

# SOUTHBOROUGH TOWN COUNCIL

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Southborough Civic Centre  
Council Offices  
137 London Road  
Southborough  
KENT TN4 0NA

A meeting of the Planning and Transportation Committee will be held at the Southborough Civic Centre, 137, London Road, Southborough, Tunbridge Wells, Kent. TN4 0NA on **Monday 3 June 2024 at 7.00 p.m.** at which your attendance is required.

All meetings and agenda are open to the public except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Members of the public may speak under the Public Open Session if 24 hours' notice of their wish to do so has been given the Office Administrator [admin@southboroughcouncil.co.uk](mailto:admin@southboroughcouncil.co.uk) and that the subject is relevant to this Committee. No speech may be for longer than five minutes except by resolution of the Committee or Council.

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## **PLANNING AND TRANSPORTATION COMMITTEE AGENDA**

### **MEMBERS OF THE PLANNING AND TRANSPORTATION COMMITTEE:**

Councillors Bullion, Elliott, I Kinghorn, O Kinghorn, Poile, Reeves, Stewart, Wharton.

Copies to: All other elected Members for information.

#### **1. ELECTION OF CHAIR AND DEPUTY CHAIR**

#### **2. APOLOGIES AND REASONS FOR ABSENCE**

#### **3. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS**

Members who have a Disclosable Pecuniary or Other Significant Interest within the meaning of the Kent Code of Conduct 2012 in any matter appearing on the agenda, are invited to declare that interest at this stage and sign the register accordingly.

#### **4. PUBLIC OPEN SESSION**

Standing Order 3 (d): Members of the public may speak under this item as long as 24 hours' notice of their wish to do so has been given to the Town Clerk and that the subject is relevant to this Committee. No speech may be for longer than five minutes except by resolution of the Committee or Council.

**5. MINUTES OF THE MEETINGS** - Minutes of the meeting held on Tuesday 7 May 2024 were discussed and APPROVED at the Full Council Meeting on 23 May 2024.

#### **6. PLANNING APPLICATIONS**

PLANNING APPLICATION:

24/01199/FULL

PROPOSAL:

Replacement of all windows and doors including widened doors to the rear elevation

LOCATION:

The Pump House, Victoria Road, Southborough, Tunbridge Wells, Kent, TN4 0LX

PLANNING APPLICATION: 24/01246/FULL  
PROPOSAL: Single-storey front extension & dormers to front elevation, two-storey extension & solar panels to rear, replacement conservatory roof and changes to ground floor fenestration  
LOCATION: 16 Dower House Crescent, Southborough, Tunbridge Wells, Kent, TN4 0TT

**7. GRANTS AND REFUSALS –** The following documents have been received from Tunbridge Wells Borough Council:

**a): GRANTS**

PLANNING APPLICATION: 24/00658/FULL  
PROPOSAL: Flat roof dormer to rear with new fenestration, gable end extension to the front and roof lights.  
LOCATION: 27 Broomhill Park Road, Southborough, Tunbridge Wells, Kent, TN4 0JY  
STC COMMENT: (GRANTED) Permission was **GRANTED**.

PLANNING APPLICATION: 24/00727/FULL  
PROPOSAL: Erection of single storey rear extension  
LOCATION: 21 Woolley Road, Southborough, Tunbridge Wells, Kent, TN4 0LE  
STC COMMENT: (GRANTED) Permission was **GRANTED**.

PLANNING APPLICATION: 24/00631/FULL  
PROPOSAL: Two-storey side extension  
LOCATION: 12 Harland Way, Southborough, Tunbridge Wells, Kent, TN4 0TQ  
STC COMMENT: (GRANTED) Permission was **GRANTED**.

PLANNING APPLICATION: 23/02976/FULL  
PROPOSAL: Proposed demolition of existing vacated Methodist church and ancillary residential/office accommodation and the erection of seven townhouses & one 1-bedroom flat over new carport  
LOCATION: St Johns Methodist Church, Vale Road, Southborough, Tunbridge Wells, Kent, TN4 0QH  
STC COMMENT: (GRANTED) Permission was **GRANTED**.

PLANNING APPLICATION: 24/00870/LBC  
PROPOSAL: Listed Building Consent - Replacement single-storey rear extension, block-up 3no. window openings, removal of internal wall to open space into new extension  
LOCATION: Valley House, 78 Pennington Road, Southborough, Tunbridge Wells, Kent, TN4 0AF  
STC COMMENT: (REFUSED) Permission was **GRANTED**.

PLANNING APPLICATION: 24/00814/TPO  
PROPOSAL: Trees: HORSE CHESTNUT (T001) - Reduce stem 8m; HORNBEAM x2 (T003, T005) - Cleanout deadwood; HORNBEAM (T004) - Reduce height 3-4m, Reduce laterals 1-2m; DOUGLAS FIR (T006) - Cleanout deadwood; DEODAR CEDAR (T007) - Cleanout deadwood; NORWAY MAPLE (T009) - Reduce lateral branches 1-2m; HORSE CHESTNUT (T010) - Cleanout deadwood; LIME (T011) - Raise canopy to 5m above ground level

LOCATION: Grove House, Holden Road, Southborough, Tunbridge Wells, Kent, TN4 0GD

STC COMMENT: (NOTED) Permission was **GRANTED**.

PLANNING APPLICATION: 23/03475/FULL  
PROPOSAL: Demolition of 8 garages and erection of 3 terraced dwellings with associated parking, landscaping and, bicycle/bin storage

LOCATION: Area of Land with Garages And Parking, Keel Gardens, Southborough, Tunbridge Wells, Kent

STC COMMENT: (REFUSED) Permission was **GRANTED**.

#### **8. MEMBERS TO NOTE TWBC SYSTEM ERROR FOR APPLICATION 24/00869/FULL:**

The following application was due to be sent to us on the 10 April but was not received until 8 May. When requesting extension for our comments to 4 June (day following this meeting), the following was advised by Planning Officer, James Taylor:

PLANNING APPLICATION: 24/00869/FULL  
PROPOSAL: Replacement single-storey rear extension, block-up 3no. window openings

LOCATION: Valley House, 78 Pennington Road, Southborough, Tunbridge Wells, Kent, TN4 0AF  
Permission was **GRANTED**.

“Apologies, the target date for this application is the 29th of May, so I’m unable to extend the consultation period. From our records this consultation was sent on the 10th of April, our Technical Team Leader is looking into why it was delayed.

I have nonetheless received comments from the Parish on the associated LBC (24/00870/LBC, which is the same proposal as this application), which I can copy over if you confirm you are happy for me to do so.”

COMMENTS FROM STC RE 24/00870/LBC 8<sup>th</sup> May 2024: “As a Consultee, the Committee decided this application should be REFUSED. The committee notes that this is out of keeping and is a heritage asset.”

**Rebecca Kelly  
Office Administrator  
Tuesday 28 May 2024**

**PLANNING PREVIEWS ON FRIDAY 28 June 2024: Cllrs Poile & Stewart.**