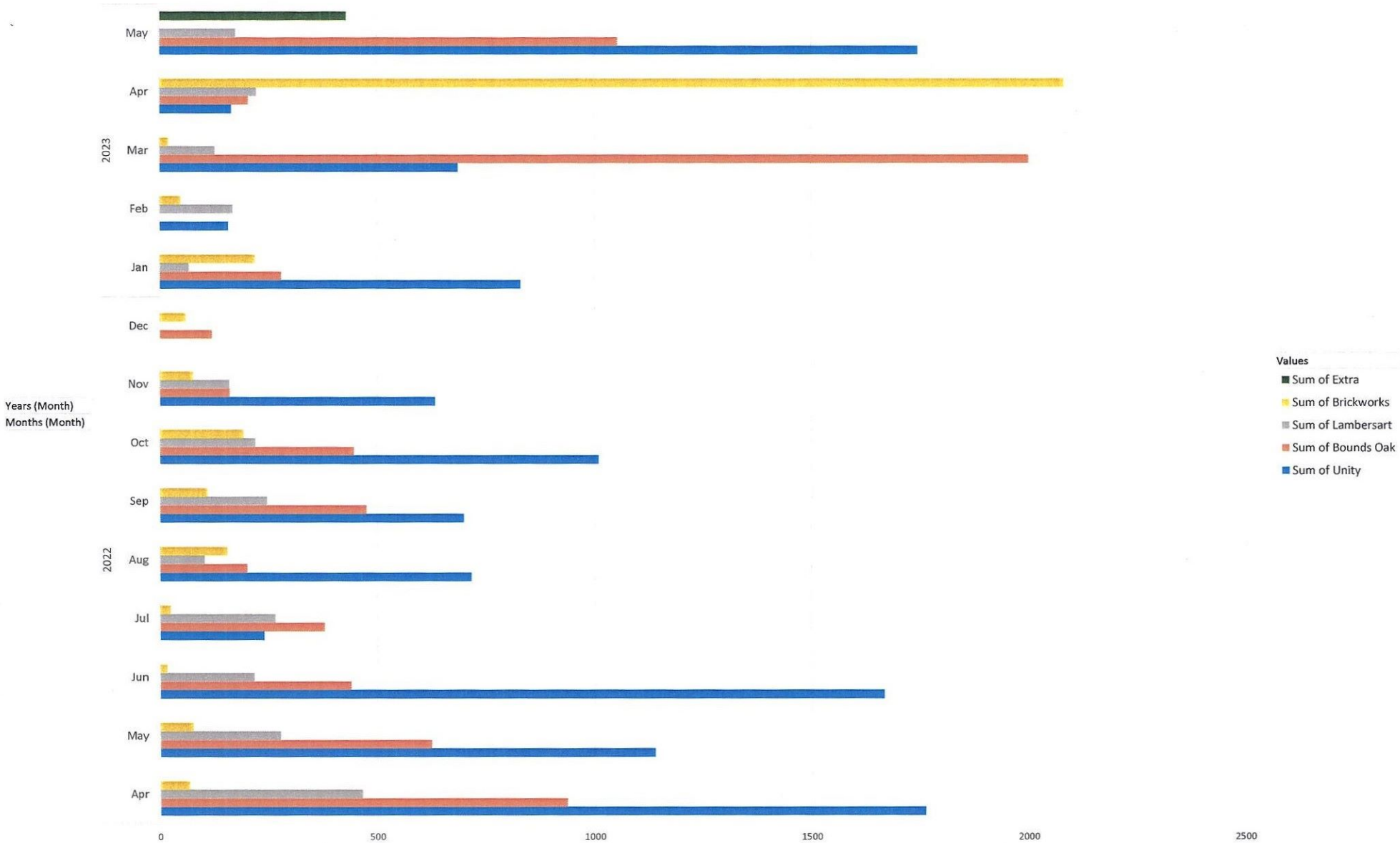


Row Labels	Sum of Unity	Sum of Bounds Oak	Sum of Lambersart	Sum of Brickworks	Sum of Extra	Sum of Total
2022	7863.38	3782	1949	775		14369.38
Apr	1761.82	936	465.2	68		3231.02
May	1138.33	625	276.8	76		2116.13
Jun	1667.23	440	216	16.33		2339.56
Jul	239	379	265	24		907
Aug	716	200	102	154		1172
Sep	699	475	246	109		1529
Oct	1009	447	219	191.67		1866.67
Nov	633	160	159	76		1028
Dec	0	120	0	60		180
2023	3586.5	3540	758.9	2370	430	10685.4
Jan	830	280	67	219		1396
Feb	157.5	0	168	48		373.5
Mar	687	2001	126.4	20		2834.4
Apr	165	204	222.5	2083	0	2674.5
May	1747	1055	175	0	430	3407
Grand Total	11449.88	7322	2707.9	3145	430	25054.78

Sum of Unity Sum of Bounds Oak Sum of Lambersart Sum of Brickworks Sum of Extra



Southborough Town Council

FINANCE AND GENERAL PURPOSES

22 June 2023

Brass Memorial Plaque

Summary

This report relates to the proposed memorial plaque for the Royal Victoria Hall

FOR INFORMATION

Council Members had previously discussed the placement of a memorial plaque in the new Civic Centre for the Royal Victoria Hall that previously stood there.

Council Members to see the proposed engraving below. This was at the suggestion of previous Councillor Blackwell but needs to be agreed by committee before quotes can be obtained.

There is also attached a photograph of the proposed area for installing the plaque.

RECOMMENDED –Members to discuss the proposed engraving and advise the Finance Officer how they wish him to proceed.

Paul Gosling
Finance Officer

Royal Victoria Hall, Southborough

This Civic Centre occupies the site of the Royal Victoria Hall, England's first municipal theatre.



It stood on London Road, Southborough, Kent and opened on 17 January 1900 to celebrate the Diamond Jubilee of Queen Victoria.

The theatre was built as a result of a gift of the late Sir David Lionel Goldsmid-Stern-Salomons, who gave £3000 of the £5000 to build the hall to provide theatrical and other rational amusements to people who could not afford to go to theatres in the adjoining towns.

“exclusively for purposes of amusement...whether it be stage plays, tableaux vivants, amateur theatricals, concerts, bazaars, dances or other entertainments or meetings, political or otherwise”.

Royal Victoria Hall, Southborough

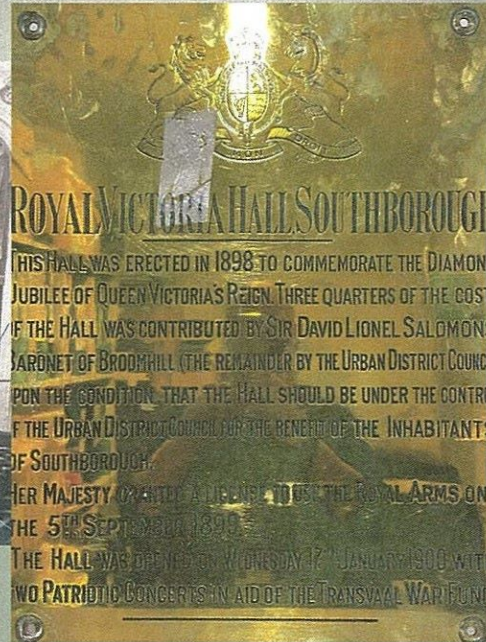
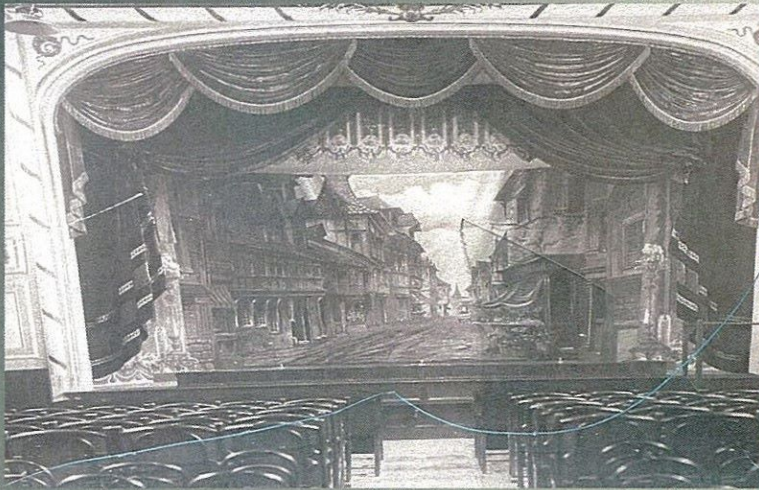
It was supported by Southborough Urban District Council whose surveyor William Harmer designed it, but it was said that 'the plans were really Sir David's own'.

