

Southborough Town Council
Finance and General purposes Committee

20th July 2023

CIVIC CENTRE

Civic Centre update report

This report outlines events/functions/ actions that have taken place or are due to take place. It also highlights works that are due to take place or have taken place over the past few months to update Council Members.

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- Senior Facilities officer has now completed all his FM management training and is now putting that training to great use.
 - Facilities team and including the ground staff (where appropriate) are completing all statutory training as required for H&S legislation.
 - Members will be aware that that we had a good start to this financial year at the Civic Centre with finances up 75.6% on the 3 months 22/23. We do however expect this to slow slightly in the coming months due to the summer holidays.
 - The Facilities team are still contacting new organisations to increase business interest and have now secured a new client to provide weekly Zumba classes.
 - The new advertising posters are now up and advertising the Civic centre on London Road.
 - The Civic Centre had two major events in July. Both where very well received, and both were impressed with the building and the Facilities team (members to note the letter attached from the Tonbridge Philharmonic and their observations)
 - Charlies Angels are going well on a Monday each week with it being well attended and a great addition for the area. It is hoped other groups may work/perform alongside Charlies Angels creating even more interest in the Town Square.

Future and upcoming plans and events

Applause is currently planning their events to start in September.

Wrestling is coming back to Southborough 2nd August.

Farmers market has been contacted and are waiting for a reply.

Outside building canopy due for a deep clean to keep it looking fresh and well maintained.

The Unity Hall seating and all Civic Centre carpets and floors to be deep cleaned.

Paul Gosling
Finance Officer

16 Manor Close
Tunbridge Wells
Kent TN4 8YB

Ms Tracy Kelly
Town Clerk
Southborough Civic Centre
Council Offices
137 London Road
Southborough
KENT TN4 0NA

2nd July 2023

Dear Ms Kelly

Re: Unity Hall

I write as the Secretary of Tonbridge Philharmonic Society to thank you and your team for helping make our concert such a success yesterday.

I am aware that this was the first occasion when your venue had staged a classical music concert, and it was a learning experience both for your colleagues and ourselves. We are accustomed to performing in locations that we know well, so were somewhat apprehensive when preparing for our event. We should not have worried, since your representatives, Farhad, Chris and Paul went out of their way to make it easy for us.

In particular Paul conducted several tours of the facilities and was the team member on duty during the concert. He worked hard to meet our (not unreasonable!) demands, and we were delighted to hear that he had enjoyed the music – even if it was not his usual choice.

I attach some thoughts that occurred to me during the day, which may assist if you have similar bookings. Also I invite you to contact me if you have other organisations who are interested in hiring the Hall and who would like to talk to someone who has been involved in planning a large event there.

With best regards


Joanna Mace
Hon Secretary, Tonbridge Philharmonic Society

Jg1751@aof.com

Unity Hall event – observations

Based on the experience of Tonbridge Philharmonic Society's *Treading the Boards* concert 01.07.23, these thoughts are offered to assist with your successful marketing of the venue

- You might include the possible use of the publicity boards at the end of the outside area when discussing the use of the hall for an event where tickets are sold to the public
- The signage for the hall is obscured by the canopy. It would be helpful for those who are attending events to have indications of where they are going – perhaps an A2 or A1 sized board on the outside of the building where it is not covered by the canopy
- It would be beneficial to have better communication between the Library staff/management and the Facilities team. While it is clear that these are two separate organisations, the Library space is integral to any event and good co-operation is essential
- The door management system is clearly sophisticated and necessary to the safe operation of the building. However, it does hamper smooth passage of people to rooms upstairs (used as 'green rooms' in our case) and back down again. On several moments we had to run around to find Paul to get doors open – he was carrying out necessary tasks, not neglecting us!
- We had a number of members who were bringing in unwieldy instruments – percussion, double basses etc – and who delivered them to the side door. The need to get out of the car to walk over to the door and press the buzzer to have the barrier raised was not clear, and you might consider it helpful to install a button by the barrier control or at least indicate where the button is
- The raised platforms worked well and felt very secure. The team ensured that we had steps at either end and this meant that we only had two routes off the 'stage' – to go up to the highest level and down the stairs. When calculating the number of chairs on the stage, safe passage should be allowed for by not placing chairs right up to the side handrails. It would also be good to have steps down off the front of the lowest level at either end, so that there is an optional way off the platforms in case of an evacuation. This is a health and safety consideration, particularly as we had more than 60 people on the platform
- It is obvious that the hall was built to a high standard, but ventilation was not good on what was a warm but not exceptionally hot evening. This was a concern for those members of the audience sitting at the higher levels of the seating, who expressed a discomfort at the lack of fresh air

I hope that you will find these observations useful. If you want to discuss anything in more detail, please do not hesitate to contact me

SOUTHBOROUGH TOWN COUNCIL



SOUTHBOROUGH Town Council

Do you have an upcoming event
or activity at the Civic Centre
you'd like to promote?

ADVERTISE HERE!

Available only for Civic Centre proceedings



Contact

01892 520770



facilities-team@southboroughcouncil.co.uk



www.southborough-tc.gov.uk

SOUTHBOROUGH TOWN COUNCIL



SOUTHBOROUGH
Town Council

**UNITY HALL & ROOMS
AVAILABLE FOR HIRE
AT THE CIVIC CENTRE**



facilities-team@southboroughcouncil.co.uk

Contact

01892 520770



www.southborough-tc.gov.uk

2022/23

2023/24

Month	Unity	Bounds Oak	Lambersart	Brickworks	Extras	Town Sq	Total
Jun-22	£3,856.00	£1,241.00	£838.00	£144.00	£0.00	£0.00	£6,079.00
Sep-22							
Dec-22							
Mar-23							
Total	£3,856.00	£1,241.00	£838.00	£144.00	£0.00	£0.00	£6,079.00

Month	Unity	Bounds Oak	Lambersart	Brickworks	Extras	Town Sq	Total
Jun-23	£3,351.00	£2,139.00	£677.00	£4,166.00	£601.00	£0.00	£10,934.00
Sep-23							£0.00
Dec-23							£0.00
Mar-24							£0.00
Total	£5,263.53	£3,398.00	£1,074.50	£6,249.00	£1,031.50	£0.00	£10,934.00

Month	Unity Hall	Bounds Oak	Lambersart	Brickworks	Extras	Town Sq	Total
Apr-23	£165.00	£326.00	£244.00	£2,083.00	£104.00	£0.00	£2,922.00
May-23	£2,600.00	£1,837.00	£175.00	£0.00	£474.00	£0.00	£5,086.00
Jun-23	£586.00	-£24.00	£258.00	£2,083.00	£23.00	£0.00	£2,926.00
Jul-23							£0.00
Aug-23							£0.00
Sep-23							£0.00
Oct-23							£0.00
Nov-23							£0.00
Dec-23							£0.00
Jan-24							£0.00
Feb-24							£0.00
Mar-24							£0.00

