

## SOUTHBOROUGH TOWN COUNCIL

Minutes of the Full Council meeting of Southborough Town Council held on **Thursday 30<sup>th</sup> November 2023 at 7.00 p.m.** at the Southborough Civic Centre, 137 London Road Southborough, KENT TN4 0NA.

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**MEMBERS PRESENT:** Councillors Hill (Chair), Bridges, Dury, Elliott, Figget, Francis, J Francis, I Kinghorn, Lewis, Poile, Reeves (Deputy Chair) Spickett and Stewart.

**OFFICER PRESENT:** Paul Gosling (Finance Officer)

### 1. APOLOGIES AND REASONS FOR ABSENCE

Cllrs Bullion, O Kinghorn and Wharton – Health Reasons.  
Cllrs Allen, and Opara - Work Commitments.

**2. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS** – Councillors Hill, Elliott, Frances, J Frances, I Kinghorn, Lewis, Poile, Reeves and Stewart declared an interest in item 9. Councillors Hill, Poile, Lewis and Stewart declared an interest in Item 5 – Open Spaces minutes.

**3. PUBLIC OPEN SESSION** – no Public or Press were present.

**4. MINUTES** – The minutes of the Full Council meeting held on the 26 October 2023 were **AGREED** and signed as a correct record.

### 5. COMMITTEE PROCEEDINGS

Members **RESOLVED to APPROVE** the proceedings of the following committees: -

Planning and Transportation	06 November 2023
Open Spaces and Environment Committee	07 November 2023
Finance and General Purposes	23 November 2023

**6. TOWN MAYOR'S ENGAGEMENTS** – The Chair verbally updated Members of her recent activities which Members **NOTED**.

**7. MEETING DATES 24-25-** Members **APPROVED** the proposed meeting dates for 24/25.

**8. NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE** – Members **NOTED** the update with the alteration to the date recorded for the meeting held at St Thomas Parish Rooms which should have read the 14 November 2023 not 14 September 2023 as originally posted.

**9. TWINNING MATTERS** - Members **AGREED** to defer the discussion surrounding the grant request made by SHDOFA due to the incomplete form being attached. It would be discussed at the upcoming Full Council on 14 December 2023.

## 10. CONFIDENTIAL ITEMS

It was proposed that during the consideration of the following items the public and press shall be temporarily excluded (Standing Order 3 (c)): -

“Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.”

These items are considered confidential for the following reason(s)  
Information relating to the financial and personnel affairs of the Council.

- a) **Confidential Council and Committee Proceedings** – Council Members **AGREED** to the following confidential minutes: -

Full Council Meeting	26 October 2023
Open Spaces and Environment Committee	07 November 2023
Finance and General Purposes	23 November 2023

**There being no further business, the Chair thanked everyone for their attendance and closed the meeting at 7.30 p.m.**

**CHAIR**