It was conceived as a chapel like building, with a design similar to Sir David's notable Science Theatre at Broomhill with a decorative cast iron canopy and seating inside the auditorium providing for 178 in the stalls and 90 in the circle. The stage was 25 feet deep and unusually, Sir David was able to obtain permission to use the Royal Coat of Arms for the theatre on the proscenium arch above the stage due to his royal connections

A DETAILED DESCRIPTION OF THE INTERIOR, PUBLISHED IN DEE'S SOUTHBOROUGH, JANUARY, 1900

The Royal Victoria Hall is at last ready to open its doors. For months past we have watched its erection with feelings of considerable curiosity, and now that it is finished these feelings have turned to wonderment. A glance at the somewhat austere looking building gives no idea of the really beautiful and costly work which the Hall contains; it is a marvel of neatness, comfort, and, we almost said, elegance. Objection has in some quarters been taken to the word theatre, but anyone who views Southborough's new building cannot fail to be of the opinion that a nicer little theatre it would be impossible to find. There is not a thing wanting; not a single item has been overlooked; the stage is made on the latest and most approved principles; the scenery and furniture would do credit to a building thrice as large, whilst the general arrangement of the whole place is calculated to give every satisfaction.

After considerable protest and a petition of over 10,000 signatures to save it Southborough Town Council took the decision to close the Royal Victoria Hall on 5th January 2015 and it was demolished in 2017.



Quote Here

Southborough Town Council
FINANCE AND GENERAL PURPOSES

22 June 2023

Safe Town Partnership

Summary

This report relates to a proposal put forward by KCC Libraries

FOR INFORMATION

Council Members may have been aware of the several recent incidents of ASB that has been affecting the library and potential the building.

Council Members to see the email below outlining the proposal put forward by KCC Libraries it would appear this annual charge is per Member so should the Town Council also wish to take part t would have to pay its own membership on top of sharing with KCC Libraries charges as they propose.

RECOMMENDED –Members to discuss and advise the Finance Officer how they wish him to proceed.

Paul Gosling
Finance Officer

From: Sarah.Gilbert@kent.gov.uk <Sarah.Gilbert@kent.gov.uk>
Sent: Thursday, May 18, 2023 10:38 AM
To: FM <FM@southboroughcouncil.co.uk>
Cc: Caroline.Frater@kent.gov.uk
Subject: Safe Town Partnership radio

Hi Farhad, hope all is well with you.

Following the recent incidents, we have been looking into the possibility to getting the Shop Safe radio through the Tunbridge Wells Safe Town Partnership. It would join the library and the building to the main town centre radio communication system, shops and outlets and enable the staff to call for Police support urgently if needed.

The annual costs of joining the Safe Town Partnership start at £449.76 pa.
<https://www.twstp.co.uk> It's monthly subscriptions or payment can be made in advance in a lump sum. The subscriptions go towards the running costs of the partnership, paying for

the radios, financial contribution towards CCTV, the website and the other benefits associated with membership.

Would Southborough TC be prepared to share the cost of this with us please? Unfortunately, we've been unable to recoup the £95 cost of replacing the books that were stolen recently so are looking at ways to hopefully bring any further antisocial behaviour to a swift end. It also gives the message that the building is in close contact with the Police at all times. Fortunately, the majority of customers use the service appropriately but this may deter the few who have other plans.

Many thanks and look forward to hearing from you.

Best wishes

Sarah

Sarah Gilbert – Assistant Service Manager, Tunbridge Wells District Libraries, Registration & Archives and Sevenoaks Ceremonies | Rusthall Library, Gladstone Road, Rusthall, Tunbridge Wells TN4 8SA | Telephone **03000 417478** or iPhone **07738 754714** | email sarah.gilbert@kent.gov.uk

 Kent **Libraries, Registration & Archives**

Southborough Town Council

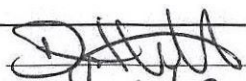
Expenditure transactions - approval list

Start of year 01/04/23

Approval no 3

No	Payment Reference	Gross	Vat	Net	Invoice date	Details	Cheque Total
2	010402	£1,260.00	£210.00	£1,050.00	17/04/23	Baxall Construction Ltd - Variation	
10	010402	£595.13	£99.19	£495.94	05/04/23	Baxall Construction Ltd - Loler Meducal Centre	
11	010402	£217.67	£36.28	£181.39	05/04/23	Baxall Construction Ltd - Variation	£2,072.80 ✓
12	010403	£144.10	£24.02	£120.08	01/04/23	Beechcroft Accountancy Services - Salaries	£144.10 ✓
4	010404	£191.45	£31.91	£159.54	01/04/23	Cantium Business Solutions - Phone lines	£191.45 ✓
9	010405	£188.02	£31.34	£156.68	14/04/23	Edge Designs Ltd - Aduit assistance	£188.02 ✓
5	010406	£120.00	£20.00	£100.00	01/04/23	Fairs & Green (MS) Ltd - Gas Maintenance	£120.00 ✓
13	010407	£2,442.00	£0.00	£2,442.00	11/04/23	HDHElectrical Ltd - New heaters Pennington	
17	010407	£200.00	£0.00	£200.00	11/04/23	HDHElectrical Ltd - EICR Cert	£2,642.00 ✓
16	010408	£95.00	£0.00	£95.00	19/04/23	Institute Of Cemetery And Crematorium Management - Membership	£95.00 ✓
14	010409	£9,439.20	£1,573.20	£7,866.00	13/04/23	Invicta Law Ltd - Leagal fees	
18	010409	£1,946.64	£324.44	£1,622.20	13/04/23	Invicta Law Ltd - Leagal fees	£11,385.84 ✓
3	101410	£2,034.00	£339.00	£1,695.00	01/04/23	Kent Association Of Local Councils - Membership	£2,034.00 ✓
6	101411	£69.99	£11.66	£58.33	01/04/23	Kidman's Ltd - Loppers	£69.99 ✓
7	101412	£1,350.00	£0.00	£1,350.00	17/04/23	Mr M Hayden - Fm Works	
8	101412	£225.00	£0.00	£225.00	17/04/23	Mr M Hayden - FM Training	£1,575.00 ✓
1	101413	£2,730.00	£455.00	£2,275.00	01/04/23	South East Employers - Job Evaluations	£2,730.00 ✓
15	101414	£504.00	£84.00	£420.00	15/04/23	Treework - emergency works	£504.00 ✓
Total		£23,752.20	£3,240.04	£20,512.16			

Signature



Signature



Date

20/04/2023

Southborough Town Council

Expenditure transactions - approval list

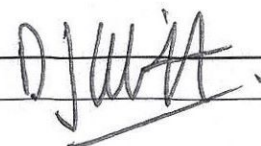
Start of year 01/04/23

No	Payment Reference	Gross	Vat	Net	Invoice date	Details	Approval no 5 Cheque Total
21	010417	£1,946.64	£324.44	£1,622.20	13/04/23	Invicta Law Ltd - Leagal fees - Re-issue	✓
22	010417	£828.00	£138.00	£690.00	01/04/23	Invicta Law Ltd - Leagal fees	£2,774.64 ✓
24	010418	£808.57	£0.00	£808.57	25/04/23	Kempster & Sons - Refund for overcharge	£808.57 ✓
25	010419	£17,773.22	£2,962.20	£14,811.02	20/04/23	Lanes Group PLC - Field works	£17,773.22 ✓
26	010420	£33.25	£0.00	£33.25	26/04/23	Mrs G Shields - Over payment for Allotments	£33.25 ✓
23	010421	£4,158.00	£693.00	£3,465.00	06/04/23	Pallet Handling Penshurst Ltd - Yew Tree Allotments fence	£4,158.00 ✓
Total		£25,547.68	£4,117.64	£21,430.04			

Signature



Signature



Date

27/4/23

Southborough Town Council

Expenditure transactions - approval list

Start of year 01/04/23

No	Payment Reference	Gross	Vat	Net	Invoice date	Details	Cheque Total
91	010424	£600.00	£100.00	£500.00	11/05/23	Baxall Construction Ltd - Variation Legonella	
92	010424	£129.60	£21.60	£108.00	11/05/23	Baxall Construction Ltd - Variation window stays	
93	010424	£981.00	£163.50	£817.50	11/05/23	Baxall Construction Ltd - Variation New civic Signs	
95	010424	£615.00	£102.50	£512.50	11/05/23	Baxall Construction Ltd - Variation Door lock	£2,325.60 ✓
87	010425	£92.04	£15.34	£76.70	30/04/23	Beechcroft Accountancy Services - Salaries	£92.04 ✓
45	010426	£248.65	£41.44	£207.21	16/04/23	Cantium Business Solutions - Phone System	
89	010426	£188.57	£31.43	£157.14	27/04/23	Cantium Business Solutions - Phones	£437.22 ✓
96	010427	£1,742.44	£0.00	£1,742.44	10/05/23	Gallagher Insurance - Motor Insurance	
97	010427	£47,673.05	£0.00	£47,673.05	10/05/23	Gallagher Insurance - Building Insurance	£49,415.49 ✓
79	010428	£1,259.78	£209.96	£1,049.82	04/05/23	Haynes - Tractor repairs	£1,259.78 ✓
82	010429	£86.00	£0.00	£86.00	02/05/23	HDHElectrical Ltd - Lights Pennington	£86.00 ✓
98	010430	£372.69	£62.12	£310.57	18/04/23	Kidman's Ltd - Ride on Repairs	
99	010430	£260.29	£43.38	£216.91	18/04/23	Kidman's Ltd - Equipment	£632.98 ✓
83	010431	£275.00	£0.00	£275.00	17/04/23	Mr M Hayden - FM Training	
84	010431	£1,675.00	£0.00	£1,675.00	17/04/23	Mr M Hayden - Fm Works	£1,950.00 ✓
85	010432	£1,301.26	£216.88	£1,084.38	30/04/23	Mr D Reynolds Gower Consultants - Epilog	
86	010432	£1,873.38	£312.23	£1,561.15	30/04/23	Mr D Reynolds Gower Consultants - Epilog	£3,174.64 ✓
90	010433	£900.00	£150.00	£750.00	10/05/23	SKF Contractors Ltd - Allotment works	£900.00 ✓
80	010434	£3,096.00	£516.00	£2,580.00	28/04/23	Treework - Tree Inspections	
88	010434	£696.00	£116.00	£580.00	28/04/23	Treework - Tree Cutting	
101	010434	£696.00	£116.00	£580.00	28/04/23	Treework - Tree Cutting	£4,488.00 ✓
81	010435	£1,250.00	£0.00	£1,250.00	08/05/23	Wise Stonecraft - Grave Digging	£1,250.00 ✓