Bulk Booking Discount
-£258.00

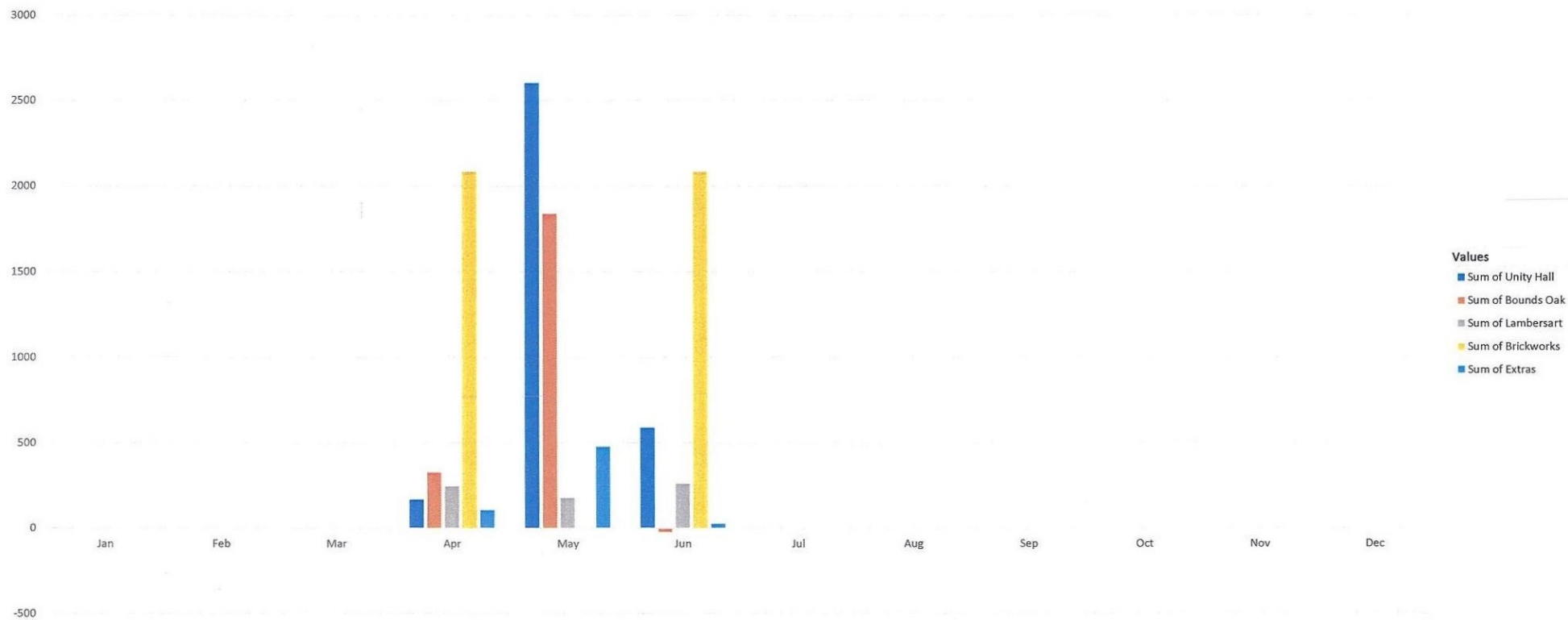
£10,934.00
£10,676.00

Rolling %

75.62%

Row Labels	Sum of Unity Hall	Sum of Bounds Oak	Sum of Lambersart	Sum of Brickworks	Sum of Extras
Jan					
Feb					
Mar					
Apr	165	326	244	2083	104
May	2600	1837	175	0	474
Jun	586	-24	258	2083	23
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					
Grand Total	3351	2139	677	4166	601

Sum of Unity Hall Sum of Bounds Oak Sum of Lambersart Sum of Brickworks Sum of Extras



Months (Month) Month

Southborough Town Council


Expenditure transactions - approval list

Start of year 01/04/23


Approval no 7

No	Payment Reference	Gross	Vat	Net	Invoice date	Details	Cheque Total
244	010444	£2,424.30	£404.05	£2,020.25	15/06/23	Baxall Construction Ltd - Decoration -Sinking Fund	
245	010444	£1,133.11	£188.85	£944.26	15/06/23	Baxall Construction Ltd - Buffer Vessel -Sinking Fund claimable	
246	010444	£510.00	£85.00	£425.00	15/06/23	Baxall Construction Ltd - Shroud gate Reader	
247	010444	£3,036.00	£506.00	£2,530.00	15/06/23	Baxall Construction Ltd - service charges	
248	010444	£11,087.88	£1,847.98	£9,239.90	15/06/23	Baxall Construction Ltd - service charges	£18,191.29
192	010445	£94.56	£15.76	£78.80	30/05/23	Beechcroft Accountancy Services - Salaries	£94.56
238	010447	£193.91	£32.32	£161.59	23/05/23	Cantium Business Solutions - Phones	£193.91
122	010448	£94.92	£15.82	£79.10	28/05/23	Cllr D Hill - Summer Bedding Items	
229	010448	£1,100.00	£0.00	£1,100.00	28/05/23	Cllr D Hill - Mayors allowance	£1,194.92
235	010449	£506.40	£84.40	£422.00	06/06/23	Glasdon Uk Ltd - Poo Bags	£506.40
249	010450	£2,042.78	£340.46	£1,702.32	22/05/23	Invicta Law Ltd - Leagal fees	£2,042.78
197	010451	£631.80	£105.30	£526.50	08/06/23	Kent County Council KCC - Audit	£631.80
119	010452	£101.30	£16.88	£84.42	28/05/23	Kent County Council KCS - Stationery	
228	010452	£158.33	£26.39	£131.94	13/06/23	Kent County Council KCS - Stationery	
231	010452	£587.46	£97.91	£489.55	02/06/23	Kent County Council KCS - Bin Bags	£847.09
250	010453	£352.78	£58.80	£293.98	15/05/23	Kidman's Ltd - Mower Repairs	
251	010453	£274.52	£45.75	£228.77	09/05/23	Kidman's Ltd - Mower Repairs	£627.30
223	010454	£1,200.00	£200.00	£1,000.00	12/06/23	Lff Accountants - Service Charge Audit	£1,200.00
230	010455	£112.50	£0.00	£112.50	13/06/23	Mr M Hayden - Pennington contract review	
243	010455	£675.00	£0.00	£675.00	19/06/23	Mr M Hayden - Fm Works	£787.50
121	010456	£2,624.00	£0.00	£2,624.00	23/05/23	Quality Sussex Plants - Summer Bedding	£2,624.00

Signature



Signature



Date

20/06/23

Southborough Town Council

Expenditure transactions - approval list

Start of year 01/04/23

Approval no 7

No	Payment Reference	Gross	Vat	Net	Invoice date	Details	Cheque Total
232	010457	£12.00	£0.00	£12.00	07/06/23	S A H A Treasurer - Payment forwarded from Ms Cameron	£12.00 ✓
236	010458	£264.80	£44.13	£220.67	12/06/23	SETYRES - New Tyres	
237	010458	£69.60	£11.60	£58.00	12/06/23	SETYRES - Puncher	£334.40 ✓
193	010459	£660.00	£110.00	£550.00	26/05/23	Thomson Snell and Passmore - Legal fees	
210	010459	£645.00	£107.50	£537.50	26/05/23	Thomson Snell and Passmore - Legal fees	£1,305.00 ✓
256	010460	£816.00	£136.00	£680.00	17/06/23	Treework - Tree Cutting	
257	010460	£552.00	£92.00	£460.00	17/06/23	Treework - tree works field water issues	£1,368.00 ✓
194	010461	£81.60	£13.60	£68.00	01/06/23	Uniserve - IT Assistance	
233	010461	£40.80	£6.80	£34.00	01/06/23	Uniserve - IT Assistance	
234	010461	£14.40	£2.40	£12.00	16/06/23	Uniserve - IT Assistance	
255	010461	£480.00	£80.00	£400.00	16/06/23	Uniserve - IT Assistance	£616.80 ✓
191	010462	£232.01	£38.67	£193.34	02/06/23	Vaughtons - Medal	£232.01 ✓
136	010463	£800.00	£0.00	£800.00	31/05/23	Wise Stonecraft - Grave Digging	£800.00 ✓
Total		£33,609.76	£4,714.37	£28,895.39			

