposed project should grant funding not be available and instruct the Deputy Town Clerk accordingly.

10. CONFIDENTIAL MATTERS

It is proposed that during the consideration of the following items, the public and press shall be temporarily excluded (Standing Order 3 (c): -

“Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for other special reasons. The public’s exclusion form part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.”

These items are considered confidential for the following reasons (s).

Information relating to the financial and personnel affairs of the Council.

a) PENNINGTON TENNIS COURTS – LTA COACHING PROVIDER

Council Members to review the previously supplied tennis coaching provider advertisement/specification, email from Matt Glazier/LTA, and report by the Deputy Town Clerk.

**Ms Carolyn Ripley
Deputy Town Clerk
29th June 2023**