



Southborough Town Council

Budget 2024/25

## Summary Sheet/Precept

F&GP Expenditure	22/23	23/24	Actuals 23/24	budget 24/25
<b>F&amp;GP Expenditure</b>	<b>£1,863,671.28</b>	<b>£619,700.00</b>	<b>£418,277.90</b>	<b>£652,550.00</b>
Civic Expenditure	22/23	23/24	Actuals 23/24	budget 24/25
<b>Civic Expenditure</b>	<b>£193,793.05</b>	<b>£188,570.00</b>	<b>£90,867.36</b>	<b>£188,570.00</b>
OS&E Expenditure	22/23	23/24	Actuals 23/24	budget 24/25
<b>OS&amp;E Expenditure</b>	<b>£104,524.87</b>	<b>£92,715.00</b>	<b>£71,867.33</b>	<b>£118,215.00</b>
F&GP Income	22/23	23/24	Actuals 23/24	budget 24/25
<b>F&amp;GP Income</b>	<b>£30,996.25</b>	<b>£24,139.55</b>	<b>£35,070.42</b>	<b>£43,000.00</b>
Civic Centre Income	22/23	23/24	Actuals 23/24	budget 24/25
<b>Civic Income</b>	<b>£184,255.59</b>	<b>£186,063.00</b>	<b>£101,070.53</b>	<b>£159,177.00</b>
OS&E Income	22/23	23/24	Actuals 23/24	budget 24/25
<b>OS&amp;E Income</b>	<b>£75,359.55</b>	<b>£69,070.00</b>	<b>£79,971.83</b>	<b>£66,625.00</b>

Date 24/25

Precept	Totals
<b>Expenditure</b>	
Finance and General Purposes	£652,550
Civic	£188,570
OS&E	£118,215
<b>Total</b>	<b>£959,335</b>
<b>Income</b>	
Finance and General Purposes	£43,000
Civic	£159,177
OS&E	£66,625
<b>Total</b>	<b>£268,802</b>
<b>Budget Requirement</b>	<b>£690,533</b>
<b>Tax Base24/25</b>	<b>4435.32</b>
<b>Council Tax at Band D 24/25</b>	<b>155.69</b>
<b>Precept requirement -</b>	<b>£690,533</b>
<b>Last year's Council Tax at Band D 23/24</b>	<b>148.49</b>
<b>% Increase - Estimated</b>	<b>4.85%</b>



Southborough Town Council

Budget 2024/25

## FG&P Expenditure

Total FM Contract 22/23	£	127,679.00
Total FM Contract 22/24	£	127,679.00
Minus KCC Library Clean	-£	19,500.00

Heading	Description	22/23	23/24	6 month review	budget 24/25
1	Salaries	£343,293.64	£332,000.00	£155,966.08	£360,000.00
2	National Insurance	£32,974.10	£33,000.00	£14,074.48	£37,000.00
5	KCC Superannuation	£76,448.39	£68,000.00	£31,824.63	£77,000.00
9	Grants 137				
9/1	Age Concern	£0.00	£500.00	£0.00	£500.00
9/2	C A B	£0.00	£0.00	£0.00	£500.00
9/3	Other	£1,640.00	£1,500.00	£0.00	£1,000.00
9/4	HomeStart	£0.00	£500.00	£0.00	£500.00
9/5	Victim Support	£0.00	£500.00	£0.00	£500.00
9/6	Samaritans	£0.00	£500.00	£0.00	£500.00
<b>Total</b>		<b>£1,640.00</b>	<b>£3,500.00</b>	<b>£0.00</b>	<b>£3,500.00</b>
10	STC Admin				
10/1	Photo Copier	£0.00	£1,200.00	£125.83	£1,200.00
10/2	Millage Allowance	£0.00	£0.00	£0.00	£0.00
10/3	Advertisements	£2,808.48	£4,000.00	£255.00	£4,000.00
10/4	Stationery	£1,331.21	£1,800.00	£555.45	£2,000.00
10/5	Printing	£547.58	£1,000.00	£0.00	£1,000.00
10/6	Office Eqp	£0.00	£500.00	£59.56	£500.00
10/7	Computers	£1,123.95	£2,000.00	£3,032.46	£5,000.00
10/8	Franking Machine	£1,056.08	£1,000.00	£108.33	£1,500.00
10/9	Towel Services	£0.00	£0.00	£0.00	£250.00