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Date

20/06/23

Southborough Town Council


Expenditure transactions - approval list

Start of year 01/04/23

Approval no 10

No	Payment Reference	Gross	Vat	Net	Invoice date	Details	Cheque Total
268	010464	£317.00	£0.00	£317.00	27/06/23	Diocese (Winckworth Sherwood - Permission for inspections	£317.00 ✓✓
271	010465	£160.00	£0.00	£160.00	22/06/23	HDH Electrical Ltd - EICR Report Cottage	
272	010465	£80.00	£0.00	£80.00	22/06/23	HDH Electrical Ltd - EICR Report workshop	£240.00 ✓✓
269	010466	£10,528.56	£1,754.76	£8,773.80	27/06/23	Independent Memorial Inspection - Memorial inspections	£10,528.56 ✓
270	010467	£66.50	£0.00	£66.50	27/06/23	Ms A Clark - Refund for plot 52 Yew Tree	£66.50 ✓✓
279	010468	£22.45	£0.00	£22.45	29/06/23	Mr J Glanfield - Refund of plot 28a Ridgewaye	£22.45 ✓✓
Total		£11,174.51	£1,754.76	£9,419.75			

Signature



 Date 29/6/23

Signature



Received Income Transactions

Start of year 01/04/23

received between 01/06/23 and 30/06/23

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details
FPI OS JUN 23	01/06/23	227		£683.00	£0.00	£683.00	200/1	Rent
FPI020623wl1	02/06/23	175	STCW222	£10.00	£0.00	£10.00	204/1	Wayleave Paid 10 Years
FPI050623KC	05/06/23	149	STCC188	£74.40	£12.40	£62.00	106/1	Kent County Council Unity Hall
Fpi050623KC	05/06/23	150	STCC188/2	£168.00	£28.00	£140.00	106/6	Kent County Council Extras
CC 050623sj	05/06/23	176	STCW223	£30.00	£0.00	£30.00	204/1	Wayleave
FPI050623BY	05/06/23	195	SCC231	£60.00	£10.00	£50.00	106/2	Being Yoga Bounds Oak
FPI050623TG	05/06/23	200	SCC227	£134.40	£22.40	£112.00	106/2	bounds Oak
CHQ005753	05/06/23	211	STCA089	£33.25	£0.00	£33.25	203	Plot 21 Ridgewaye
FPI10052332c	05/06/23	215	STCA120	£33.25	£0.00	£33.25	203	Plot 32C Ridgewaye
FPI06062310a	06/06/23	190	STCA097	£16.63	£0.00	£16.63	203	Plot 10a Ridgewaye - giving up sep 23
FPI060623NC	06/06/23	194	SCC225	£72.00	£12.00	£60.00	106/2	NCT (Charity) Bounds Oak
FPI060623BY	06/06/23	233	SCC233	£57.60	£9.60	£48.00	106/3	Being Yoga Lambersart
CSH09052	06/06/23	237	SCC438	£-60.00	£0.00	£-60.00	106/2	Eventuality Events Contra 9, Bounds Oak
CC070623TR1	07/06/23	83	STCCB164	£65.00	£0.00	£65.00	201/4	Transfer of rights
FPI070623WL	07/06/23	174	STCW221	£1.00	£0.00	£1.00	204/1	Wayleave
FPI07062384	07/06/23	218	STCA027	£66.50	£0.00	£66.50	203	Plot 84 Yew Tree
FPI070623OP	07/06/23	240	STCA027	£12.00	£0.00	£12.00	203	Plot 84 Yew Tree
FPI090623wl1	09/06/23	179	STCW204	£1.42	£0.00	£1.42	204/1	Wayleave
FPI090623JB	09/06/23	196	SCC230	£672.00	£112.00	£560.00	106/2	Bounds Oak
CHQ101311	09/06/23	225	STCA067	£66.50	£0.00	£66.50	203	Plot 89 Yew Tree
cc130623wl	13/06/23	188	STCW213	£5.30	£0.00	£5.30	204/1	Wayleave - Paid 10 Years
FPI130623EE	13/06/23	193	SCC226	£140.40	£23.40	£117.00	106/1	Eventuality Events Unity Hall
CC130623mf	13/06/23	247	SCC240	£31.20	£5.20	£26.00	106/3	Manor Fields Lambersart
CC140623JG	14/06/23	157	SCC197	£451.20	£75.20	£376.00	106/1	Unity Hall
CC140623SN	14/06/23	241	SCC243	£111.60	£18.60	£93.00	106/1	Unity Hall

Received Income Transactions

Start of year 01/04/23

received between 01/06/23 and 30/06/23

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details	
FPI140623AP	14/06/23	242	STCSC241	£2,500.00	£416.67	£2,083.33	106/4	Applause	Lease Charge
FPI150623WL	15/06/23	182	STCW207	£5.00	£0.00	£5.00	204/1		Wayleave Paid 5 Years
CC150623MA	15/06/23	248	SCC239	£78.00	£13.00	£65.00	106/3		Lambersart
FPI160623KA	16/06/23	129	SCC181	£353.40	£58.90	£294.50	106/1	NHS Blood & Transplant	Unity Hall
FPI16062312D	16/06/23	213	STCA101	£16.63	£0.00	£16.63	203		Plot 12D Ridgewaye
FPI16062322	16/06/23	250	STCA109	£24.93	£0.00	£24.93	203		Plot 22 Ridgeway
CSH170623DS	17/06/23	252	SCC244	£39.60	£6.60	£33.00	106/3		Lambersart
Fpi190623DS2	19/06/23	232	SCC234	£26.40	£4.40	£22.00	106/3		Lambersart
FPI190623JM	19/06/23	244	SCC238	£74.40	£12.40	£62.00	106/1		Unity Hall
TWYFC1 Jun 2	19/06/23	246	SCCSC240	£1,800.00	£300.00	£1,500.00	110/1	Tunbridge Wells Youth Football Club	Lease Charge
FPI200623WLI	20/06/23	170	STCW217	£5.00	£0.00	£5.00	204/1		Wayleave
FPI200623TF	20/06/23	208	STCSC032	£1,784.08	£297.35	£1,486.73	110/5	Tunbridge Wells Youth Football Club	Electric Recharge
FPI20062326	20/06/23	212	STCA092	£46.45	£0.00	£46.45	203		Plot 26 Ridgewaye
FPI2006234	20/06/23	229	STCA076	£66.50	£0.00	£66.50	203		Plot 4 Ridgewaye
FPI210623PS	21/06/23	199	STCCB229	£97.29	£0.00	£97.29	201/3	Phillips Stonemason.	Memorial
CC210623TP2	21/06/23	204	scc190/1	£100.00	£16.67	£83.33	106/1	Tonbridge Philharmonic Society	Unity Hall this os now overdue
FPI21062369	21/06/23	217	STCA022	£66.50	£0.00	£66.50	203		Plot 69 Yew Tree
CHQ100206	21/06/23	245	SCC238	£12.00	£2.00	£10.00	106/6		Advertising
FPI220623AP	22/06/23	234	SCC237	£74.40	£12.40	£62.00	106/1	A U A P	Unity Hall
FPI220623AP	22/06/23	235	SCC237/1	£237.60	£39.60	£198.00	106/1	A U A P	Bounds Oak
FPI220623ap1	22/06/23	236	SCC237/2	£46.80	£7.80	£39.00	106/1	A U A P	Extras
CC220623SN	22/06/23	264	SCC248	£15.60	£2.60	£13.00	106/6		Unity Hall
DL Q2 23	23/06/23	238	STCSC235	£6,600.00	£1,100.00	£5,500.00	108/1	Day Lewis PLC	Lease Charge
FPI230623SW	23/06/23	253	SCC244A	£26.40	£4.40	£22.00	106/3	Southborough Wheelers	Lambersart