Signature

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Signature

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Date

18/05/2023

Southborough Town Council

Expenditure transactions - approval list

Start of year 01/04/23

No	Payment Reference	Gross	Vat	Net Invoice date	Details	Cheque Total
Total		£66,011.75	£2,218.38	£63,793.37		

Signature

D. Hill

Signature

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Date

18/05/2023

Southborough Town Council

Expenditure transactions - approval list

Start of year 01/04/23

No	Payment Reference	Gross	Vat	Net	Invoice date	Details	Cheque Total
94	010436	£12,543.48	£2,090.58	£10,452.90	11/05/23	Baxall Construction Ltd - FM Contract	
107	010436	£210.00	£35.00	£175.00	11/05/23	Baxall Construction Ltd - Clear Blocked Drain	£12,753.48 ✓
109	010437	£188.57	£31.43	£157.14	23/05/23	Cantium Business Solutions - Phones	£188.57 ✓
103	010438	£1,882.14	£313.69	£1,568.45	01/04/23	Foster Landscapes Ltd - Planned works	£1,882.14 ✓
105	010439	£260.00	£0.00	£260.00	02/05/23	HDH Electrical Ltd - EICR Pennington	
106	010439	£71.00	£0.00	£71.00	02/05/23	HDH Electrical Ltd - Lights Coms Centre	£331.00 ✓
108	010440	£174.00	£29.00	£145.00	03/05/23	JH Heating Ltd - Cemertry plumbing	£174.00 ✓
102	010441	£22,115.69	£3,685.95	£18,429.74	20/04/23	Lanes Group PLC - Field works	£22,115.69 ✓
110	010442	£6,480.00	£1,080.00	£5,400.00	17/05/23	Treework - H&S Treeworks on the common	£6,480.00 ✓
104	010443	£40.80	£6.80	£34.00	22/05/23	Uniserve - IT Assistance	£40.80 ✓
Total		£43,965.68	£7,272.45	£36,693.23			

Signature

D. J. White

Signature

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Date

25/5/23

Received Income Transactions

Start of year 01/04/23

received between 01/04/23 and 30/04/23

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details
FPI OS APR 23	01/04/23	24		£683.00	£0.00	£683.00	200/1	Rent
DS030423CSH	03/04/23	10	SCC442	£9.60	£1.60	£8.00	106/4	Brickworks
FPI030423JK2	03/04/23	14	SCC443/1	£100.80	£16.80	£84.00	106/3	Movement Lambersart
FPI030423jk1	03/04/23	15	SCC443/2	£120.00	£20.00	£100.00	106/3	Movement Bounds Oak
FPI030423B1	03/04/23	22	STCCB/447	£78.30	£0.00	£78.30	201/3	Burslem Memorials Memorial
FPI040423BX 1	04/04/23	11	SCC444/1	£234.00	£39.00	£195.00	106/1	Baxall Room Hire
FPI040423BX 2	04/04/23	13	SCC444/2	£99.60	£16.60	£83.00	106/6	Baxall Room Hire
FPI030423B2	04/04/23	23	STCCB/447	£156.72	£0.00	£156.72	201/3	Burslem Memorials Memorial
FPI060423I1	06/04/23	1	SCC380	£19.20	£3.20	£16.00	106/4	Involve Room Hire
FPI060423I2	06/04/23	2	SCC389	£76.80	£12.80	£64.00	106/4	Involve Brickworks
FPI060423I3	06/04/23	3	SCC406	£198.00	£33.00	£165.00	106/1	Involve Unity Hall
FPI060423I4	06/04/23	4	SCC407	£96.00	£16.00	£80.00	106/4	Involve Brickworks
FPI0060423I5	06/04/23	5	SCC432	£158.40	£26.40	£132.00	106/4	Involve Unity Hall
FPI060423AP P1	06/04/23	25	STCSC/031	£2,500.00	£416.67	£2,083.33	106/4	Applause Lease payment
FPI110423AP 1	11/04/23	26	SCC158	£33.60	£5.60	£28.00	106/2	A U A P Bounds Oak
FPI110423AP 2	11/04/23	27	SCC158/1	£62.40	£10.40	£52.00	106/3	A U A P Bounds Oak
FPI110423Ib1	11/04/23	28		£139.55	£0.00	£139.55	118	LLOYds Bank Interest on closed account
FPI120423HS 1	12/04/23	6	SCC439	£96.00	£16.00	£80.00	106/2	Homestart Room Hire
FPI120423HS 3	12/04/23	7	SCC439/1	£67.20	£11.20	£56.00	106/6	Homestart Extras
FPI120423HS 2	12/04/23	8	SCC439/2	£92.16	£15.36	£76.80	106/3	Homestart Lambersart
4* Cheque coop14	14/04/23	18	STCCB/160	£3,090.60	£0.00	£3,090.60	201/2	Co - Operative Funeral Care Interment
FPI140423TW CC	14/04/23	29	SCC161	£211.20	£35.20	£176.00	106/2	Tunbridge Well Poetry Festival Bounds Oak
FPI14042322a	14/04/23	39	STCA035	£33.25	£0.00	£33.25	203	Plot 22a Yew Tree

Received Income Transactions

Start of year 01/04/23

received between 01/04/23 and 30/04/23

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details
FPI14042315a	14/04/23	49	STCA104	£66.50	£0.00	£66.50	203	Plot 15&15a Ridgeway
FPI170423SD W	17/04/23	21	SCC163	£26.40	£4.40	£22.00	106/3	Southborough Wheelers Lambersart - Upgraded
FPI1704238	17/04/23	37	STCA003	£46.55	£0.00	£46.55	203	Plot 8 Yew Tree
FPI17042329	17/04/23	38	STCA009	£33.25	£0.00	£33.25	203	Plot 29 Yew tree
FPI17042328c	17/04/23	40	STCA040	£49.88	£0.00	£49.88	203	Plot 28C&29a Yew Tree
fpi17042346A	17/04/23	41	STCA047	£33.25	£0.00	£33.25	203	Plot 46a Yew Tree
FPI1704235c	17/04/23	42	STCA050	£113.05	£0.00	£113.05	203	Plots 5c&6 Yew Tree
FPI17042377a	17/04/23	43	STCA059	£33.25	£0.00	£33.25	203	Plot 77a Yew Tree
FPI17042316	17/04/23	45	STCA084	£33.25	£0.00	£33.25	203	Plot 16 Ridgeway
FPI17042329r	17/04/23	47	STCA093	£33.25	£0.00	£33.25	203	Plot 29 Ridgeway
FPI17042314a	17/04/23	48	STCA103	£33.25	£0.00	£33.25	203	Plot 14a Ridgeway
FPI17042332a	17/04/23	50	STCA119	£49.88	£0.00	£49.88	203	Plot 32 & 32a Ridgeway
cash180423	18/04/23	16	SCC449	£9.60	£1.60	£8.00	106/4	Brickworks
HMRc q1	18/04/23	17		£36,139.05	£0.00	£36,139.05	105	H M Customs & Excise VAT refund 01/01/23 - 31/03/23
CHQ002357	18/04/23	30	SCCA/118	£33.25	£0.00	£33.25	203	Plot 31A Ridgeway
FPI18042346	18/04/23	35	STCS046	£119.70	£0.00	£119.70	203	Plots 47&48 Yew Tree
FPI18042317	18/04/23	36	STCA85	£66.50	£0.00	£66.50	203	Plot 17 Yew Tree
FPI18042314	18/04/23	44	STCA083	£33.25	£0.00	£33.25	203	Plot 14 Ridgeway
FPI14042318	18/04/23	46	STCA86	£33.25	£0.00	£33.25	203	Plot 18 Ridgeway
FPI18042322b	18/04/23	51	STCA036	£33.25	£0.00	£33.25	203	Plot 22b Yew Tree
FPI1804238	18/04/23	52	STCA079	£66.50	£0.00	£66.50	203	Plot 8 Ridgeway
CC18042320a	18/04/23	53	STCA107	£33.25	£0.00	£33.25	203	Plot 20a
CC18042338	18/04/23	54	STCA013	£66.50	£0.00	£66.50	203	Plot 38 Yew Tree
FPI180423LP	18/04/23	61	SCC160	£33.00	£5.50	£27.50	106/3	TW Counselling Centre Lambersart
FPI18042321a	18/04/23	62	STCA108	£33.25	£0.00	£33.25	203	Plot 21a Ridgeway
CC19042385	19/04/23	55	STCA028	£33.25	£0.00	£33.25	203	Plot 85 Yew Tree
FPI19042328b	19/04/23	63	STCA039	£16.63	£0.00	£16.63	203	Plot 28b Yew Tree
FPI19042328a	19/04/23	64	STCA114	£29.93	£0.00	£29.93	203	Plot 28a Ridgeway