10/10	H&S Consultant	£2,184.16	£3,000.00	£0.00	£3,000.00
10/11	Cleaning Items	£354.60	£1,000.00	£0.00	£1,000.00
10/12	V S Warden	£0.00	£1,000.00	£0.00	£0.00
10/13	IT Support	£0.00	£0.00	£0.00	£4,000.00
10/14	Cardnet	£226.91	£500.00	£68.01	£500.00
<b>Total</b>		<b>£9,632.97</b>	<b>£17,000.00</b>	<b>£4,204.64</b>	<b>£23,950.00</b>
15	STC Office				
15/1	General Maintenance	£14.71	£0.00	£52.02	£0.00
15/3	Onebill/emails /Wi-Fi	£2,037.04	£7,000.00	£2,324.93	£8,000.00
15/5	Rates	£11,601.75	£11,600.00	£8,006.01	£13,500.00
15/10	Telephones	£8,897.16	£2,000.00	£3,464.93	£2,000.00
<b>Total</b>		<b>£22,550.66</b>	<b>£20,600.00</b>	<b>£13,847.89</b>	<b>£23,500.00</b>
16	Contingency	£3,122.37	£5,000.00	£377.40	£5,000.00
17	Capital Expenditure	£0.00	£0.00	£0.00	£0.00
18	Reserves	£1,235,048.02	£0.00	£118,671.26	£0.00
20	Establishment Charges				
20/1	Insurances	£81,667.73	£85,000.00	£50,433.13	£55,000.00
20/2	Audit	£4,379.00	£3,500.00	£1,526.50	£5,000.00
20/3	Mayors Allowance	£1,100.00	£1,100.00	£1,100.00	£1,100.00
20/4	Community Outlay	£2,763.50	£0.00	£0.00	£0.00
20/5	Subscriptions	£10,893.03	£9,000.00	£5,468.76	£12,000.00
20/6	Training	£1,758.09	£4,000.00	£3,050.79	£6,000.00
20/7	Coat Of Arms	£0.00	£0.00	£0.00	£0.00
20/8	Newsletter	£160.00	£500.00	£0.00	£500.00
20/10	Election Expenses	£0.00	£6,000.00	£0.00	£5,000.00
20/11	Christmas Lights	£0.00	£1,500.00	£0.00	£0.00
20/13	Twinning	£0.00	£500.00	£0.00	£500.00
20/14	Solicitors	£5,160.87	£10,000.00	£3,889.82	£10,000.00
20/15	Neighbourhood Plan	£0.00	£0.00	£212.00	£5,000.00
<b>Total</b>		<b>£107,882.22</b>	<b>£121,100.00</b>	<b>£65,681.00</b>	<b>£105,100.00</b>
<b>25</b>	<b>Events</b>	<b>£114.98</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£1,000.00</b>
	Vehicles				
30/1	Fuel	£2,945.48	£4,500.00	£1,909.33	£5,000.00