Received Income Transactions

Start of year 01/04/23

received between 01/06/23 and 30/06/23

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details	
FPI260623WL	26/06/23	187	STCW212	£1.05	£0.00	£1.05	204/1		Wayleave
FPI260623llt	26/06/23	243	STCSC242	£3,573.60	£595.60	£2,978.00	102/1	The Little Learning Tree	Lease Payment
rent Jun 23SR	26/06/23	261		£598.00	£0.00	£598.00	201/1		Rent
FPI270623DS	27/06/23	258	SCC245	£11.52	£1.92	£9.60	106/3	West Kent Different Strokes	Lambersart
FPI280623AF	28/06/23	201	STCCB202	£727.48	£0.00	£727.48	201/2	Abbey Funeral Services	Interment
FPI280623TW F2	28/06/23	256	STCSC034	£4,415.63	£664.60	£3,751.03	110/2	Tunbridge Wells Youth Football Club	Service Charges
FPI280623LK	28/06/23	267	SCC251	£39.00	£6.50	£32.50	106/3		Lambersart
FPI290623MM	29/06/23	186	STCW211	£3.70	£0.00	£3.70	204/1		Wayleave - Paid 10 Years
FP(I29062370	29/06/23	223	STCA055	£66.50	£0.00	£66.50	203		Plot 70 Yew Tree
FPI290623CC	29/06/23	257	STCA095	£29.97	£0.00	£29.97	203		Plot 34 Ridgewaye
FPI290623BY	29/06/23	269	SCC252	£43.20	£7.20	£36.00	106/2	Being Yoga	Lambersart
FPI29062325	29/06/23	270	STCA091	£24.93	£0.00	£24.93	203		Ridgewaye plot 25
FPI300623WL	30/06/23	183	STCW208	£0.53	£0.00	£0.53	204/1		Wayleave
FPI300623iv1	30/06/23	239	SCC236	£158.40	£26.40	£132.00	106/1	Involve	Unity Hall
FPI300623SA	30/06/23	249	STCSC239	£5,000.00	£833.33	£4,166.67	109/2	NHS St Andrews Medical	NHS Rent
FPI300623SA	30/06/23	254	STCSC	£7,297.30	£1,216.22	£6,081.08	109/1	NHS St Andrews Medical	NHS Rent
LB JUN 23	30/06/23	283		£44.56	£0.00	£44.56	116	LLoyds Bank	Interest on account
Total				£39,069.00	£5,975.36	£33,093.64			

Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/06/23 and 30/06/23

Payment

Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading
BG1 Jun 23	01/06/23	150		£33.94	£5.66	£28.28	British Gas	Home cover - 7112 253/1
D&G JUN 23	01/06/23	187		£15.41	£2.57	£12.84	D&G Appliance Plan	White goods Pennington 253/1
TRD Jun 23	01/06/23	190		£126.85	£21.14	£105.71	Trade UK	Tools 249/4
IOC Jun 23	05/06/23	188		£35.00	£0.00	£35.00	Information Commissioner's Office	Membership 20/5
CCM1 Jun 23	05/06/23	189		£182.99	£30.50	£152.49	Cooke Card Marketing Ltd	Fuel 30/1
BG5 May 23	07/06/23	195		£36.40	£6.07	£30.33	British Gas	Home cover - 7356 257/2
DD080623LB1	08/06/23	196		£82.53	£13.76	£68.77	LLoyds Bank	Service Charges 108
EDF2 MAY 23	09/06/23	220		-£161.00	-£7.67	-£153.33	Edf Energy	Contra 143, Elec Pavilion 161 created in error 253/4
CCM2 Jun 23	12/06/23	224		£160.55	£26.76	£133.79	Cooke Card Marketing Ltd	Fuel 30/1
CN1 June 23	14/06/23	275		£30.90	£5.15	£25.75	LLoyds Bank	Cardnet 10/14
EDF1 June 23	14/06/23	277		£16.00	£0.76	£15.24	Edf Energy	St Peters Church 258/3
EDF2 June 23	14/06/23	278		£112.00	£5.33	£106.67	Edf Energy	St Peters Church 253/4
Lbbc Jun 23	15/06/23	198		£256.00	£42.67	£213.33	Swiftech	Monitor 10/7
Lbbc Jun 23	15/06/23	199		£144.00	£0.00	£144.00	Society Of Local Council Clerks	Training Course 20/6
Lbbc Jun 23	15/06/23	200		£1.50	£0.25	£1.25	Royal Mail	Postage Charge 10/4
Lbbc Jun 23	15/06/23	201		£27.00	£4.50	£22.50	STC Amazon Account	Meeting Headset 10/7
Lbbc Jun 23	15/06/23	203		£62.99	£10.50	£52.49	STC Amazon Account	Bluetooth Ear defenders 249/4
Lbbc Jun 23	15/06/23	204		£15.85	£2.64	£13.21	STC Amazon Account	Jotters 10/4
Lbbc Jun 23	15/06/23	205		£19.99	£3.33	£16.66	STC Amazon Account	Disability Mouse 10/7
Lbbc Jun 23	15/06/23	206		£8.99	£1.50	£7.49	STC Amazon Account	Pc Cable 10/7
Lbbc Jun 23	15/06/23	207		£7.99	£1.33	£6.66	STC Amazon Account	Key Holder 10/4
Lbbc Jun 23	15/06/23	208		£28.63	£0.00	£28.63	STC Amazon Account	Civic Coffee 45/25
Lbbc Jun 23	15/06/23	209		£10.23	£0.00	£10.23	STC Amazon Account	Civic Sugar 45/25
Lbbc Jun 23	15/06/23	211		£7.39	£0.00	£7.39	STC Amazon Account	Civic Milk 45/25
Lbbc jun 23	15/06/23	212		£48.00	£8.00	£40.00	East Kent Recycling Ltd	Skip Hire 249/6
Lbbc Jun 23	15/06/23	213		£59.48	£9.91	£49.57	STC Amazon Account	FM Desk 10/6
Lbbc Jun 23	15/06/23	214		£19.98	£3.33	£16.65	STC Amazon Account	Mouse 10/7

Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/06/23 and 30/06/23

Payment

Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading
Lbbc Jun 23	15/06/23	215		£11.99	£2.00	£9.99	STC Amazon Account	Desk Pad 10/6
Lbbc Jun 23	15/06/23	216		£43.98	£7.33	£36.65	STC Amazon Account	Keyboard and mouse 10/7
Lbbc Jun 23	15/06/23	217		£19.00	£0.00	£19.00	Shutterstock	Subscri 20/5
Lbbc Jun 23	15/06/23	218		£47.52	£7.92	£39.60	Corkers	Topsoil 249/2
Lbbc Jun 23	15/06/23	219		£11.28	£1.88	£9.40	Microsoft	Office 365 FM Officer 20/5
TWBC3 Jun 23	15/06/23	239		£1,334.00	£0.00	£1,334.00	Tunbridge Wells Borough Council	Business rates Civic Centre 15/5
TWBC6 JUN 23	15/06/23	240		£319.00	£0.00	£319.00	Tunbridge Wells Borough Council	Council Tax Cemetery 257/4
CW6 Jun 23	16/06/23	273		£484.49	£0.00	£484.49	Castle Water SE	Pavilion Water Recharged £428.02 40/4
CW7 Jun 23	16/06/23	274		£75.38	£0.00	£75.38	Castle Water SE	Water Pennington 253/5
WP Jun 23	19/06/23	241		£123.94	£0.00	£123.94	Water Plus	Civic Water 45/23
CCM3 Jun 23	19/06/23	242		£57.65	£9.61	£48.04	Cooke Card Marketing Ltd	Fuel 30/1
BS2 Jun 23	20/06/23	253		£2,762.91	£0.00	£2,762.91	Business Stream - Southern Water	Water Leek payment applied for 257/8
BT JUN 23	20/06/23	254		£929.49	£154.91	£774.58	Bt Plc	One Bill 15/10
CN2 June 23	21/06/23	276		£30.00	£5.00	£25.00	LLoyds Bank	Refund for £30.00 Over charge on CC Invoice SCC197 10/14
010452	22/06/23	119		£101.30	£16.88	£84.42	Kent County Council KCS	Stationery 10/4
010456	22/06/23	121		£2,624.00	£0.00	£2,624.00	Quality Sussex Plants	Summer Bedding 249/2
010448	22/06/23	122		£94.92	£15.82	£79.10	Cllr D Hill	Summer Bedding Items 249/2
010463	22/06/23	136		£800.00	£0.00	£800.00	Wise Stonecraft	Grave Digging 257/11
010462	22/06/23	191		£232.01	£38.67	£193.34	Vaughtons	Medal 16
010445	22/06/23	192		£94.56	£15.76	£78.80	Beechcroft Accountancy Services	Salaries 1
010459	22/06/23	193		£660.00	£110.00	£550.00	Thomson Snell and Passmore	Legal fees 20/14
010461	22/06/23	194		£81.60	£13.60	£68.00	Uniserve	IT Assistance 10/7
010451	22/06/23	197		£631.80	£105.30	£526.50	Kent County Council KCC	Audit 20/2
010459	22/06/23	210		£645.00	£107.50	£537.50	Thomson Snell and Passmore	Legal fees 20/14
010454	22/06/23	223		£1,200.00	£200.00	£1,000.00	Lff Accountants	Service Charge Audit 20/2

Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/06/23 and 30/06/23

Payment

Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading
010452	22/06/23	228		£158.33	£26.39	£131.94	Kent County Council KCS	Stationery 10/4
010448	22/06/23	229		£1,100.00	£0.00	£1,100.00	Cllr D Hill	Mayors allowance 20/3
010455	22/06/23	230		£112.50	£0.00	£112.50	Mr M Hayden	Pennington contract review 253/1
010452	22/06/23	231		£587.46	£97.91	£489.55	Kent County Council KCS	Bin Bags 255/1
010457	22/06/23	232		£12.00	£0.00	£12.00	S A H A Treasurer	Payment forwarded from Ms Cameron 250/3
010461	22/06/23	233		£40.80	£6.80	£34.00	Uniserve	IT Assistance 10/7
010461	22/06/23	234		£14.40	£2.40	£12.00	Uniserve	IT Assistance 10/7
010449	22/06/23	235		£506.40	£84.40	£422.00	Glasdon Uk Ltd	Poo Bags 255/1
010458	22/06/23	236		£264.80	£44.13	£220.67	SETYRES	New Tyres 30/3
010458	22/06/23	237		£69.60	£11.60	£58.00	SETYRES	Puncher 30/3
010447	22/06/23	238		£193.91	£32.32	£161.59	Cantium Business Solutions	Phones 15/10
010455	22/06/23	243		£675.00	£0.00	£675.00	Mr M Hayden	Fm Works 45/14
010444	22/06/23	244		£2,424.30	£404.05	£2,020.25	Baxall Construction Ltd	Decoration -Sinking Fund 45/1/2
010444	22/06/23	245		£1,133.11	£188.85	£944.26	Baxall Construction Ltd	Buffer Vessel -Sinking Fund claimable 45/1/2
010444	22/06/23	246		£510.00	£85.00	£425.00	Baxall Construction Ltd	Shroud gate Reader 45/1/2
010444	22/06/23	247		£3,036.00	£506.00	£2,530.00	Baxall Construction Ltd	service charges 45/1/1
010444	22/06/23	248		£11,087.88	£1,847.98	£9,239.90	Baxall Construction Ltd	service charges 45/1/1
010450	22/06/23	249		£2,042.78	£340.46	£1,702.32	Invicta Law Ltd	Legal fees 20/14
010453	22/06/23	250		£352.78	£58.80	£293.98	Kidman's Ltd	Mower Repairs 249/4
010453	22/06/23	251		£274.52	£45.75	£228.77	Kidman's Ltd	Mower Repairs 249/4
010461	22/06/23	255		£480.00	£80.00	£400.00	Uniserve	IT Assistance 10/7
010460	22/06/23	256		£816.00	£136.00	£680.00	Treework	Tree Cutting 249/1
010460	22/06/23	257		£552.00	£92.00	£460.00	Treework	tree works field water issues 249/1
PC3	22/06/23	280		£12.99	£2.17	£10.82		Reimbursement 65/2
PC4	22/06/23	281		£1.70	£0.28	£1.42	R N Carr Ltd	Washers 65/2
SSE1 Jun 23	23/06/23	221		£1,616.42	£269.40	£1,347.02	SSE Energy	Civic Elec 45/7
CW3 Jun 23	23/06/23	262		£3,415.80	£0.00	£3,415.80	Castle Water SE	Water Cemetery Under investigation due to leak 257/8
HMRC Jun 23	25/06/23	259		£2,301.11	£0.00	£2,301.11	Customs & Excise	National Insurance 2

Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/06/23 and 30/06/23

Payment

Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading
STC Jun 23	25/06/23	260		£25,032.42	£0.00	£25,032.42	Lloyds Bank	Salaries 1
KCC Jun 23	25/06/23	261		£5,403.57	£0.00	£5,403.57	Kent County Council Superannuation Fund	Superannuation 5
CCM4 Jun 23	26/06/23	258		£108.67	£18.11	£90.56	Cooke Card Marketing Ltd	Fuel 30/1
SEFe 1 Jun 23	26/06/23	263		£109.50	£5.21	£104.29	SEFE	Cemetery 257/7
SEFe2 Jun 23	26/06/23	264		£17.47	£0.83	£16.64	SEFE	Cemetery 257/7
SEFe3 Jun 23	26/06/23	265		£593.04	£28.24	£564.80	SEFE	Cemetery 45/7
	26/06/23	266		£-101.30	£-16.88	£-84.42	Kent County Council KCS	Contra 115, Stationary - Created in Error 10/4
Contra 2023	27/06/23	267		£-48.00	£-8.00	£-40.00	East Kent Recycling Ltd	paid by Credit card 249/6
V1 Jun 23	28/06/23	222		£2,708.48	£451.41	£2,257.07	Veolia Uk Ltd	Waste Removal 249/6
Total				£82,421.85	£5,851.78	£76,570.07		