Received Income Transactions

Start of year 01/04/23

received between 01/04/23 and 30/04/23

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details
KCC Apr 23	20/04/23	65	STCSC034	£15,420.00	£2,570.00	£12,850.00	107/2	KCC Libraries Service Charges
FPI20042337	20/04/23	66	STCA012	£33.25	£0.00	£33.25	203	Plot 37 Yew Tree
FPI200423C	20/04/23	67	STCCB165	£3,208.72	£0.00	£3,208.72	201/2	C Waterhouse & Sons Interment
FPI21042335	21/04/23	70	STCA096	£39.90	£0.00	£39.90	203	Plot 35 Ridgeway
FPI21042387	21/04/23	71	STCA063	£53.20	£0.00	£53.20	203	Plot87 Yew Tree
FPI210423Q1	21/04/23	72	STCCC035	£3,335.90	£555.98	£2,779.92	102/1	The Little Learning Tree Lease Payment
FPI210423BJ W	21/04/23	73	STCCB168	£65.00	£0.00	£65.00	201/4	Transfer of Rights
FPI2104232	21/04/23	74	STCA074	£66.50	£0.00	£66.50	203	Plot 2 Ridgeway
CHQ002625	24/04/23	57	STCA004	£66.50	£0.00	£66.50	203	Plot 13 Yew tree
CHQ002290	24/04/23	60	STCA002	£86.45	£0.00	£86.45	203	Plot 7 Yew Tree
FPI24042311	24/04/23	68	STCA082	£66.50	£0.00	£66.50	203	Plot 11 Ridgeway
FPI24042380	24/04/23	75	STCA026	£46.55	£0.00	£46.55	203	Plot 80 Yew Tree
FPI24042376a	24/04/23	76	STCA057	£33.25	£0.00	£33.25	203	Plot 76a Yew tree
FPI240423NH	24/04/23	77	STCSC033	£5,000.00	£833.33	£4,166.67	109/2	NHS St Andrews Medical NHS Rent
FPI240423sa	24/04/23	78	STCSC032	£11,583.31	£1,930.55	£9,652.76	109/1	NHS St Andrews Medical Service Charge
FPI24042385a	24/04/23	79	STCA062	£33.25	£0.00	£33.25	203	Plot 85a Yew tree
FPI24042385b	24/04/23	85	STCA062	£33.25	£0.00	£33.25	203	Plot 85a Yew tree - Paid Twice refund
FPI24042319	24/04/23	86	STCA87	£33.25	£0.00	£33.25	203	Plot 19 Ridgeway
FPI24042363	24/04/23	87	STCA020	£46.55	£0.00	£46.55	203	Plot 63 Yew Tree
CHQ000307	25/04/23	69	STCCB168	£156.72	£0.00	£156.72	201/3	Kent and Sussex Memorials Memorials
FPI250423ds1	25/04/23	80	SCC171	£67.20	£11.20	£56.00	106/3	West Kent Different Strokes Lambersart
FPI25042337a	25/04/23	88	STCA043	£33.25	£0.00	£33.25	203	Plot 37a Yew Tree
FPI25042312a	25/04/23	89	STCA098	£16.63	£0.00	£16.63	203	Plot 12a Ridgeway
FPI25042353	25/04/23	90	STCA016	£33.25	£0.00	£33.25	203	Plot 53 Yew Tree
FPI25042312a	25/04/23	108	STCA098	£16.63	£0.00	£16.63	203	Plot 12b Ridgeway
FPI260423MF	26/04/23	12	SCC445	£190.80	£31.80	£159.00	106/1	Unity

Received Income Transactions

Start of year 01/04/23

received between 01/04/23 and 30/04/23

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details
FPI25042316a	26/04/23	91	STCA105	£33.25	£0.00	£33.25	203	Plot 16a Ridgewaye
CHQ300302	26/04/23	92	STCA112	£59.85	£0.00	£59.85	203	Plot 26a Ridgewaye
CHQ001045	26/04/23	93	STCA111	£66.50	£0.00	£66.50	203	Plot 23/23a Ridgewaye
rent Apr 23SR	26/04/23	94		£598.00	£0.00	£598.00	201/1	Rent
FPI2604237	26/04/23	95	STCS078	£66.50	£0.00	£66.50	203	Plots 7 Ridgewaye
FPI26042319a	26/04/23	96	STCS106	£33.25	£0.00	£33.25	203	Plots 47%48 Yew Tree
FPI270423MA	27/04/23	82	SCC170	£78.00	£13.00	£65.00	106/3	Lambersart
FPI280423IV1	28/04/23	32	SCC159	£198.00	£33.00	£165.00	106/1	Involve Unity Hall
CC24042345	28/04/23	56	STCA045	£63.90	£0.00	£63.90	203	Plot 45&45a Yew Tree
FPI280423SF C	28/04/23	101	STCCB176	£456.38	£76.06	£380.32	205/1	Southborough Football Club Land Hire
TWBC Pre Q1	28/04/23	109		£325,923.50	£0.00	£325,923.50	100	Tunbridge Wells Borough Council Precept
FPI2704235	28/04/23	110	STCA121	£66.50	£0.00	£66.50	203	Plot 5 Ridgewaye
FPI28042360	28/04/23	111	STCA018	£66.50	£0.00	£66.50	203	Plot 60 Yew Tree
Fpi28042391a	28/04/23	112	STCA070	£66.50	£0.00	£66.50	203	Plot 91a Yew Tree
FPI2804238a	28/04/23	113	STCA061	£46.55	£0.00	£46.55	203	Plot 8a Yew Tree
FPI28042313a	28/04/23	114	STCA102	£66.50	£0.00	£66.50	203	Plot 13,13a Ridgewaye
LB Apr 23	30/04/23	115		£28.92	£0.00	£28.92	116	LLoyds Bank Interest on account
CCLA APR 23	30/04/23	117		£3,442.30	£0.00	£3,442.30	119/2	Public Sector Deposit Fund(Client Services) Interest
Total				£416,815.01	£6,762.25	£410,052.76		

Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/04/23 and 30/04/23

Payment

Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading
010402	20/04/23	2		£1,260.00	£210.00	£1,050.00	Baxall Construction Ltd	Variation 45/1/2
010402	20/04/23	10		£595.13	£99.19	£495.94	Baxall Construction Ltd	Loler Medical Centre 45/1/2
010402	20/04/23	11		£217.67	£36.28	£181.39	Baxall Construction Ltd	Variation 45/1/2
010403	20/04/23	12		£144.10	£24.02	£120.08	Beechcroft Accountancy Services	Salaries 1
010404	20/04/23	4		£191.45	£31.91	£159.54	Cantium Business Solutions	Phone lines 15/10
010405	20/04/23	9		£188.02	£31.34	£156.68	Edge Designs Ltd	Audit assistance 20/6
010406	20/04/23	5		£120.00	£20.00	£100.00	Fairs & Green (MS) Ltd	Gas Maintenance 257/2
010407	20/04/23	13		£2,442.00	£0.00	£2,442.00	HDHElectrical Ltd	New heaters Pennington 253/1
010407	20/04/23	17		£200.00	£0.00	£200.00	HDHElectrical Ltd	EICR Cert 253/1
010408	20/04/23	16		£95.00	£0.00	£95.00	Institute Of Cemetery And Crematorium Management	Membership 20/5
010409	20/04/23	14		£9,439.20	£1,573.20	£7,866.00	Invicta Law Ltd	Legal fees 18
010409	20/04/23	18		£1,946.64	£324.44	£1,622.20	Invicta Law Ltd	Legal fees 18
010409	25/04/23	19		-£9,439.20	-£1,573.20	-£7,866.00	Invicta Law Ltd	Contra 14, Legal fees 18
010409	25/04/23	20		-£1,946.64	-£324.44	-£1,622.20	Invicta Law Ltd	Contra 18, Legal fees 18
010417	27/04/23	21		£1,946.64	£324.44	£1,622.20	Invicta Law Ltd	Legal fees - Re-issue 18
010417	27/04/23	22		£828.00	£138.00	£690.00	Invicta Law Ltd	Legal fees 18
010418	27/04/23	24		£808.57	£0.00	£808.57	Kempster & Sons	Refund for overcharge 257/9
010419	27/04/23	25		£17,773.22	£2,962.20	£14,811.02	Lanes Group PLC	Field works 18
010420	27/04/23	26		£33.25	£0.00	£33.25	Mrs G Shields	Over payment for Allotments 250/3
010421	27/04/23	23		£4,158.00	£693.00	£3,465.00	Pallet Handling Penshurst Ltd	Yew Tree Allotments fence 18
101410	20/04/23	3		£2,034.00	£339.00	£1,695.00	Kent Association Of Local Councils	Membership 20/5
101411	20/04/23	6		£69.99	£11.66	£58.33	Kidman's Ltd	Loppers 249/4
101412	20/04/23	7		£1,350.00	£0.00	£1,350.00	Mr M Hayden	Fm Works 45/14
101412	20/04/23	8		£225.00	£0.00	£225.00	Mr M Hayden	FM Training 20/6
101413	20/04/23	1		£2,730.00	£455.00	£2,275.00	South East Employers	Job Evaluations 18
101414	20/04/23	15		£504.00	£84.00	£420.00	Treework	emergency works 249/1
BGE Apr23	03/04/23	38		£33.94	£5.66	£28.28	British Gas	Home cover - 7112 253/1

Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/04/23 and 30/04/23

Payment

Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading
BG1 Apr 23	11/04/23	34		£36.40	£6.07	£30.33	British Gas	Home cover - 7356 257/2
BG4 APR23	20/04/23	52		£279.84	£13.33	£266.51	British Gas	Gas Chapel - 6677 257/7
BG5APR23	20/04/23	58		£22.40	£3.73	£18.67	British Gas	Cemetery 257/7
BG8 Apr 23	03/04/23	75		£1,643.53	£273.92	£1,369.61	British Gas	Gas Civic 45/24
BS1 April 23	17/04/23	59		£52.61	£8.77	£43.84	Business Stream - Southern Water	Water 50/5
BS2 APR23	17/04/23	60		£83.78	£0.00	£83.78	Business Stream - Southern Water	Water 253/3
BT APR 23	20/04/23	50		£902.32	£150.39	£751.93	Bt Plc	One Bill 15/10
CCM1 Apr 23	13/04/23	36		£13.20	£2.20	£11.00	Cooke Card Marketing Ltd	Fuel 30/1
CCM2 Apr 23	17/04/23	61		£111.58	£18.60	£92.98	Cooke Card Marketing Ltd	Fuel 30/1
CNET APR 23	18/04/23	41		£30.60	£5.10	£25.50	LLoyds Bank	Cardnet 108
D&G APR23	03/04/23	37		£15.41	£2.57	£12.84	D&G Appliance Plan	White goods Pennington 253/1
DD280423V1	28/04/23	55		£2,732.63	£455.44	£2,277.19	Veolia Uk Ltd	Waste Removal 249/6
DDSSECVAPR 23	24/04/23	56		£2,300.18	£383.36	£1,916.82	SSE Energy	Civic Elec - 5516408513 45/7
EDF 2 APR23	03/04/23	35		£318.00	£15.14	£302.86	Edf Energy	Coms centre 50/4
EDF 6 Apr 23	13/04/23	51		£16.00	£0.76	£15.24	Edf Energy	Elec st peter's Church - 420 258/3
EDF Apr 1	13/04/23	31		£112.00	£5.33	£106.67	Edf Energy	Elec Pavilion 161 253/4
HMRC Apr 23	25/04/23	29		£2,189.06	£0.00	£2,189.06	Customs & Excise	National Insurance 2
KCC Apr 23	25/04/23	27		£5,207.90	£0.00	£5,207.90	Kent County Council Superannuation Fund	Superannuation 5
LBBC APR 23	17/04/23	62		-£210.00	£0.00	-£210.00	Tunbridge Wells Borough Council	Refund Planning 18
LBBC APR 23	17/04/23	63		£24.99	£4.17	£20.82	STC Amazon Account	Electric Magnifier 10/4
LBBC APR 23	17/04/23	64		£27.50	£4.58	£22.92	STC Amazon Account	Council Seals 10/4
LBBC APR 23	17/04/23	65		£0.81	£0.04	£0.77	British Gas	Outstanding Amount 257/7
LBBC APR 23	17/04/23	66		£60.00	£10.00	£50.00	Mistral Promotions Ltd	Laptop chargers 10/7
LBBC APR 23	17/04/23	67		£16.49	£2.75	£13.74	STC Amazon Account	Network Switch 10/7
LBBC APR 23	17/04/23	68		£10.99	£1.83	£9.16	STC Amazon Account	Network Cables 10/7
LBBC APR 23	17/04/23	69		£26.58	£4.43	£22.15	STC Amazon Account	Network Cables 10/7

Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/04/23 and 30/04/23

Payment

Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading
LBBC APR 23	17/04/23	70		£19.00	£0.00	£19.00	Shutterstock	Subscribe 20/5
LBBC APR 23	17/04/23	71		£11.28	£1.88	£9.40	Microsoft	Office 365 FM Officer 20/5
LBBC APR 23	17/04/23	72		£3.45	£0.00	£3.45	Royal Mail	Postage 10/4
LBBC APR 23	17/04/23	73		£255.00	£0.00	£255.00	Indeed	Admin Job Advert 10/3
LBBC APR 23	17/04/23	74		£26.30	£4.38	£21.92	STC Amazon Account	Printer Paper 10/4
LBSERAPR23	11/04/23	54		£51.87	£8.64	£43.23	LLoyds Bank	Service charge 108
PC 01 23	20/04/23	77		£3.70	£0.62	£3.08	R N Carr Ltd	Key Cut 65/2
PC 02 23	20/04/23	78		£55.00	£0.00	£55.00		Eye Test 65/2
QUD April 23	23/04/23	57		£100.00	£16.67	£83.33	Quadient	Franking 10/8
STC Apr 23	25/04/23	28		£25,247.25	£0.00	£25,247.25	LLoyds Bank	Salaries 1
TWBC CEM APR23	17/04/23	43		£322.60	£0.00	£322.60	Tunbridge Wells Borough Council	Council Tax Cemetery 257/4
TWBC CIC APR 23	17/04/23	33		£1,336.01	£0.00	£1,336.01	Tunbridge Wells Borough Council	Business Rates Civic Centre 15/5
WP APR 23	18/04/23	76		£106.30	£17.72	£88.58	Water Plus	Water Bill 45/23
Total				£81,510.54	£6,888.12	£74,622.42		

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/23 and 30/04/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Civic Sinking Fund Account	£35,016.55
Instant Access / Current Accounts	£67,974.43
Petty Cash	£87.16

Short Term Investment Accounts

32 Day Holding Account	£71,318.60
Public Sector Deposit Fund	£1,017,567.41
Total	<u>£1,191,964.15</u>

RECEIPTS	Net	Vat	Gross
Finance & General Purposes	£399,104.30	£6,686.19	£405,790.49
Open Spaces & Environment Committee	£10,948.46	£76.06	£11,024.52
Total Receipts	<u>£410,052.76</u>	<u>£6,762.25</u>	<u>£416,815.01</u>

PAYMENTS	Net	Vat	Gross
Finance & General Purposes	£67,397.39	£6,279.53	£73,676.92
Open Spaces & Environment Committee	£7,225.03	£608.59	£7,833.62
Total Payments	<u>£74,622.42</u>	<u>£6,888.12</u>	<u>£81,510.54</u>

Closing Balances

Ordinary Accounts

Civic Sinking Fund Account	£68,216.27
Instant Access / Current Accounts	£437,946.34
Petty Cash	£96.30
	<u>£506,258.91</u>

Short Term Investment Accounts

32 Day Holding Account	£0.00
Public Sector Deposit Fund	£1,021,009.71
	<u>£1,021,009.71</u>
Total	<u>£1,527,268.62</u>

Signed _____
Chair

Clerk / Responsible Financial Officer

Received Income Transactions

Start of year 01/04/23

received between 01/05/23 and 31/05/23, for the Open Spaces & Environment Committee