30/2	Licences	£2,650.60	£2,500.00	£320.00	£2,800.00
30/3	Repairs and Maintenance	£3,249.26	£5,000.00	£3,075.52	£5,000.00
<b>Total</b>		<b>£8,845.34</b>	<b>£12,000.00</b>	<b>£5,304.85</b>	<b>£12,800.00</b>
40	Works Depot				
40/1	General Maintenance	£3,432.63	£0.00	£0.00	£0.00
40/2	Waste Water	£0.00	£500.00	£0.00	£500.00
40/3	Electricity	£8,574.01	£3,000.00	£4,651.01	£4,000.00
40/4	Water	£980.07	£500.00	£484.49	£500.00
40/5	Clothing	£717.62	£2,000.00	£807.46	£2,000.00
<b>Total</b>		<b>£13,704.33</b>	<b>£6,000.00</b>	<b>£5,942.96</b>	<b>£7,000.00</b>
50	Crundwell Road				
50/1	General maintenance		£500.00	£71.00	£500.00
50/2	Rates	£3,903.72	£0.00	£111.25	£0.00
50/4	Electricity	£3,082.02	£0.00	£1,664.22	£0.00
50/5	Water	£342.09	£0.00	£166.15	£0.00
<b>Total</b>		<b>£7,327.83</b>	<b>£500.00</b>	<b>£2,012.62</b>	<b>£500.00</b>
65	Petty cash				
65/1	Postage	£19.35	£50.00	£0.00	£50.00
65/2	General	£235.52	£250.00	£105.83	£250.00
108	Bank Charges	£831.56	£700.00	£264.26	£900.00
		<b>£1,086.43</b>	<b>£1,000.00</b>	<b>£370.09</b>	<b>£1,200.00</b>
<b>Total</b>		<b>£1,863,671.28</b>	<b>£619,700.00</b>	<b>£418,277.90</b>	<b>£652,550.00</b>
<b>Total</b>		<b>£1,863,671.28</b>	<b>£619,700.00</b>	<b>£418,277.90</b>	<b>£652,550.00</b>



Southborough Town Council

Budget 2024/25

## FG&P Income

Total FM Contract 22/23	£	127,679.00
Total FM Contract 22/24	£	127,679.00
Minus KCC Library Clean	-£	19,500.00

Heading	Description	22/23	23/24	6 Month review	Budget 24/25
<b>100</b>	<b>Precept</b>	<b>£597,245.00</b>	<b>£651,847.00</b>	<b>£651,847.00</b>	
102	Community Centre				
102/1	Lease	£12,793.50	£12,000.00	£6,000.00	£12,500.00
104	miscellaneous FG&P	£536.47	£0.00	£9,805.00	<b>£0.00</b>
<b>105</b>	<b>Vat Recoverable</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
111	Christmas Lights	£0.00	£0.00	£0.00	£0.00
116	Sinking Fund Interest	£98.87	£0.00	£235.80	£500.00
117	News Letter	£0.00	£0.00	£0.00	£0.00
116	Interest on 32 Day	£0.00	£139.55	£139.55	£0.00
119	CCLA				
119/1	Deposit CCLA	£0.00	£0.00	£0.00	£0.00
119/2	Interest CCLA	£17,567.41	£12,000.00	£18,890.07	£30,000.00
	<b>Totals</b>	<b>£ 30,996.25</b>	<b>£ 24,139.55</b>	<b>£ 35,070.42</b>	<b>£ 43,000.00</b>
	<b>F&amp;GP Total Income</b>	<b>£628,241.25</b>	<b>£675,986.55</b>	<b>£686,917.42</b>	<b>£43,000.00</b>



Southborough Town Council

Budget 2024/25

## FG&P Expenditure Civic

Total FM Contract 22/23	£	127,679.00
Total FM Contract 22/24	£	127,679.00
Minus KCC Library Clean	-£	19,500.00

Heading	Description	22/23	23/24	6 month review	budget 24/25
45	Civic Centre				
45/1	*General maintenance*				
45/1/1	General maintenance	£133,717.97	£127,679.00	£56,037.00	£127,679.00
45/1/2	Variations	£12,895.34	£0.00	£14,208.80	£5,000.00
45/7	Electricity	£24,970.53	£20,000.00	£9,472.33	£20,000.00
45/8	Water	£168.71	£1,000.00	£0.00	£0.00
45/14	Management fees STC	£9,950.00	£7,500.00	£5,775.00	£7,500.00
45/15	Sinking Fund	£0.00	£9,891.00	£0.00	£9,891.00
45/19	Alcohol Licence	£119.99	£0.00	£0.00	£0.00
45/20	Waste Water	£0.00	£1,000.00	£0.00	£1,000.00
45/22	Cleaning Sups	£133.77	£1,000.00	£452.52	£1,000.00
45/23	Water	£527.16	£0.00	£640.75	£1,000.00
45/24	Gas	£10,545.79	£20,000.00	£4,155.31	£15,000.00
45/25	Kitchen Equipment	£502.79	£500.00	£92.65	£500.00
45/26	Refund of Deposit	£261.00	£0.00	£33.00	£0.00
45/27	Events	£0.00	£0.00	£0.00	£0.00
45/28	Bar Supplies	£0.00	£0.00	£0.00	£0.00
<b>Total</b>		<b>£193,793.05</b>	<b>£188,570.00</b>	<b>£90,867.36</b>	<b>£188,570.00</b>