Financial Summary - Cashbook

Summary of receipts and payments between 01/06/23 and 30/06/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Civic Sinking Fund Account	£35,016.55
Instant Access / Current Accounts	£67,974.43
Petty Cash	£87.16

Short Term Investment Accounts

32 Day Holding Account	£71,318.60
Public Sector Deposit Fund	£1,017,567.41
Total	<u>£1,191,964.15</u>

Balances at start of period

Ordinary Accounts

Civic Sinking Fund Account	£68,264.35
Instant Access / Current Accounts	£302,041.73
Petty Cash	£96.30

Short Term Investment Accounts

32 Day Holding Account	£0.00
Public Sector Deposit Fund	£1,024,283.63
Total	<u>£1,394,686.01</u>

RECEIPTS	Net	Vat	Gross
Finance & General Purposes	£34,330.26	£5,975.36	£40,305.62
Open Spaces & Environment Committee	£2,804.31	£0.00	£2,804.31
Total Receipts	<u>£37,134.57</u>	<u>£5,975.36</u>	<u>£43,109.93</u>
PAYMENTS	Net	Vat	Gross
Finance & General Purposes	£69,953.05	£6,566.13	£76,519.18
Open Spaces & Environment Committee	£16,036.77	£1,040.41	£17,077.18
Total Payments	<u>£85,989.82</u>	<u>£7,606.54</u>	<u>£93,596.36</u>

Closing Balances

Ordinary Accounts

Civic Sinking Fund Account	£68,308.91
Instant Access / Current Accounts	£247,484.50
Petty Cash	£81.61
	<u>£315,875.02</u>

Short Term Investment Accounts

32 Day Holding Account	£0.00
Public Sector Deposit Fund	£1,028,324.56
	<u>£1,028,324.56</u>
Total	<u>£1,344,199.58</u>

Signed _____
Chair

Clerk / Responsible Financial Officer

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	23/24	Actual Net	Actual Net (year to date)	Balance	
INCOME					
Open Spaces & Environment Committee					
200	Pennington Grounds				
200/1	Bungalow Rent	£10,000.00	£2,049.00	£2,049.00	-£7,951.00
200/2	Pavilion Lease Charges	£12,000.00	£5,558.34	£5,558.34	-£6,441.66
200/3	Tennis Courts	£0.00	£0.00	£0.00	£0.00
200	Total	£22,000.00	£7,607.34	£7,607.34	-£14,392.66
201	Cemetery				
201/1	Cottage Rent	£8,000.00	£1,794.00	£1,794.00	-£6,206.00
201/2	Burial Fees	£25,000.00	£8,635.97	£8,635.97	-£16,364.03
201/3	Memorials	£1,500.00	£1,259.39	£1,259.39	-£240.61
201/4	Transfer of Rights	£500.00	£195.00	£195.00	-£305.00
201	Total	£35,000.00	£11,884.36	£11,884.36	-£23,115.64
202	Playing Fields	£0.00	£0.00	£0.00	£0.00
203	Allotment Rents	£5,500.00	£4,595.36	£4,595.36	-£904.64
204	The Common				
204/1	Wayleave	£70.00	£86.32	£86.32	£16.32
204	Total	£70.00	£86.32	£86.32	£16.32
205	Playing Fields General				
205/1	Football Field Charges Playing Field Charges	£6,000.00	£2,538.90	£2,538.90	-£3,461.10
205/2	Other Field Charges	£500.00	£189.00	£189.00	-£311.00
205	Total	£6,500.00	£2,727.90	£2,727.90	-£3,772.10
208	Miscellaneous OS&E	£0.00	£825.00	£825.00	£825.00
Total Open Spaces & Environment Committee		£69,070.00	£27,726.28	£27,726.28	-£41,343.72

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		23/24	Actual Net	Actual Net (year to date)	Balance
Finance & General Purposes					
100	Precept	£0.00	£325,923.50	£325,923.50	£325,923.50
102	Crundwell Community Centre Community Centre				
102/1	Lease payment	£12,000.00	£6,000.00	£6,000.00	£-6,000.00
102	Total	£12,000.00	£6,000.00	£6,000.00	£-6,000.00
104	Miscellaneous F&GP Income	£0.00	£0.00	£0.00	£0.00
106	Southborough Civic Centre				
106/1	Unity Hall Hire Charge	£13,750.00	£3,623.36	£3,623.36	£-10,126.64
106/2	The Bounds Oak Room	£7,500.00	£2,379.00	£2,379.00	£-5,121.00
106/3	The Lambersart Room Hire	£6,000.00	£1,258.60	£1,258.60	£-4,741.40
106/4	The Brickworks Lease	£3,750.00	£4,166.66	£4,166.66	£416.66
106/5	Town Square	£1,250.00	£0.00	£0.00	£-1,250.00
106/6	Extras	£0.00	£611.50	£611.50	£611.50
106/7	Refundable Damage Deposit	£0.00	£0.00	£0.00	£0.00
106/8	Deposit	£0.00	£0.00	£0.00	£0.00
106/9	STC Events	£0.00	£0.00	£0.00	£0.00
106/10	Bar Takings	£0.00	£0.00	£0.00	£0.00
106/11	Discount for Bulk Bookings	£0.00	£-258.00	£-258.00	£-258.00
106	Total	£32,250.00	£11,781.12	£11,781.12	£-20,468.88
107	Library				
107/2	Library Service Charge	£31,191.00	£24,018.03	£24,018.03	£-7,172.97
107/4	Fees	£7,867.00	£0.00	£0.00	£-7,867.00
107/8	Utilities	£9,904.00	£0.00	£0.00	£-9,904.00
107/20	Sinking Fund	£1,531.00	£0.00	£0.00	£-1,531.00
107	Total	£50,493.00	£24,018.03	£24,018.03	£-26,474.97

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		23/24	Actual Net	Actual Net (year to date)	Balance
108	Retail Unit				
108/1	Retail Lease Charge	£22,000.00	£7,228.10	£7,228.10	-£14,771.90
108/2	Sevice Charges General Maintenance				
108/2/2	General Maintenance	£8,279.00	£1,876.00	£1,876.00	-£6,403.00
108/2	Total	£8,279.00	£1,876.00	£1,876.00	-£6,403.00
108/3	Sinking Fund	£0.00	£0.00	£0.00	£0.00
108/4	Fees	£0.00	£0.00	£0.00	£0.00
108	Total	£700.00	£9,104.10	£9,104.10	£8,404.10
109	GP Surgery				
109/1	GP Service Charge	£5,646.00	£15,733.84	£15,733.84	£10,087.84
109/2	NHS Fund	£16,666.00	£8,333.34	£8,333.34	-£8,332.66
109/3	Sinking Fund	£5,864.00	£0.00	£0.00	-£5,864.00
109/4	Fees	£22,098.00	£0.00	£0.00	-£22,098.00
109	Total	£50,274.00	£24,067.18	£24,067.18	-£26,206.82
110	Football Pavillion				
110/1	Lease Charge	£6,000.00	£3,000.00	£3,000.00	-£3,000.00
110/2	Service Charges	£7,000.00	£7,074.04	£7,074.04	£74.04
110/3	Management Fees	£4,109.00	£0.00	£0.00	-£4,109.00
110/4	Sinking Fund	£2,000.00	£0.00	£0.00	-£2,000.00
110/5	Electric	£0.00	£1,486.73	£1,486.73	£1,486.73
110	Total	£19,109.00	£11,560.77	£11,560.77	-£7,548.23
111	Christmas Lights	£0.00	£0.00	£0.00	£0.00
116	Sinking Fund Interest	£20.00	£121.56	£121.56	£101.56
117	Newsletter	£0.00	£0.00	£0.00	£0.00
118	Intrest on closed 32 day	£0.00	£139.55	£139.55	£139.55