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details	
FPI020523BY	02/05/23	105	SCC179	£28.80	£4.80	£24.00	106/3	Being Yoga	Lambersart
FPI02052352	02/05/23	130	STCA015	£66.50	£0.00	£66.50	203		Plot 52 Yew Tree
FPI02052361a	02/05/23	131	STCA054	£33.25	£0.00	£33.25	203		Plot 61a Yew Tree
FPI02052355	02/05/23	132	STCA053	£66.50	£0.00	£66.50	203		Plot55 & 63a Yew Tree
FPI02052339	02/05/23	133	STCA014	£79.80	£0.00	£79.80	203		Plot 39 Yew Tree
FPI0205239	02/05/23	134	STCA080	£66.50	£0.00	£66.50	203		Plot 9 Ridgewaye
FPI0205235b	02/05/23	135	STCA049	£33.25	£0.00	£33.25	203		Plot5b Yew Tree
FPI02052336	02/05/23	136	STCA042	£63.90	£0.00	£63.90	203		Plots 36&36a
FPI02052377	02/05/23	137	STCA024	£33.25	£0.00	£33.25	203		Plot 77 Yew Tree
FPI02052330	02/05/23	138	STCA010	£66.50	£0.00	£66.50	203		Plot 30 Yew Tree
FPI02052353a	02/05/23	139	STCA051	£33.25	£0.00	£33.25	203		Plot 53a Yew Tree
FPI02052323	02/05/23	140	STCA037	£66.50	£0.00	£66.50	203		Plot 23 Yew Tree
FPI02052320	02/05/23	141	STCA007	£66.50	£0.00	£66.50	203		Plot 20 Yew Tree
FPI02052329a	02/05/23	142	STCA115	£33.25	£0.00	£33.25	203		Plot 29a Ridgewaye
FPI03052371	03/05/23	143	STCA023	£46.55	£0.00	£46.55	203		Plot 71 Yew Tree
FPI0040523m 2	04/05/23	106	SCC178/1	£72.00	£12.00	£60.00	106/3	Movement	Lambersart
FPI0040523m 1	04/05/23	107	SCC178/2	£120.00	£20.00	£100.00	106/2	Movement	Lambersart
FPI04052354	04/05/23	144	STCA052	£133.00	£0.00	£133.00	203		Plots 54/62 Yew Tree
FPI050523TF	05/05/23	100	STCCB177	£2,133.91	£355.65	£1,778.26	205/1	Tunbridge Wells Youth	Land Lease
CSH09	09/05/23	9	SCC438	£60.00	£0.00	£60.00	106/2	Eventuality Events	Bounds Oak
cash240423ds	09/05/23	59	SCC167	£26.40	£4.40	£22.00	106/3	Lambersart	
FPI090523BM	09/05/23	103	STCCB174	£82.22	£0.00	£82.22	201/3	Burslem Memorials	Memorial
FPI09052361	09/05/23	145	STCA019	£33.25	£0.00	£33.25	203		Plot 61 Yew Tree
FPI OS MAY 23	09/05/23	146		£683.00	£0.00	£683.00	200/1		Rent
FPI100523TF C 1	10/05/23	19	STCSC/030	£3,987.61	£664.60	£3,323.01	110/2	Tunbridge Wells Youth Football Club	Service charges

Received Income Transactions

Start of year 01/04/23

received between 01/05/23 and 31/05/23, for the Open Spaces & Environment Committee

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details
FPI100523TF C2	10/05/23	20	STCSC/029	£1,800.00	£300.00	£1,500.00	110/1	Tunbridge Wells Youth Football Club Rent
FPI100523DF	10/05/23	84	STCCB166	£536.39	£0.00	£536.39	201/2	Southborough Funeral Services Interment
FPI13052310	10/05/23	165	STCA	£33.25	£0.00	£33.25	203	Plot 10 Ridgewaye
FPI1005235	10/05/23	166	STCA001	£33.25	£0.00	£33.25	203	Plot 5 Yew Tree
FPI120523DF3	12/05/23	99	STCCB182	£1,072.78	£0.00	£1,072.78	201/2	Southborough Funeral Services Interment
FPI120523DF2	12/05/23	104	STCCB173	£82.22	£0.00	£82.22	201/3	Dignity Funerals Ltd Memorial
CHQ005676	12/05/23	147	STCA060	£133.00	£0.00	£133.00	203	Plot 78&86 Yew Tree
CHQ002250	12/05/23	148	STCA005	£66.50	£0.00	£66.50	203	Plot 14 Yew Tree
FPI150523TG	15/05/23	81	SCC172	£67.20	£11.20	£56.00	106/2	Bounds Oak
FPI150523SO	15/05/23	98	STCCB181	£3,150.00	£525.00	£2,625.00	200/2	Mrs S Oakford Lease
FPI160523CA	15/05/23	155	SCC195	£125.00	£20.83	£104.17	106/6	Charlies Angels Kitchen Hire
FPI150523WJ	15/05/23	158	STCCB198	£97.29	£0.00	£97.29	201/3	Welham Jones Funeral Directors Memorial
FPI150523NH	15/05/23	161	SCCCB189	£164.56	£0.00	£164.56	201/3	Nigel Hartfield Stonecarvers Memorial
FPI15052376b	15/05/23	167	STCA058	£33.25	£0.00	£33.25	203	Plot 76b Yew Tree
FPI160523DB	16/05/23	33	SCC162	£79.20	£13.20	£66.00	106/2	Southborough Society Bounds Oak
FPI160523DB	16/05/23	34	SCC162/1	£9.60	£1.60	£8.00	106/6	Southborough Society Bounds Oak
FPI160523BK	16/05/23	123	SCC187	£105.60	£17.60	£88.00	106/2	The SEN T Wells Bounds Oak
FPI160523BK	16/05/23	124	SCC187/2	£9.60	£1.60	£8.00	106/6	The SEN T Wells Extras
FPI160523CA	16/05/23	156	SCC195	£100.00	£16.67	£83.33	106/6	Charlies Angels Kitchen Hire
CHQ 100205	17/05/23	118	SCC186	£1,188.00	£198.00	£990.00	106/1	Southborough School of Dance Unity Hall
CHQ 100205	17/05/23	119	SCC186/1	£369.60	£61.60	£308.00	106/2	Southborough School of Dance Bounds Oak

Received Income Transactions

Start of year 01/04/23

received between 01/05/23 and 31/05/23, for the Open Spaces & Environment Committee

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details
CHQ 100205	17/05/23	120	SCC186/3	£234.00	£39.00	£195.00	106/2	Southborough School of Dance Lambersart
CHQ 100205	17/05/23	121	SCC186/4	£272.40	£45.40	£227.00	106/6	Southborough School of Dance Extras
CHQ 100205	17/05/23	122	SCC186/5	-£309.60	-£51.60	-£258.00	106/11	Southborough School of Dance Bulk booking Discount 15%
FPI170523KS 2	17/05/23	159	STCCB192	£97.29	£0.00	£97.29	201/3	Kent and Sussex Memorials Memorials
FPI170523KS 1	17/05/23	160	STCCB191	£246.78	£0.00	£246.78	201/3	Kent and Sussex Memorials Memorials
FPI170523SW 1	17/05/23	162	STC199	£31.20	£5.20	£26.00	106/3	Lambersart
FPI170523SW 2	17/05/23	163	STC199/1	£9.60	£1.60	£8.00	106/6	extras
CHQ0002798	17/05/23	164	STCA006	£66.50	£0.00	£66.50	203	Plot 15 Yew tree
NO Payment	17/05/23	168	STCA090	£0.00	£0.00	£0.00	203	St Andrews Medical Centre Plot 24 Ridgewaye - Social sub
FPI190523lk	19/05/23	154	SCC194	£39.00	£6.50	£32.50	106/3	Lambersart
TWBC1 May 20232	19/05/23	206	STCCC366	£290.50	£48.42	£242.08	102/1	Tunbridge Wells Borough Council Room Hire
DL MAY 23	19/05/23	207	STCSC028	£2,251.20	£375.20	£1,876.00	108/2/2	Day Lewis PLC Service Charges
CHQ800165	21/05/23	151	scc201	£39.00	£6.50	£32.50	106/3	Southborough Labour Party Lambersart
FPI22052331	21/05/23	197	STCS011	£66.50	£0.00	£66.50	203	Plot 31 Yew Tree
CC220523RAA	22/05/23	153	SCC193	£52.80	£8.80	£44.00	106/2	Ridgewaye Residents Association Bounds Oak
FPI220523w1	22/05/23	171	STCW218	£3.60	£0.00	£3.60	204/1	Wayleave Paid 4 Years
FPI230523NC T	23/05/23	125	SCC185	£384.00	£64.00	£320.00	106/2	NCT (Charity) Bounds Oak
FPI230523WL 2	23/05/23	173	STCW220	£5.00	£0.00	£5.00	204/1	Wayleave
FPI230523WL 3	23/05/23	180	STCW205	£2.65	£0.00	£2.65	204/1	Wayleave Paid 5 Years
CHQ003548	24/05/23	189	STCCB/200	£65.00	£0.00	£65.00	201/4	Transfer Of Rights
FPI26052311	26/05/23	126	SCC184	£231.60	£38.60	£193.00	106/1	Involve Unity Hall
rent MAY 23SR	26/05/23	203		£598.00	£0.00	£598.00	201/1	Rent

Received Income Transactions

Start of year 01/04/23

received between 01/05/23 and 31/05/23, for the Open Spaces & Environment Committee

Paying	Received	Tn no	Invoice	Gross	Vat	Net	Heading	Details	
FPI300523tp1	30/05/23	152	scc190	£677.44	£112.91	£564.53	106/1	Tonbridge Philharmonic Society	Unity Hall
FPI300523wl1	30/05/23	181	STCW206	£0.53	£0.00	£0.53	204/1		Wayleave
CASH 30052355	30/05/23	198	STCA017	£46.55	£0.00	£46.55	203		Plot 55 Yew Tree
FPI30052344	30/05/23	205	STCA044	£33.25	£0.00	£33.25	203		Plot 44 Ridgeway
FPI310523MC	31/05/23	202	STCCB228	£113.40	£18.90	£94.50	205/2		Land Hire
LB MAY 23	31/05/23	228		£48.08	£0.00	£48.08	116	LLoyds Bank	Interest on account
Total				£22,968.25	£2,948.18	£20,020.07			

Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/05/23 and 31/05/23

Payment

Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading
TWBC1 May 23	02/05/23	137		£111.25	£0.00	£111.25	Tunbridge Wells Borough Council	Final C Tax Coms 50/2
SEFE1 MAY 23	02/05/23	138		£1,445.67	£240.94	£1,204.73	SEFE	Civic Gas 45/24
SEFE1 MAY 23	02/05/23	139		£112.79	£5.37	£107.42	SEFE	Cemetery Chapel 257/7
SEFe1 MAY 23	02/05/23	140		£11.15	£0.53	£10.62	SEFE	Cemetery 257/7
BG1 MAY 23	02/05/23	141		£33.94	£5.66	£28.28	British Gas	Home cover - 7112 253/1
EDF4 MAY 23	03/05/23	147		£581.00	£27.67	£553.33	Edf Energy	Coms centre 50/4
D&G MAY 23	03/05/23	149		£15.41	£2.57	£12.84	D&G Appliance Plan	White goods Pennington 253/1
CW6 May 23	05/05/23	151		£3.65	£0.00	£3.65	Castle Water SE	Water Coms Centre 9935 50/5
BS1 MAY 23	09/05/23	124		£142.39	£23.73	£118.66	Business Stream - Southern Water	Coms Final Bill 50/5
BG5 May 23	09/05/23	146		£36.40	£6.07	£30.33	British Gas	Home cover - 7356 257/2
CCM MAY 23	09/05/23	148		£202.43	£33.74	£168.69	Cooke Card Marketing Ltd	Fuel 30/1
LSC MAY 23	10/05/23	166		£47.67	£7.95	£39.72	LLoyds Bank	Service charge 108
CCM3 May 23	15/05/23	128		£164.17	£27.36	£136.81	Cooke Card Marketing Ltd	Fuel 30/1
EDF2 MAY 23	15/05/23	143		£161.00	£7.67	£153.33	Edf Energy	Elec Pavilion 161 253/4
TWBC3	15/05/23	145		£1,334.00	£0.00	£1,334.00	Tunbridge Wells Borough Council	Business rates Civic Centre 15/5
TWBC6	15/05/23	155		£319.00	£0.00	£319.00	Tunbridge Wells Borough Council	Council Tax Cemetery 257/4
EDF6 MAY 23	15/05/23	163		£16.00	£0.76	£15.24	Edf Energy	Elec st peter's Church - 420 258/3
EDF8 MAY 23	15/05/23	167		£112.00	£5.33	£106.67	Edf Energy	Elec Pavilion 161 253/4
LBBC MAY 23	15/05/23	168		£1,995.00	£332.50	£1,662.50	Swiftech	Finance Pc For office 10/7
LBBC MAY 23	15/05/23	169		£26.90	£4.48	£22.42	Tesco	Finance Pc For office 10/7
LBBC MAY 23	15/05/23	170		£64.00	£0.00	£64.00	LLoyds Bank	Annual Fee For 2 charge cards 20/5
LBBC MAY 23	15/05/23	171		-£280.50	£0.00	-£280.50	Tunbridge Wells Borough Council	Refund for planning application 20/5
LBBC MAY 23	15/05/23	172		£29.98	£0.00	£29.98	STC Amazon Account	Flags 16
LBBC MAY 23	15/05/23	173		£33.69	£0.00	£33.69	STC Amazon Account	Door Bell 45/1/2

Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/05/23 and 31/05/23

Payment

Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading
LBBC MAY 23	15/05/23	174		£17.10	£2.85	£14.25	R N Carr Ltd	Electric Leads 45/1/2
LBBC MAY 23	15/05/23	175		£43.99	£7.33	£36.66	STC Amazon Account	Portable Desk 45/1/2
LBBC MAY 23	15/05/23	176		£26.00	£4.33	£21.67	STC Amazon Account	Floor Cleaner 45/22
LBBC MAY 23	15/05/23	177		£15.50	£2.58	£12.92	STC Amazon Account	Tape Dispenser 10/4
LBBC MAY 23	15/05/23	178		£53.70	£8.95	£44.75	STC Amazon Account	Printer ink 10/4
LBBC MAY 23	15/05/23	179		£50.99	£8.50	£42.49	STC Amazon Account	Work Station - Clerk 10/4
LBBC MAY 23	15/05/23	180		£39.98	£6.66	£33.32	STC Amazon Account	Shelves - Clerk 10/4
LBBC MAY 23	15/05/23	181		£5.45	£0.91	£4.54	STC Amazon Account	Pens 10/4
LBBC MAY 23	15/05/23	182		£89.85	£14.97	£74.88	STC Amazon Account	Bunting 16
LBBC MAY 23	15/05/23	183		£18.69	£3.12	£15.57	STC Amazon Account	Voice recorder 10/4
LBBC MAY 23	15/05/23	184		£33.90	£5.65	£28.25	STC Amazon Account	Laminating pouches 10/4
LBBC MAY 23	15/05/23	185		£11.28	£1.88	£9.40	Microsoft	Office 365 FM Officer 20/5
LBBC MAY 23	15/05/23	186		£19.00	£0.00	£19.00	Shutterstock	Subscri 20/5
CW1 MAY 23	16/05/23	39		£136.27	£0.00	£136.27	Castle Water SE	Water Coms Centre 9935 250/2
EDF1 May 23	16/05/23	117		£2,652.94	£442.16	£2,210.78	Edf Energy	Pavilion Elec £1386.54 to recharge 40/3
CW2 MAY 23	16/05/23	123		£56.04	£0.00	£56.04	Castle Water SE	Water Coms Centre 9935 250/2
CNETMAY 23	16/05/23	130		£31.23	£5.21	£26.02	LLoyds Bank	Cardnet 108
WP MAY 23	17/05/23	127		£120.91	£0.00	£120.91	Water Plus	Civic Water 45/23
010426	18/05/23	45		£248.65	£41.44	£207.21	Cantium Business Solutions	Phone System 15/10
010428	18/05/23	79		£1,259.78	£209.96	£1,049.82	Haynes	Tractor repairs 30/3
010434	18/05/23	80		£3,096.00	£516.00	£2,580.00	Treework	Tree Inspections 249/1
010435	18/05/23	81		£1,250.00	£0.00	£1,250.00	Wise Stonecraft	Grave Digging 257/11
010429	18/05/23	82		£86.00	£0.00	£86.00	HDH Electrical Ltd	Lights Pennington 253/1
010431	18/05/23	83		£275.00	£0.00	£275.00	Mr M Hayden	FM Training 20/6
010431	18/05/23	84		£1,675.00	£0.00	£1,675.00	Mr M Hayden	Fm Works 45/14
010432	18/05/23	85		£1,301.26	£216.88	£1,084.38	Mr D Reynolds Gower Consultants	Epilog 20/5
010432	18/05/23	86		£1,873.38	£312.23	£1,561.15	Mr D Reynolds Gower Consultants	Epilog 20/5

Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/05/23 and 31/05/23

Payment

Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading
010425	18/05/23	87		£92.04	£15.34	£76.70	Beechcroft Accountancy Services	Salaries 1
010434	18/05/23	88		£696.00	£116.00	£580.00	Treework	Tree Cutting 249/1
010426	18/05/23	89		£188.57	£31.43	£157.14	Cantium Business Solutions	Phones 15/10
010433	18/05/23	90		£900.00	£150.00	£750.00	SKF Contractors Ltd	Allotment works 250/1
010424	18/05/23	91		£600.00	£100.00	£500.00	Baxall Construction Ltd	Variation Legionella 45/1/2
010424	18/05/23	92		£129.60	£21.60	£108.00	Baxall Construction Ltd	Variation window stays 45/1/2
010424	18/05/23	93		£981.00	£163.50	£817.50	Baxall Construction Ltd	Variation New civic Signs 45/1/2
010424	18/05/23	95		£615.00	£102.50	£512.50	Baxall Construction Ltd	Variation Door lock 45/1/1
010427	18/05/23	96		£1,742.44	£0.00	£1,742.44	Gallagher Insurance	Motor Insurance 20/1
010427	18/05/23	97		£47,673.01	£0.00	£47,673.01	Gallagher Insurance	Building Insurance 20/1
010430	18/05/23	98		£372.69	£62.12	£310.57	Kidman's Ltd	Ride on Repairs 249/4
010430	18/05/23	99		£260.29	£43.38	£216.91	Kidman's Ltd	Equipment 249/4
010434	18/05/23	101		£696.00	£116.00	£580.00	Treework	Tree Cutting 249/1
EDF2 MAY 23	19/05/23	118		£969.63	£161.60	£808.03	Edf Energy	Final Bill Coms centre 50/4
SSE1 MAY 23	22/05/23	125		£1,816.44	£302.74	£1,513.70	SSE Energy	Civic Elec 45/7
BT MAY 23	22/05/23	126		£931.53	£155.25	£776.28	Bt Plc	One Bill 15/10
CCM1 MAY 23	22/05/23	129		£90.25	£15.04	£75.21	Cooke Card Marketing Ltd	Fuel 30/1
010436	25/05/23	94		£12,543.48	£2,090.58	£10,452.90	Baxall Construction Ltd	FM Contract 45/1/1
010441	25/05/23	102		£22,115.69	£3,685.95	£18,429.74	Lanes Group PLC	Field works 18
010438	25/05/23	103		£1,882.14	£313.69	£1,568.45	Foster Landscapes Ltd	Planned works 18
010443	25/05/23	104		£40.80	£6.80	£34.00	Uniserve	IT Assistance 10/7
010439	25/05/23	105		£260.00	£0.00	£260.00	HDH Electrical Ltd	EICR Pennington 253/1
010439	25/05/23	106		£71.00	£0.00	£71.00	HDH Electrical Ltd	Lights Coms Centre 50/1
010436	25/05/23	107		£210.00	£35.00	£175.00	Baxall Construction Ltd	Clear Blocked Drain 45/1/1
010440	25/05/23	108		£174.00	£29.00	£145.00	JH Heating Ltd	Cemetery plumbing 257/2
010437	25/05/23	109		£188.57	£31.43	£157.14	Cantium Business Solutions	Phones 15/10
010442	25/05/23	110		£6,480.00	£1,080.00	£5,400.00	Treework	H&S Treework on the common 249/1
	25/05/23	115		£101.30	£16.88	£84.42	Kent County Council KCS	Stationary 10/4

Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/05/23 and 31/05/23

Payment

Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Details	Heading
STC May 23	26/05/23	111		£24,148.88	£0.00	£24,148.88	LLoyds Bank	Salaries 1
HMRC MAY 23	26/05/23	113		£2,181.89	£0.00	£2,181.89	Customs & Excise	National Insurance 2
KCC MAY 23	26/05/23	114		£4,955.10	£0.00	£4,955.10	Kent County Council Superannuation Fund	Superannuation 5
SEFE MAY 23	28/05/23	131		£1,153.74	£192.29	£961.45	SEFE	Civic Gas 45/24
SEFE MAY 23	28/05/23	132		£18.42	£0.88	£17.54	SEFE	Cemetery 257/7
SEFE MAY 23	28/05/23	133		£153.39	£7.30	£146.09	SEFE	Cemetery Chapel 257/7
V1 MAY 23	30/05/23	135		£2,185.01	£364.17	£1,820.84	Veolia Uk Ltd	Waste Removal 249/6
Total				£158,824.78	£11,954.41	£146,870.37		

Financial Summary - Cashbook

Summary of receipts and payments between 01/05/23 and 31/05/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Civic Sinking Fund Account	£35,016.55
Instant Access / Current Accounts	£67,974.43
Petty Cash	£87.16

Short Term Investment Accounts

32 Day Holding Account	£71,318.60
Public Sector Deposit Fund	£1,017,567.41
Total	£1,191,964.15

Balances at start of period

Ordinary Accounts

Civic Sinking Fund Account	£68,216.27
Instant Access / Current Accounts	£437,946.34
Petty Cash	£96.30

Short Term Investment Accounts

32 Day Holding Account	£0.00
Public Sector Deposit Fund	£1,021,009.71
Total	£1,527,268.62

RECEIPTS	Net	Vat	Gross
Finance & General Purposes	£13,625.12	£2,048.63	£15,673.75
Open Spaces & Environment Committee	£9,668.87	£899.55	£10,568.42
Total Receipts	£23,293.99	£2,948.18	£26,242.17

PAYMENTS	Net	Vat	Gross
Finance & General Purposes	£131,751.38	£9,435.60	£141,186.98
Open Spaces & Environment Committee	£15,118.99	£2,518.81	£17,637.80
Total Payments	£146,870.37	£11,954.41	£158,824.78

Closing Balances

Ordinary Accounts

Civic Sinking Fund Account	£68,264.35
Instant Access / Current Accounts	£302,041.73
Petty Cash	£96.30
Total	£370,402.38

Short Term Investment Accounts

32 Day Holding Account	£0.00
Public Sector Deposit Fund	£1,024,283.63
Total	£1,024,283.63

Signed

Chair

Clerk / Responsible Financial Officer

05/06/23

Clerk

From: James Read <James.Read@TunbridgeWells.gov.uk>
Sent: 30 May 2023 16:35
To: Parish Chairmen (TWBC); Parish Clerks (TWBC)
Subject: UKSPF Community Grants Programme - Round 2 - Open for Applications
Attachments: APPLICATION FORM - UKSPF Community Grants Programme - Round 2.docx; GUIDANCE, TERMS & CONDITIONS - Community Grants Programme - Round 2 - Final.pdf; MANAGEMENT ARRANGEMENT - UKSPFCommunityGrantsProgramme - Round 2.pdf

Importance: High

Dear Parish & Town Clerks and Chairs,

The Council is launching Round 2 of its UK Shared Prosperity Fund (UKSPF) Community Grants Programme.

We are looking for Town & Parish Councils to identify small scale community projects in their localities and submit proposals for funding of up to £3,500.

Round 2 is covering Year 2 of the UKSPF (the 2023/24 financial year) and we are looking for projects that will complete by 31 March 2024 at the latest.

As with Round 1, Town and Parish Council's can apply on behalf of community groups or organisations who are seeking funding for local projects.

Full details of the scheme and what kinds of projects will be eligible for funding can be found in the guidance, terms & conditions document attached.

Please submit any proposals to the Economic Development Team (at the email below) by **Thursday 29 June 2023**. We will then seek to turn around the grant offers as soon as possible (as set out in the Management Arrangement).

If you have any questions about the grants, please email business@tunbridgewells.gov.uk or call me directly on 01892 335538.

Please note that there will be a final 'Round 3' of the UKSPF Community Grants Scheme, opening for application in March 2024.

Kind regards,

James Read
Senior Economic Development Officer
Tunbridge Wells Borough Council

T: 01892 335538 EXT: 5538
E: james.read@tunbridgewells.gov.uk
Town Hall, Royal Tunbridge Wells, Kent, TN1 1RS

www.tunbridgewells.gov.uk 

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this e-mail in error please notify Tunbridge Wells Borough Council on telephone +44 (0)1892 526121 or e-mail to info@tunbridgewells.gov.uk.

UK Shared Prosperity Fund
Tunbridge Wells Community Grants Programme
Round 2
APPLICATION FORM

Information Required by TWBC	Please add information in the boxes below
Name of Town/Parish Council	
Project lead name	
Project lead contact number and email address	
Amount of grant requested (£)	
Project name	
Please describe your project:	

<p>Please explain how your project will benefit the local community?</p>	
<p>Outputs & Outcomes</p> <p>Please pick one output and outcome for your project from the list below:</p> <p>Outputs:</p> <ul style="list-style-type: none"> • Number of facilities supported/created (numerical value) • Amount of green or blue space created or improved (m2) • Number of Tourism, Culture or heritage assets created or improved (numerical value) • Number of organisations receiving non-financial support (numerical value) • Number of people attending training sessions (numerical value) <p>Outcomes:</p> <ul style="list-style-type: none"> • Improved engagement numbers (% increase) 	<p>*EXAMPLE* (PLEASE DELETE)</p> <p><i>Output:</i> <i>Number of facilities supported/created (1)</i></p> <p><i>Outcome:</i> <i>Improved engagement numbers (5% increase)</i></p>

<ul style="list-style-type: none"> • Number of new or improved community facilities as a result of support (numerical value) <p><i>*You can pick both <i>Number of facilities supported/created</i> and <i>Number of new or improved community facilities as a result of support</i> as your output and outcome.</i></p>	
<p>Monitoring and Evaluation</p> <p>The Department for Levelling Up, Housing & Communities (DLUHC) has set out monitoring and evaluation conditions that must be met by organisations receiving UKSPF funding.</p> <p>By responding YES in the box, you agree to adhere to these conditions (set out in the attached document) in relation to your project.</p>	
<p>Funding</p> <p>What is your Community Grants Programme funding request? Please include the total amount for the project and any breakdown if there are a number of separate costs.</p> <p>Please include capital/revenue split.</p>	

<p>Please include details of match funding where relevant.</p>	
<p>Are you VAT registered. If so, please state VAT registration number</p>	
<p>Grants are normally paid in arrears; can you deliver the project without forward funding of grant? Please indicate Yes or No. If no, please outline why forward funding is required?</p>	
<p>Is the project sustainable post UKSPF funding? - are there other sources of funding available after UKSPF? Please provide details.</p>	
<p>Delivery timescale: Start and End dates:</p>	
<p>Will the project complete by 31 March 2024. If not, please indicate how you will manage expenditure</p>	

and delivery to maximise UKSPF grant expenditure by this date?	
Risk Assessment - please identify any risks in the delivery of the project	Please fill out risk register at the end of the form

Please outline who will deliver the project? This includes:

- How the project lead will manage the scheme
- Who will deliver the project (the Council or contractors)

Milestone	Target Date
(If you need to highlight more key milestones please provide within these boxes)	

Risk	Any Actions to Reduce Risk (if any)	Severity if Risk Materialises H/M/L