Southborough Town Council

Budget 2024/25

## FG&P Income

Total FM Contract 22/23	£	127,679.00
Total FM Contract 22/24	£	127,679.00
Minus KCC Library Clean	-£	19,500.00

Heading	Description	22/23	23/24	6 Month review	24/25
106	Southborough Civic				
106/1	Unity Hall	£11,173.55	£14,000.00	£5,005.28	£14,000.00
106/2	Bounds Oak	£7,003.00	£10,000.00	£4,066.00	£10,000.00
106/3	Lambersart	£3,245.20	£5,000.00	£2,265.80	£5,000.00
106/4	Brickworks	£1,861.83	£5,000.00	£6,249.99	£8,500.00
106/5	Town Sq.	£0.00	£2,000.00	£0.00	£2,000.00
106/6	Extras	£467.49	£0.00	£1,054.83	£1,000.00
106/7	Refundable Deposit	£200.00	£0.00	£0.00	£0.00
106/8	Deposit for hire	£83.33	£0.00	£0.00	£0.00
106/9	STC Events	£0.00	£0.00	£0.00	£0.00
106/10	Bar Takings	£0.00	£0.00	£0.00	£0.00
106/11	Discount for bulk booking	£0.00	£0.00	-£258.00	£0.00
	<b>Total</b>	<b>£24,034.40</b>	<b>£36,000.00</b>	<b>£18,383.90</b>	<b>£40,500.00</b>
107	Library				
107/2	Service Charge	£47,567.00	£31,191.00	£24,018.03	£33,182.00
107/4	Fees	£0.00	£7,867.00	£0.00	£3,466.00
107/8	Utilities	£0.00	£9,904.00	£0.00	£6,781.00
107/20	Sinking Fund	£0.00	£1,531.00	£0.00	£1,531.00
	<b>Total</b>	<b>£47,567.00</b>	<b>£50,493.00</b>	<b>£24,018.03</b>	<b>£44,960.00</b>
108	Retail				

108/1	Lease Charge	£20,854.08	£22,000.00	£11,250.00	£25,000.00
108/2	Service Charge	£4,253.00	£4,253.00	£5,332.20	£4,253.00
108/3	Sinking Fund	£714.00	£714.00	£0.00	£714.00
108/4	Fees	£3,220.00	£3,220.00	£0.00	£1,676.00
	<b>Total</b>	<b>£29,041.08</b>	<b>£30,187.00</b>	<b>£16,582.20</b>	<b>£31,643.00</b>
109	Gp Surgery				
109/1	Service Charge	£28,530.09	£5,646.00	£15,733.84	£5,646.00
109/2	Sinking Fund	£5,864.00	£5,864.00	£0.00	£5,864.00
109/3	NHS Fund	£25,505.96	£16,666.00	£8,333.34	£16,666.00
109/4	Fees	£0.00	£22,098.00	£0.00	£12,700.00
<b>109</b>	<b>Total</b>	<b>£59,900.05</b>	<b>£50,274.00</b>	<b>£24,067.18</b>	<b>£40,876.00</b>
110	TWYFC				
110/1	Lease Charge	£3,000.00	£6,000.00	£4,500.00	£9,000.00
110/2	Service charges	1539.75	£7,000.00	£9,984.55	£7,000.00
110/3	Management fee	£15,454.44	£4,109.00	£0.00	£4,109.00
110/4	Sinking Fund Fee	£0.00	£2,000.00	£235.80	£2,000.00
110/5	Electric	£3,718.87	£0.00	£3,298.87	£0.00
	<b>Total</b>	<b>£23,713.06</b>	<b>£19,109.00</b>	<b>£18,019.22</b>	<b>£22,109.00</b>
	<b>With Sinking Fund Added</b>	<b>£184,255.59</b>	<b>£186,063.00</b>	<b>£101,070.53</b>	<b>£180,088.00</b>
	<b>Without Sinking Fund</b>	<b>£184,255.59</b>	<b>£186,063.00</b>	<b>£101,070.53</b>	<b>£159,177.00</b>





