

## SOUTHBOROUGH TOWN COUNCIL

Minutes of the Full Council meeting of Southborough Town Council held on **Thursday 26<sup>th</sup> October 2023 at 7.00 p.m.** at the Southborough Civic Centre, 137 London Road Southborough, KENT TN4 0NA.

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**MEMBERS PRESENT:** Councillors Hill (Chair), Bridges, Bullion, Elliott, Figget, J Francis, I Kinghorn, Poile, Spickett and Stewart.

**OFFICER PRESENT:** Paul Gosling (Finance Officer)

### 1. APOLOGIES AND REASONS FOR ABSENCE

Cllrs Reeves (Deputy Chair), O Kinghorn and Wharton – health reasons.  
Cllrs Allen, Dury, D Francis, Lewis, Opara- Family Commitments.

2. **DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS** – Cllr J Francis declared an interest in item 9.
3. **PUBLIC OPEN SESSION** – One Member of public was in attendance who spoke on item 8 of the minutes with their proposals surrounding possible volunteer workers and community engagement.
4. **MINUTES** – The minutes of the Full Council meeting held on the 29 September 2023 were **AGREED** and signed as a correct record.
5. **COMMITTEE PROCEEDINGS**

Members **RESOLVED** to **APPROVE** the proceedings of the following committees: -

Planning and Transportation	02 October 2023
Open Spaces and Environment Committee	03 October 2023
Finance and General Purposes	19 October 2023

6. **TOWN MAYOR'S ENGAGEMENTS** – The Chair verbally updated Members of her recent activities which Members **NOTED**.
7. **CIVIC AWARDS** - Members **APPROVED** going ahead with the Civic Awards for 23/24.
8. **EVENTS – TOWN SQUARE** – Members discussed the various possible events and activities that could be carried out on the Town Square and Civic Centre. Members **AGREED** to look at the insurance liabilities for volunteers, the possibility of using the information screen in the Civic Centre more effectively and to putting together a steering group with Council Members and Members of the Public to discuss possible uses. This matter will be reported to the next Finance and General Purposes Committee.
9. **CONTAINERS ON PLAYING FIELDS** - Members **AGREED** that the TWYFC Container located next to the Southborough Football Club Pavilion must be removed. It was **AGREED** that there is nowhere suitable that it could be relocated on the fields so it will need to be removed

completely from site. TWYFC will be advised of the Council Members decision and have asked that TWYFC urgently speak to Southborough Football club advising when they will be removing the container.

**Councillor J Francis left the meeting shortly after discussions commenced on item 9**

## **10. CONFIDENTIAL ITEMS**

It was proposed that during the consideration of the following items the public and press shall be temporarily excluded (Standing Order 3 (c)): -

“Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.”

These items are considered confidential for the following reason(s)  
Information relating to the financial and personnel affairs of the Council.

- a) Confidential Council and Committee Proceedings – Council Members **AGREED** to the following confidential minutes: -**

Full Council Meeting	29 September 2023
Open Spaces and Environment Committee	03 October 2023
Finance and General Purposes	19 October 2023

**There being no further business, the Chair thanked everyone for their attendance and closed the meeting at 8.30 p.m.**

**CHAIR**