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	23/24	Actual Net	Actual Net (year to date)	Balance
119 CCLA				
119/1 Deposit Of Funds	£0.00	£0.00	£0.00	£0.00
119/2 Interest on Account	£12,000.00	£6,716.22	£6,716.22	-£5,283.78
119 Total	<u>£12,000.00</u>	<u>£6,716.22</u>	<u>£6,716.22</u>	<u>-£5,283.78</u>
Total Finance & General Purposes	<u>£206,425.00</u>	<u>£419,432.03</u>	<u>£419,432.03</u>	<u>£213,007.03</u>
Total Income	<u>£275,495.00</u>	<u>£447,158.31</u>	<u>£447,158.31</u>	<u>£171,663.31</u>

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		23/24	Actual Net	Actual Net (year to date)	Balance
EXPENDITURE					
Open Spaces & Environment Committee					
11	Loan Repayments				
11/1	Ridgeway Playing Field	£0.00	£0.00	£0.00	£0.00
11	Total	£0.00	£0.00	£0.00	£0.00
249	Centralised General Amenities				
249/1	Tree Surgery	£15,000.00	£10,700.00	£10,700.00	£4,300.00
249/2	Plants&Fertilizers	£6,000.00	£2,742.70	£2,742.70	£3,257.30
249/3	Playground Inspections	£500.00	£0.00	£0.00	£500.00
249/4	Improvements/ Equipment	£5,000.00	£1,266.76	£1,266.76	£3,733.24
249/5	Traveller Fund	£500.00	£0.00	£0.00	£500.00
249/6	Waste Removal STC	£24,000.00	£6,355.10	£6,355.10	£17,644.90
249	Total	£51,000.00	£21,064.56	£21,064.56	£29,935.44
250	Allotments				
250/1	General Maintenance	£2,500.00	£750.00	£750.00	£1,750.00
250/2	Water	£1,000.00	£192.31	£192.31	£807.69
250/3	Refund of plot	£0.00	£134.20	£134.20	-£134.20
250	Total	£3,500.00	£1,076.51	£1,076.51	£2,423.49
251	Ridgeway Playing Field				
251/1	General Maintenance	£2,000.00	£0.00	£0.00	£2,000.00
251	Total	£2,000.00	£0.00	£0.00	£2,000.00
252	Yew Tree Road Playing Fields				
252/1	General Maintenance	£2,000.00	£0.00	£0.00	£2,000.00
252	Total	£2,000.00	£0.00	£0.00	£2,000.00
253	Pennington Grounds				
253/1	General Maintenance	£3,000.00	£3,223.86	£3,223.86	-£223.86

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		23/24	Actual Net	Actual Net (year to date)	Balance
253/2	Pavilion Lease Charge Refund	£0.00	£0.00	£0.00	£0.00
253/3	Waste Water	£800.00	£83.78	£83.78	£716.22
253/4	Electricity	£3,500.00	£320.01	£320.01	£3,179.99
253/5	Water	£500.00	£150.76	£150.76	£349.24
253/6	Bungalow	£300.00	£0.00	£0.00	£300.00
253/7	Car Park Maintenance	£0.00	£0.00	£0.00	£0.00
253	Total	£8,100.00	£3,778.41	£3,778.41	£4,321.59
254	The Common				
254/1	General Maintenance	£1,500.00	£0.00	£0.00	£1,500.00
254/2	War Memorial	£500.00	£0.00	£0.00	£500.00
254/3	Holden Pond	£2,500.00	£0.00	£0.00	£2,500.00
254/4	Bus Shelter	£0.00	£0.00	£0.00	£0.00
254	Total	£4,500.00	£0.00	£0.00	£4,500.00
255	All Recreation Areas				
255/1	General Maintenance	£7,000.00	£941.66	£941.66	£6,058.34
255	Total	£7,000.00	£941.66	£941.66	£6,058.34
257	Cemetery				
257/1	Maintenance - Cottage	£0.00	£0.00	£0.00	£0.00
257/2	General Maintenance	£1,500.00	£892.99	£892.99	£607.01
257/4	Rates	£2,750.00	£960.60	£960.60	£1,789.40
257/5	Waste Water	£200.00	£0.00	£0.00	£200.00
257/6	Electricity	£500.00	£0.00	£0.00	£500.00
257/7	Gas	£600.00	£688.55	£688.55	£-88.55
257/8	Water	£200.00	£6,178.71	£6,178.71	£-5,978.71
257/9	Reinbursement of Fees	£0.00	£808.57	£808.57	£-808.57
257/10	Memorial Repairs	£500.00	£0.00	£0.00	£500.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		23/24	Actual Net	Actual Net (year to date)	Balance
257/11	Grave Digging	£7,500.00	£2,050.00	£2,050.00	£5,450.00
257	Total	£13,750.00	£11,579.42	£11,579.42	£2,170.58
258	St Peter's Churchyard				
258/1	General Maintenance	£50.00	£0.00	£0.00	£50.00
258/3	Electricity	£300.00	£45.72	£45.72	£254.28
258/4	Upkeep Tonbridge Churchyard	£15.00	£0.00	£0.00	£15.00
258/5	Memorial Repairs	£500.00	£0.00	£0.00	£500.00
258	Total	£865.00	£45.72	£45.72	£819.28
Total Open Spaces & Environment Committee		£92,715.00	£38,486.28	£38,486.28	£-54,228.72
Finance & General Purposes					
1	Salaries	£332,000.00	£74,704.13	£74,704.13	£257,295.87
2	National Insurance	£33,000.00	£6,672.06	£6,672.06	£26,327.94
5	KCC Superannuation	£68,000.00	£15,566.57	£15,566.57	£52,433.43
9	Grants & Section 137				
9/1	Age Concern	£500.00	£0.00	£0.00	£500.00
9/2	Citizens Advice Bureau	£0.00	£0.00	£0.00	£0.00
9/3	Other	£1,500.00	£0.00	£0.00	£1,500.00
9/4	Home Start	£500.00	£0.00	£0.00	£500.00
9/5	Victim Support	£500.00	£0.00	£0.00	£500.00
9/6	Samaritans	£500.00	£0.00	£0.00	£500.00
9	Total	£3,500.00	£0.00	£0.00	£3,500.00
10	STC Administration Charges				
10/1	Photocopier	£1,200.00	£0.00	£0.00	£1,200.00
10/2	Mileage Allowance	£0.00	£0.00	£0.00	£0.00
10/3	Advertisements	£4,000.00	£255.00	£255.00	£3,745.00
10/4	Stationery	£1,800.00	£488.43	£488.43	£1,311.57

