

# SOUTHBOROUGH TOWN COUNCIL

Tel: (01892) 529176



Southborough Civic Centre  
Council Offices  
137 London Road  
Southborough  
Kent TN4 0NA

## OPEN SPACES & ENVIRONMENT COMMITTEE

1<sup>st</sup> June 2023

Dear Councillor,

A meeting of the Open Spaces & Environment Committee will be held in the Southborough Civic Centre, 137 London Road, Southborough, Tunbridge Wells, KENT TN4 0NA on **Tuesday 6<sup>th</sup> June 2023 at 7.00 p.m.** at which your attendance is required.

All meetings and agendas are open to the public, except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

**Seating for the public will be allocated on a first come, first served basis, and cannot be guaranteed. If you want to attend the meeting in person, please advise the Deputy Town Clerk at [deputyclerk@southboroughcouncil.co.uk](mailto:deputyclerk@southboroughcouncil.co.uk) or call 01892 529176.**

Members of the public may speak under the Public Open Session, as long as 24 hours' notice of their wish to do so has been given to the Deputy Town Clerk, and that subject is relevant to this Committee. No speech may be longer than five minutes, except by resolution of the Committee or Council.

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### AGENDA

**TO: MEMBERS OF THE OPEN SPACES & ENVIRONMENT COMMITTEE:** Cllrs Figgett, Elliott, Hill, Mrs Kinghorn, Kinghorn, Opara, Lewis, Stewart, and Wharton.

- 1. ELECTION OF CHAIR AND DEPUTY CHAIR**
- 2. APOLOGIES AND REASONS FOR ABSENCE**
- 3. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS**

Members who have a disclosable pecuniary or other significant interest within the meaning set out in the Kent Code of Conduct 2021 in any matter appearing on the agenda, are invited to declare that interest at this stage and sign the register accordingly.

#### **4. PUBLIC OPEN SESSION**

Standing Order 3(d): Members of the public may speak under this item as long as 24 hours' notice of their wish to do so has been given to the Deputy Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes, except by resolution of the Committee or Council.

## **5. MINUTES**

There are no minutes to review and approve.

## **6. INCOME AND EXPENDITURE**

Council Members to review the previously supplied income and expenditure reports relating to Open Spaces for the period 1<sup>st</sup> – 30<sup>th</sup> April 2023 (Reports are always a month in arrears).

## **7. FOOTPATHS ON PLAYING FIELDS ADJACENT TO YEW TREE ROAD ALLOTMENTS**

Council Members to see the previously supplied statement from a local resident regarding the condition of pathways on the playing fields running alongside the Yew Tree Road Allotments. Council Members to review and reach a decision accordingly.

## **8. THE RIDGEWAYE PRIVATE ROAD/ADJACENT TO PLAYING FIELDS**

A request has been made from a member of the Ridgeway Residents' Association asking if the Town Council will consider clearing a section of Town-Council owned land/vegetation located on the private road side of the playing fields hedge, so that a small pull-in area can be created to ease the passing of cars on this unadopted road. Council Members to review the previously supplied photos and reach a decision accordingly.

## **9. CONFIDENTIAL MATTERS**

It is proposed that during the consideration of the following items, the public and press shall be temporarily excluded (Standing Order 3 (c): -

“Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for other special reasons. The public's exclusion form part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.”

These items are considered confidential for the following reasons (s).

Information relating to the financial and personnel affairs of the Council.

### **a) HOLDEN POND LONG-TERM PLANS**

Council Members to review and discuss the previously supplied report from the Deputy Town Clerk and associated proposals/quotes.

### **b) KENT HIGH WEALD PROJECT - SOUTHBOROUGH COMMON MANAGEMENT PLAN**

Council Members to review the previously supplied email proposal about the renewal of the Common Management Plan and to reach a decision accordingly.

### **c) QUINQUENNIAL FULL TREE SURVEY INSPECTION – WORKS NEEDED**

Council Members to review the previously supplied report from the Deputy Town Clerk and associated reports/quotes. Council Members to review and approve tree works as required.

**d) SOUTHBOROUGH CEMETERY – MAINTENANCE**

Council Members to discuss and reach a decision regarding ongoing maintenance needs in Southborough Cemetery.

**e) SOUTHBOROUGH COMMON, SOUTH OF FRANCE – PATHWAYS**

Council Members to review the previously supplied email request from a resident living on Southborough Common regarding the pathways provided in the South of France area of Southborough Common. Council Members to review the request and previously supplied initial guideline quote and reach a decision accordingly.

**f) GROUND STAFF TEAM - NEW RIDE-ON MOWER**

Council Members to review the previously supplied quotes and to reach a decision accordingly.

**Ms Carolyn Ripley  
Deputy Town Clerk  
1<sup>st</sup> June 2023**