Southborough Town Council

Budget 2024/25

## OS&E Expenditure

Heading	Description	22/23	23/24	6 Month review	budget 23/24
	Centralised Amenities				
249/1	Tree Surgery	£17,370.00	£15,000.00	£14,780.00	£20,000.00
249/2	Plants& Fertilizer	£5,319.58	£6,000.00	£3,022.70	£8,000.00
249/3	Playground Inspections	£325.50	£500.00	£347.50	£1,500.00
249/4	Improvements	£5,623.39	£5,000.00	£1,784.68	£5,000.00
249/5	Travellers Fund	£0.00	£500.00	£0.00	£500.00
249/6	Waste Removal STC	£22,847.53	£24,000.00	£14,218.31	£30,000.00
249/7	South in Bloom	£0.00	£0.00	£0.00	£5,000.00
	<b>Total</b>	<b>£51,486.00</b>	<b>£51,000.00</b>	<b>£34,153.19</b>	<b>£70,000.00</b>
	Allotments				
250/1	General Maintenance	£4,248.00	£2,500.00	£750.00	£2,500.00
250/2	Water	£246.39	£1,000.00	£1,645.01	£1,500.00
250/3	Refund OF Plot	£15.98	£0.00	£200.70	£0.00
	<b>Total</b>	<b>£4,510.37</b>	<b>£3,500.00</b>	<b>£2,595.71</b>	<b>£4,000.00</b>
	Ridgeway Playing Fields				
251/1	General Maintenance	£1,590.00	£2,000.00	£0.00	£3,000.00
	Yew Tree Road Playing Fields				
252/1	General Maintenance	£0.00	£2,000.00	£0.00	£3,000.00
	<b>Total</b>	<b>£1,590.00</b>	<b>£4,000.00</b>	<b>£0.00</b>	<b>£6,000.00</b>
	Pennington grounds				
253/1	General Maintenance	£7,060.42	£3,000.00	£3,797.22	£3,000.00