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		23/24	Actual Net	Actual Net (year to date)	Balance
10/5	Printing	£1,000.00	£0.00	£0.00	£1,000.00
10/6	Office Equipment	£500.00	£59.56	£59.56	£440.44
10/7	Computer System	£2,000.00	£2,641.25	£2,641.25	-£641.25
10/8	Franking Machine	£1,000.00	£83.33	£83.33	£916.67
10/9	Towel services	£0.00	£0.00	£0.00	£0.00
10/10	Health and Safety Consultant	£3,000.00	£0.00	£0.00	£3,000.00
10/11	Cleaning Materials	£1,000.00	£0.00	£0.00	£1,000.00
10/12	Volunteer Support Warden	£1,000.00	£0.00	£0.00	£1,000.00
10/13	Data Protection Officers	£0.00	£0.00	£0.00	£0.00
10/14	Cardnet	£500.00	£50.75	£50.75	£449.25
10	Total	£17,000.00	£3,578.32	£3,578.32	£13,421.68
15	STC Office Accommodation				
15/1	General Maintenance	£0.00	£49.78	£49.78	-£49.78
15/3	Internet/WI-FI	£7,000.00	£0.00	£0.00	£7,000.00
15/5	Rates	£11,600.00	£4,004.01	£4,004.01	£7,595.99
15/10	Telephone	£2,000.00	£3,145.41	£3,145.41	-£1,145.41
15	Total	£20,600.00	£7,199.20	£7,199.20	£13,400.80
16	Contingency	£5,000.00	£298.20	£298.20	£4,701.80
17	Capital expenditure	£0.00	£0.00	£0.00	£0.00
18	Reserves Expenditure	£0.00	£51,425.21	£51,425.21	-£51,425.21
20	Establishment Charges				
20/1	Insurances	£85,000.00	£49,415.45	£49,415.45	£35,584.55
20/2	Audit Stamp Duty	£3,500.00	£1,526.50	£1,526.50	£1,973.50
20/3	Mayor's Allowance	£1,100.00	£1,100.00	£1,100.00	£0.00
20/4	Community Outlays	£0.00	£0.00	£0.00	£0.00
20/5	Subscriptions	£9,000.00	£4,431.96	£4,431.96	£4,568.04

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		23/24	Actual Net	Actual Net (year to date)	Balance
20/6	Conferences/Training	£4,000.00	£870.03	£870.03	£3,129.97
20/7	Coat of Arms/Badge	£0.00	£0.00	£0.00	£0.00
20/8	Newsletter	£500.00	£0.00	£0.00	£500.00
20/10	Election Expenses	£6,000.00	£0.00	£0.00	£6,000.00
20/11	Christmas Lights	£1,500.00	£0.00	£0.00	£1,500.00
20/13	Twinning	£500.00	£0.00	£0.00	£500.00
20/14	Solicitors	£10,000.00	£2,789.82	£2,789.82	£7,210.18
20	Total	£121,100.00	£60,133.76	£60,133.76	£60,966.24
25	Events	£0.00	£0.00	£0.00	£0.00
30	Vehicles				
30/1	Fuel	£4,500.00	£959.82	£959.82	£3,540.18
30/2	Licences	£2,500.00	£0.00	£0.00	£2,500.00
30/3	Repairs & General Maintenance	£5,000.00	£1,328.49	£1,328.49	£3,671.51
30	Total	£12,000.00	£2,288.31	£2,288.31	£9,711.69
40	STC Works Depot				
40/1	General Maintenance	£0.00	£0.00	£0.00	£0.00
40/2	Waste Water	£500.00	£0.00	£0.00	£500.00
40/3	Electricity	£3,000.00	£2,210.78	£2,210.78	£789.22
40/4	Water	£500.00	£484.49	£484.49	£15.51
40/5	Clothing	£2,000.00	£37.48	£37.48	£1,962.52
40	Total	£6,000.00	£2,732.75	£2,732.75	£3,267.25
45	Southborough Civic Centre				
45/1	General Maintenance				
45/1/1	service charges Service Charges	£127,679.00	£22,910.30	£22,910.30	£104,768.70
45/1/2	Variations	£0.00	£6,633.59	£6,633.59	-£6,633.59
45/1	Total	£127,679.00	£29,543.89	£29,543.89	£98,135.11

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		23/24	Actual Net	Actual Net (year to date)	Balance
45/7	Electric	£20,000.00	£5,342.34	£5,342.34	£14,657.66
45/8	Water	£1,000.00	£0.00	£0.00	£1,000.00
45/11	Insurances	£0.00	£0.00	£0.00	£0.00
45/14	Management Fees (STC)	£7,500.00	£3,700.00	£3,700.00	£3,800.00
45/15	STC Sinking Fund	£9,891.00	£0.00	£0.00	£9,891.00
45/19	Alcohol Licence	£0.00	£0.00	£0.00	£0.00
45/20	Waste Water	£1,000.00	£0.00	£0.00	£1,000.00
45/21	Electricity	£0.00	£0.00	£0.00	£0.00
45/22	Cleaning Sups	£1,000.00	£21.67	£21.67	£978.33
45/23	Water	£0.00	£333.43	£333.43	-£333.43
45/24	Gas	£20,000.00	£3,535.79	£3,535.79	£16,464.21
45/25	Kitchen Equipment	£500.00	£46.25	£46.25	£453.75
45/26	Refund Of Deposits	£0.00	£0.00	£0.00	£0.00
45/27	Events	£0.00	£0.00	£0.00	£0.00
45/28	Bar Supplies	£0.00	£0.00	£0.00	£0.00
45	Total	£188,570.00	£42,523.37	£42,523.37	£146,046.63
50	Crundwell Community Centre				
50/1	General Maintenance	£0.00	£71.00	£71.00	-£71.00
50/2	Rates	£0.00	£111.25	£111.25	-£111.25
50/4	Electricity	£0.00	£1,664.22	£1,664.22	-£1,664.22
50/5	Water	£0.00	£166.15	£166.15	-£166.15
50	Total	£0.00	£2,012.62	£2,012.62	-£2,012.62
65	Petty Cash - Council Office				
65/1	Petty Cash - Postage	£50.00	£0.00	£0.00	£50.00
65/2	Petty Cash - General	£250.00	£70.32	£70.32	£179.68
65	Total	£300.00	£70.32	£70.32	£229.68

Financial Budget Comparison

Comparison between 01/04/23 and 30/06/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	23/24	Actual Net	Actual Net (year to date)	Balance
108 Bank service Charges	£700.00	£264.26	£264.26	£435.74
Total Finance & General Purposes	<u>£807,770.00</u>	<u>£269,469.08</u>	<u>£269,469.08</u>	<u>-£538,300.92</u>
Total Expenditure	<u>£900,485.00</u>	<u>£307,955.36</u>	<u>£307,955.36</u>	<u>£592,529.64</u>
Total Income	£275,495.00	£447,158.31	£447,158.31	£171,663.31
Total Expenditure	£900,485.00	£307,955.36	£307,955.36	£592,529.64
Total Net Balance	<u>-£624,990.00</u>	<u>£139,202.95</u>	<u>£139,202.95</u>	