

SOUTHBOROUGH TOWN COUNCIL

Minutes of the Full Council meeting of Southborough Town Council held on **Thursday 27th July 2023 at 7.00 p.m.** at the Southborough Civic Centre, 137 London Road Southborough, KENT TN4 0NA.

MEMBERS PRESENT: Councillors Reeves (Deputy Chair), Allen, Bridges, Dury, Elliott, D Francis, J Francis, I Kinghorn, O Kinghorn, Lewis, Opara, Poile.

OFFICERS PRESENT: Tracy Kelly (Town Clerk) Paul Gosling (Finance Officer)

Before the commencement of the meeting a talk was given by Bob Prance on the local twinning association SHDOFA.

7. CIVIC AWARDS - Item 7 of the agenda was brought forward at the agreement of Council Members for the Deputy Mayor to present Leonie Barker with her Civic Awards medal.

1. APOLOGIES AND REASONS FOR ABSENCE

Cllr Bullion and Figgett – Family commitments
Cllr Hill, and Wharton – health reasons

2. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS - None declared.

3. PUBLIC OPEN SESSION – Three Members of public were in attendance. One re Minute 7 and two re Minute 9(b).

4. MINUTES – The minutes of the Full Council meeting held on the 29 June 2023 were **AGREED** and signed as a correct record.

5. COMMITTEE PROCEEDINGS

Members **RESOLVED to APPROVE** the proceedings of the following committees: -

Planning and Transportation	03 July 2023
Open Spaces and Environment Committee	04 July 2023
Finance and General Purposes	20 July 2023

With the following amendments to the Planning and Transportation minutes in removing Councillor Lewis from attending and on the Finance and General Purposes Committee in adding two Apostrophes.

6. TOWN MAYOR'S ENGAGEMENTS – None given as the Chair was currently away for health reasons.

8. TUNBRIDGE WELLS POLLING REVIEW - Members **AGREED** to the Town Clerk responding asking the review to rename 'Southborough South' to Southborough East'

9. CONFIDENTIAL ITEMS

It was proposed that during the consideration of the following items the public and press shall be temporarily excluded (Standing Order 3 (c)): -

“Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.”

These items are considered confidential for the following reason(s)
Information relating to the financial and personnel affairs of the Council.

- a) **Confidential Council and Committee Proceedings** – Council Members **AGREED** to the following confidential minutes: -

Full Council Meeting	29 June 2023
Open Spaces and Environment Committee	04 July 2023
Finance and General Purposes	20 July 2023

- b) **Easement on Southborough Common** – Members **AGREED** to the granting of an easement subject to the land valuation and the applicant paying the Councils legal fees.
- c) **Royal Victoria Hall historic information sheet** – Members **AGREED** to use the template supplied with the alteration at the beginning to read ‘to celebrate Queen Victorias Diamond Jubilee’ Members asked to see the draft copy before creating the final for display.

There being no further business, the Chair thanked everyone for their attendance and closed the meeting at 8.01 p.m.

DEPUTY CHAIR