253/2	Pavilion Lease Refund	£0.00	£0.00	£0.00	£0.00
253/3	Waste water	£456.65	£800.00	£209.08	£800.00
253/4	Electricity	£1,711.21	£3,500.00	£886.28	£3,500.00
253/5	Water	£0.00	£500.00	£75.38	£500.00
253/6	Bungalow	£0.00	£300.00	£0.00	£300.00
253/7	Car Park	£0.00	£0.00	£0.00	£0.00
	<b>Total</b>	<b>£9,228.28</b>	<b>£8,100.00</b>	<b>£4,967.96</b>	<b>£8,100.00</b>
	Common				
254/1	General Maintenance	£1,190.37	£1,500.00	£3,090.90	£2,500.00
254/2	War Memorial	£28.33	£500.00	£0.00	£500.00
254/3	Holden Pond	£9,817.16	£2,500.00	£0.00	£2,500.00
254/4	Bus shelter	£180.00	£0.00	£0.00	£0.00
	<b>Total</b>	<b>£11,215.86</b>	<b>£4,500.00</b>	<b>£3,090.90</b>	<b>£5,500.00</b>
	All Recreation Areas				
255/1	General Maintenance	£10,063.39	£7,000.00	£11,972.93	£10,000.00
	<b>Total</b>	<b>£10,063.39</b>	<b>£7,000.00</b>	<b>£11,972.93</b>	<b>£10,000.00</b>
	Cemetery				
257/1	Maintenance - Cottage	£0.00	£0.00	£0.00	£500.00
257/2	General maintenance	£2,475.59	£1,500.00	£1,068.98	£1,000.00
257/4	Rates	£2,749.64	£2,750.00	£1,917.60	£2,750.00
257/5	Waste water	£175.65	£200.00	£510.97	£200.00
257/6	Electricity	£99.53	£500.00	£0.00	£500.00
257/7	Gas	£7,910.36	£600.00	£904.72	£600.00
257/8	Water	£0.00	£200.00	£6,344.84	£200.00
257/9	Reimbursement Of Fees	£216.00	£0.00	£808.57	£0.00
257/10	Memorial Repairs	£0.00	£500.00	£0.00	£500.00
257/11	Grave Digging	£2,550.00	£7,500.00	£3,470.00	£7,500.00
	<b>Total</b>	<b>£16,176.77</b>	<b>£13,750.00</b>	<b>£15,025.68</b>	<b>£13,750.00</b>
	St peters Churchyard				
258/1	General Maintenance	£0.00	£50.00	£0.00	£50.00
258/3	Electricity	£241.70	£300.00	£60.96	£300.00
258/4	Upkeep	£12.50	£15.00	£0.00	£15.00
258/5	Memorial Repairs	£0.00	£500.00	£0.00	£500.00

	<b>Total</b>	<b>£254.20</b>	<b>£865.00</b>	<b>£60.96</b>	<b>£865.00</b>
		<b>£104,524.87</b>	<b>£92,715.00</b>	<b>£71,867.33</b>	<b>£118,215.00</b>



Southborough Town Council

Budget 2024/25

## OS&E Income

Heading	Description	22/23	23/24	6 month Review	budget 23/24
	Pennington				
200/1	Bungalow Rent	£8,196.00	£10,000.00	£4,098.00	£8,200.00
200/2	Pavilion Lease	£10,333.36	£12,000.00	£5,558.34	£12,500.00
200/3	Tennis Courts	£0.00	£0.00	£210.08	£100.00
<b>Total</b>		<b>£18,529.36</b>	<b>£22,000.00</b>	<b>£9,866.42</b>	<b>£20,800.00</b>
201	Cemetery				
201/1	Cottage Rent	£7,176.00	£8,000.00	£3,588.00	£7,200.00
201/2	Burial fees	£26,090.29	£25,000.00	£17,990.32	£25,000.00
201/3	Memorials	£833.44	£1,500.00	£1,700.63	£1,500.00
201/4	Transfer of Rights	£226.05	£500.00	£260.00	£500.00
<b>Total</b>		<b>£34,325.78</b>	<b>£35,000.00</b>	<b>£23,538.95</b>	<b>£34,200.00</b>
202	*Playing Fields *	£0.00	£0.00	£0.00	
203	Allotments	£5,019.87	£5,500.00	£5,161.49	£5,000.00
204	The Common				
204/1	Wayleaves	£74.30	£70.00	£104.25	£75.00
204/2	Lease	£0.00	£0.00	£0.00	£300.00
<b>Total</b>		<b>£5,094.17</b>	<b>£5,570.00</b>	<b>£5,265.74</b>	<b>£5,375.00</b>
	Playing Fields General				
205/1	Football	£4,736.00	£6,000.00	£5,078.40	£6,000.00
205/2	Other Charges	£174.00	£500.00	£189.00	£250.00
208	Miscellaneous OS&E	£12,500.24	£0.00	£36,033.32	£0.00
<b>208</b>	<b>Total</b>	<b>£17,410.24</b>	<b>£6,500.00</b>	<b>£41,300.72</b>	<b>£6,250.00</b>
<b>Total</b>		<b>£75,359.55</b>	<b>£69,070.00</b>	<b>£79,971.83</b>	<b>£66,625.00</b>